

RECORD OF BOARD PROCEEDINGS
(Minutes)

Regular Meeting
July 11, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:01 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sharon Simmons

Absent Board Members:

Mr. Donnie Holland

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Shannon Burcham
Franklin Clark, Cadiz Record		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-160 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#13-161 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes of June 27, 2013 meeting
- B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATIONS:

James Garnett, Middle School Academic Team Coach, effective 06/17/2013
Shonnon Matthews-White, Youth Service Center Assistant, effective 07/17/2013
Keith Cunningham, Archery Coach, effective 07/08/2013
Thomas Malmer, Archery Coach, effective 07/08/2013
Linda Lindsey-Stephens, High School Teacher, effective 07/08/2013
Lisa Trimble, Middle School Teacher, effective 07/12/2013
Lisa Trimble, Middle School Yearbook Sponsor, effective 07/12/2013
Mary Rachel Ray, Middle School Teacher, effective July 12, 2013.

TRANSFER:

Dannette Olson, from HS Special Education Teacher to Harbor Academy Teacher, effective 07/02/2013

James Garnett, from MS teacher to IS LBD Teacher effective 06/17/2013

EMPLOYMENT:

Lindsey Childers, 0.5 Assistant Principal/0.5 District Curriculum Specialist, effective 07/08/2013
Kari Kelly, HS Teacher, effective 08/01/2013
Jessica Gravid, Speech/Language Pathologist, Part Time (0.08), effective 08/01/2013
April Colson, Employee Benefits Specialist, effective 07/01/2013
Patricia Baker, MS Science Teacher, effective 08/01/2013
Robert Allen, Summer Custodial/Maintenance Worker, effective 07/01/2013
Ronald Bush, MS Assistant Football Coach, effective 07/01/2013
Stacy Jones, HS Summer School Instructor, (Extra Duty), effective 05/31/2013

Rachel Finley, MS Counselor, effective 08/01/2013
 Dawn Cook, Bus Driver Trainer Instructor, effective 07/01/2013
 Marlow Hazard, MS Assistant Football Coach, effective 07/01/2013

- C. Issuance of Checks
1. 06/28/2013 \$63,169.66
 2. 07/03/2013 \$176,164.97
 3. 07/08/2013 \$11,974.35
 4. 07/10/2013 \$109,923.33
- D. Approval of Annual Contracts or MOA's for Services
1. MOA between Trigg County Board of Education and GRREC for behavioral support services (PBIS) Positive Behavior Instructional Support in the amount of \$2,123.00 for the 2013-2014 School Year.
 2. Rescind previously approved agreement with Aqua Treat of Kentucky for industrial water treatment and replace with updated Service Agreement for Middle School Water Treatment in the amount of \$2,100.00 to be paid quarterly.
 3. Approval to sign the letter of engagement with Kem, Duguid & Associate, PSC confirming understanding of audit services to be provided for the year ended June 30, 2013
 4. Exercise the option to renew contract with Herf Jones Publishing for High School/Middle School yearbooks and Balfour Taylor Publishing for Primary/Intermediate School memory books.
- E. Waiver of Board Policy 03.127, 09.124 and related Procedure 09.124 AP.1 for the elementary child of an out-of-state employee to attend Trigg County Public Schools with no tuition.
- F. Accept bid of \$25.00 from Kelly Embry for cafeteria property declared as surplus at the December 13, 2012 meeting of the Board of Education.

Voting Aye –4; Nay – 0

#13-162 **SECOND READING AND APPROVAL OF BOARD POLICIES**

Motion for approval to acknowledge Second Reading and approval of the following Board Policies:

01.1	03.127	05.411
01.111	03.1321	05.42
01.421	03.212	05.48
01.61	03.221	08.113
01.821	03.22322	09.121
02.131	*03.225	09.14
02.14	03.226	09.15
02.4241	03.2321	09.22
02.442	04.31	09.2241
03.113	04.3111	09.3
03.121	04.312	09.31
03.12322	*04.41	09.33
*03.125	05.4	09.4341

The following changes were made to Board Policy 03.125 and 03.225

- Travel vouchers be submitted within one (1) week of the travel when reimbursement comes from School Activity Funds,
- Stay with the procedure of the Board Chairman, or his/her designee, reviewing itemized reimbursement requests for the Superintendent's travel expenses, prior to being approved.
- Fuel expenses would be reimbursed on a rental vehicle.
- Delete language that excluded sales and/or excise taxes from being included in the maximum allowable expenses.
- Change the allowable tip percentage from 15% to 18%.
- Adjust overnight stay meal reimbursement language to more closely align with current practice. Revised policy will specify times for what would be considered allowable for lunch and dinner.
- Added a section for out-of-state, high-rate areas increasing the maximum food allowance to \$45 in these areas.
- Adjusted Registration fees section to be more closely aligned with current practice and for efficiency of

managing reimbursements.

The following change to Board Policy 04.41

◦The policy now reads that complaint shall be made to the Board Chairperson instead of saying “provision shall be made”

Board Policy 03.127

Do not add the language recommended by KSBA which would imply the only way to admit the student would be if Trigg County received ADA funds.

passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#13-163 **ACKNOWLEDGE REVIEW OF NEW/REVISED BOARD PROCEDURES**

Motion for approval to acknowledge review of new/revised Administrative Procedures:

01.111 AP.2	04.1 AP .2	09.14 AP .111
01.44 AP.21	05.3 AP .1	09.14 AP .12
01.6 AP .2	05.43 AP .1	09.14 AP .22
02.442 AP .21	05.47 AP .1	09.14 AP .24
03.111 AP .21	08.2323 AP .2	09.14 AP .251
03.12322 AP .21	09.124 AP .1	09.4341 AP .21
03.125 AP.22	09.14 AP .11	

passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#13-164 **PURCHASE OF K-12/ADVENTA ONLINE SUBSCRIPTION EDUCATIONAL PROGRAMMING FROM LEARNING PARTNERS**

Approval to purchase online educational programming (K-12/Adventa) from Learning Partners at a cost of \$48,518.95 provided contract language adjustments be accepted passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#13-165 **MOTION TO APPROVE FY14 VENDORS FOR GASOLINE/DIESEL FOR TRIGG COUNTY SCHOOLS ON AN "AS NEEDED" BASIS**

Motion for approval Max Arnold & Sons, Carver Oil/Key Oil, Seay Oil, and Midwest as vendors for fuel for the 2013-2014 School Year on an “as needed basis” passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#13-166 **AWARD THE CONTRACT FOR REQUIRED CLASSIFIED EMPLOYEE MEDICAL EXAMINATION AND MEDICAL EXAMINATION REPORT FOR COMMERCIAL DRIVER FITNESS DETERMINATION TO TRIGG COUNTY PRIMARY CARE**

Motion to award the contract for Required Classified Employee Medical Examination at the rate of \$30.00 and Medical Examination Report for Commercial Driver Fitness Determination at the rate of \$40.00 to Trigg County Primary Care for the 2013-2014 School Year passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

REPORTS

SUPERINTENDENT’S REPORT

Trigg County Primary School has been selected as an autism training site by Kentucky Department of Education.

#13-167 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(B) AND KRS 61.810(1)(C) - TIME 8:20 PM**

Motion for the approval to enter into Executive Session at 8:20 PM per KRS 61.810 (1)(b) for deliberation on the future acquisition or sale of real estate and per KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the Board which is necessary because publicly revealing the positions of the

Board would hinder negotiations passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –4; Nay – 0

#13-168 **MOTION TO ADJOURN EXECUTIVE SESSION – TIME 8:45 PM**

Motion for approval to adjourn the Executive Session at 8:45 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –4; Nay – 0

#13-169 **ADJOURNMENT – TIME 8:50 PM**

Motion for approval that the meeting be adjourned at 8:50 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye –4; Nay – 0

Chairperson

Superintendent

		Elementary	Archery Coach
		Middle	Archery Coach
William	Reynolds	Elementary	Archery Coach
Matthew	Heady	Middle	Archery Coach
Tim	Rawlins	High	Archery Coach
Tom	Patterson	High	Archery Coach
Andrea	Dunn	High School	Academic Team (1/2)
Connie	Herndon	High School	Academic Team (1/2)
Christina	Ethridge	High School	Yearbook Coordinator
Andrew	Mroch	High School	Band Director
Kara	Smith	High School	Assistant Band Director
Mark	Harris	High School	Marching/Concert
Andrew	Mroch	High School	Pep Band
		High School	Percussion Band
		High School	Music Coach
Amanda	King	High School	Color Guard
		High School	Speech and Debate
Laura	Grigson	High School	Chorus
Amanda	Maxlow	High School	Drama Coach
Angelica	Garnett	High School	Drama Coach
Karen	Nolcox	High School	TEDS Coordinator
Cammie	Evans	District	Media Relations Assistant
		Middle School	Athletic Director
Tammy	Cain	Middle School	Events Manager
Joc	Ware	Middle School	Head Football Coach
Marlow	Hazard	Middle School	Asst. Football Coach
		Middle School	Asst. Football Coach
		Middle School	Head Basketball Coach-Boys
Scottie	Nance	Middle School	Assistant Basketball Coach-Boys
Matthew	Wilder	Middle School	Head Basketball Coach-Girls
Audrey	Futrell	Middle School	Assistant Basketball Coach - Girls
Margaret	Alexander	Middle School	Cross Country Coach
Josh	Nichols	Middle School	Boys Head Soccer Coach
Brittan	Rickard	Middle School	Girls Head Soccer Coach
Corey	Harrison	Middle School	Head Baseball Coach
Danielle	Lancaster	Middle School	Head Girls Softball Coach
Stacy	Blakeley	Middle School	Cheerleading Coach
		Middle School	Middle School Academic Team
Lisa	Trimble	Middle School	Middle School Annual Sponsor
Kara	Smith	Middle School	Middle School Band Director
Andrew	Mroch	Middle School	Middle School Band Director (1/3)
Laura	Grigson	Middle School	Middle School Chorus Director
<u>PRIMARY/INTERMEDIATE</u>			
		Intermediate	Intermediate School Academic Coach
Elaine	Jessup	Prim./Interm.	Primary/Intermediate School Annual Sponsor
Laura	Grigson	Prim./Interm.	Primary/Intermediate School Chorus Director

APPROVAL OF:

Rebecca Hendricks, Substitute Food Service Worker, effective 08/01/2013

Amanda Thomas, Substitute Food Service Worker, effective 08/01/2013

- C. Approval to grant a leave without pay for Food Service Worker Mrs. Karen Miller beginning July 30, 2013 and ending January 2, 2014.
- D. Approval to grant FMLA for Wendy Futrell beginning July 30, 2013 and ending October 29, 2013.
- E. Issuance of Checks
 - 1. 07/25/2013 \$56,418.78

TCMS Field Trip fee – Amount equal to cost of event/ticket plus cost of transportation

Overdue Library book fee – 10 cents per book per day

Lost Library book fee – Replacement value of book

Lost/Damaged Textbook fee – Based on the following payment scale or the amount of damage to the book:

1-2 years old – 100%

3-4 years old – 75%

5-6 years old – 25%

Trigg County High School Fees

In addition to those approved in board action earlier in the spring.

Clubs, Organizations, & Admission to Athletic Events

ART \$5

National Art Honor Society \$20

BETA \$15

DECA \$20

Drama \$10

FCA \$10

FFA \$20

FCCLA \$15

HOSA \$20

NHS \$20

TSA \$20

Marching Band \$275

Archery \$50

Adult Admission to Varsity Games \$5

Student Admission to All Games \$3

Admission for All Ages to JV/Freshmen Games \$3

Intermediate School Fees

Field Trips Fees

Lost and Damaged Library Books Fee

Lost and Damaged Textbooks Fee

Student Fees for Exploratory Classes (previously approved)

passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#13-170 **APPROVE NxG EXPENDITURES FOR TCIS, TCMS, AND TCHS**

Motion for the approval of the expenditures for Trigg County Intermediate School, Trigg County Middle School and Trigg County High School for Technology Boot Camp and to purchase Aleks Math at the High School from the NxG School Budgets passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#13-170 **APPROVAL OF LOCATION RELEASE FOR REEL LINK FILMS, LLC**

Motion for the approval authorize the superintendent to sign the location release for Reel Link Films, LLC contingent on review by the Board attorney passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

REPORTS

Superintendent's Report

1. Schools' Financial Reports
 - a. High School Financial Reports
 - b. Intermediate School Financial Reports
 - c. Primary School Financial Reports
2. Reel Link Films - Trigg County Schools have been asked to be part of an upcoming documentary about what is being done to help make public schools work for students. While visiting at High Tech High officials from Reel Link Films approached Mr. Hamby to see if Trigg County would be willing to participate in a year-long

RECORD OF BOARD PROCEEDINGS
(Minutes)
Trigg County Board of Education Regular Meeting
August 8, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:08 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Shannon Burcham	Bruce Nelson, JKS Architects
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Kristi Miller

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-171 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

DELEGATIONS & RECOGNITIONS

- A. Bruce Nelson - JKS Architects & Engineers
- B. Principal Report by HS Principal

#13-172 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

- A. Approval of Minutes of the July 25, 2013 meeting of the Board of Education
- B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATIONS:

Tracy Harmon, Food Service Worker, effective 08/23/2013
Christina Ethridge, IS Academic Coach, effective 06/18/2013
DeBreyon McCoy, Percussion Band Instructor, effective 07/01/2013

EMPLOYMENT:

Ernest (Andy) Allen, MS Boys; Basketball Assistant Coach, effective 07/01/2013
Bailey Bryant, HS Foreign Language Inst. Asst., effective 08/01/2103
Brittany Sturgill, Trigg Tots Daycare Worker, effective 08/01/2013
Carrie Baker, Trigg Tots Daycare Worker, 08/01/2013
Sharon McCloud, Family Resource Youth Service Center Assistant, effective 08/01/2013
Kevin Niehaus, HS Assistant Boys Soccer Coach, effective 07/19/2013
Tasha Henderson-Harris, IS Instructional Assistant, effective 08/01/2013
Robert Allen, 200-day Night Custodian, effective 08/07/2013
Joshua Abner, HS Girls Cross Country Coach, effective 07/01/2013

APPROVAL OF SUBSTITUTES:

Jennie Mayes, Trigg Tots Daycare Substitute 08/01/2013

- Deanna Howell, Substitute Food Service Worker, 08/01/2013
Shannon Armstrong, Trigg Tots Daycare Substitute, 08/01/2013
Chasity Darnall, Substitute Food Service Worker, effective, 08/01/2013
- C. Approval to grant FMLA leave for teacher Wendy Futrell beginning July 30, 2013 and ending October 29, 2013.
- D. Approval to grant a leave without pay for Food Service Worker Karen Miller beginning July 30, 2013 and ending January 2, 2014.
- E. Issuance of Checks
1. 08/07/2013 \$229,641.56
- F. Travel Requests
1. Two DECA officers and one sponsor to travel to Bowling Green, KY on August 23 - 25, 2013 to participate in planning for conferences for the upcoming year.
- G. Approval of Annual Contracts or MOA's for Services
1. Memorandum of Understanding between Murray State Univ. and the Board of Education establishing terms under which MSU will provide dual credit courses to high school students attending Trigg Co. HS with courses to be offered at the MSU Hopkinsville Campus through a pilot named Thoroughbred Academy with modifications to the stated schedule and revisions recommended by the Board Attorney
2. Authorize Superintendent to sign MOA with Commonwealth of Kentucky for Locally Operated Career & Technical Ed Center/Department in the amount of \$288,689.00
- H. Trigg County Middle School Cookie Dough Fund-Raising Activity from Sept. 23, 2013 - Oct. 14, 2013 to raise funds for Student and Staff PBIS Activities and technology
- Voting Aye -4; Nay - 0

#13-173 **APPROVAL OF PRIMARY/INTERMEDIATE SCHOOL ADDITION/RENOVATION PLANS AND RELATED SUBMITTAL DOCUMENTS**

Motion for the approval of the final drawings and specifications for submission to the Kentucky Department of Education and the Kentucky Department of Housing, Building and Construction for approvals to proceed with bidding passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

#13-174 **APPROVAL OF REVISED BG-1**

Motion for the approval of the revised BG-1 to include cost of modifications to car rider drop off / pick up area passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

#13-175 **ACKNOWLEDGE SECOND READING AND APPROVAL OF REVISED BOARD POLICY 09.4261 (TELECOMMUNICATION DEVICES)**

Motion for the approval to acknowledge Second Reading and approval of Revised Board Policy 09.4261 (Telecommunication Devices) passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

#13-176 **APPROVAL OF REQUEST FROM MIDDLE SCHOOL FOR NXGL FUNDS FOR MATH AND READING PROGRAM**

Motion for approval of NxGL funds for Math (\$7,000.00) and Reading (\$6,724.00) programs in the Middle School passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

#13-177 **TAX LEVY FY 2014 SET BY BOARD**

Motion for approval to set FY 2014 Tax Levy at the following rates:

- Compensating Rate for Real Estate Property at 48.9 cents per \$100.00 assessed valuation
- Compensating Rate for Personal Property at 48.9 cents per \$100.00 assessed valuation
- Motor Vehicle rate to remain constant 45.9 cents per \$100.00 of assessed valuation
- Exempt aircraft, both recreational and non-commercial, and watercraft, non-commercial out-of-state or Coast Guard Registered.

- Utility tax rate to remain constant at 3%
passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –4; Nay – 0

#13-178 **CONTRACT WITH LYON COUNTY FOR PSYCHOLOGICAL SERVICES FOR UP TO 6 DAYS**

Motion for approval to Contract with Lyon County for Trigg County Schools Psychologist, Rachel Potts, to assist in Lyon County Schools for two days per month for the months of August, September and October for up to six days with the included statement that should Trigg County have a full caseload where the Trigg County students could not be adequately served, the contract could be cancelled passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.
Voting Aye –4; Nay – 0

#13-179 **APPROVE THE TRANSFER OF 10 EXTENDED DAYS FROM PRESCHOOL COORDINATOR TO DIRECTOR OF SPECIAL EDUCATION**

Motion for the approval of the transfer of 10 Extended Days from Preschool Coordinator to Director of Special Education passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.
Voting Aye –4; Nay – 0

REPORTS

- A. Superintendent's Report
 - 1. Schools' Financial Reports
 - a. MS Financial Report (Annual Report and Monthly Report)
 - 2. Tenth Annual Meet & Greet will be held in the Cafeteria on Monday, August 26th from 5:00 to 7:00 PM. There will be a table set up for the Board members.
 - 3. The auditors have sent two papers to be signed by the Board prior to the beginning of the audit
 - 4. KSBA Fall Meeting will be held at the new Christian County Middle School on September 30 beginning at 5:30 PM

#13-180 **ADJOURNMENT – TIME 8:40 PM**

Motion for approval that the meeting be adjourned at 8:40 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Regular Meeting

August 22, 2013 7:00 PM

**Trigg County Board of Education
Central Office Conference Room**

Attendance Taken at 7:03 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sharon Simmons

Absent Board Members:

Mr. Donnie Holland

ATTENDING:

Travis Hamby, Superintendent

Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record
Susan Sheley
Laura Shelton

Beth Sumner, Asst. Superintendent
Of Instruction
Faye Stevens
Kristi Miller
Ann Taylor
Brian Futrell

James Mangels, Dir. Of Student
Services & Personnel
Eileen Kehrwald
Mildred Grasty
Ashley Hunter

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-181 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye –4; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Susan J. Sheley and Mildred Ann Grasty with Lakeland Artisan Guild requesting the use of school facilities for their Craft Show. They presented a proposal which outlined the benefits that would also come to the students and the school system through a joint effort in putting on the show. (A copy of the proposal is on file in the Central Office.)
- B. Laura Shelton & Ashley Hunter addressed the Board concerning the Kids First Dental Program. They requested the Board's approval for Trigg County Schools to participate in the program.

REPORTS BY PRINCIPALS

- A. Primary School principal, Ann Taylor, reported on Problem Based Learning and ongoing projects in the Primary School. She also informed the Board about the use of the new technology being used in the Primary School and the excitement that it is generating.
- B. Intermediate School principal, Brian Futrell, updated the Board on the use of the new Chrome books in the Fifth Grade and the success that they are having. He reported on specific programs that are being used with success in the school.
- C. Middle School principal, Kristi Miller, gave specific examples of the use of Problem Based Learning and the integration of the 21st Century Skills into the classroom.
The three principals spoke about the enthusiasm that they are seeing with the new technology and the Problem Based Learning.

#13-182 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

- A. Approval of minutes of August 8, 2013 meeting

- B. Acknowledge the following Superintendent's Personnel Actions

RESIGNATIONS:

Russell Malone, Assistant to Head Coach Girls Basketball, effective 08/03/2013

Dawn Cook, Preschool Bus Monitor, 08/01/2013

Brittany Sturgill, Trigg Tots Daycare Worker – Part Time, effective 06/30/2013

Barbara Fowler, Substitute Daycare/Preschool Worker, effective 08/16/2013

EMPLOYMENT:

Sara Oglesby, MS English/Language Arts Teacher, effective 08/01/2013

Sara Oglesby, MS Yearbook Sponsor, effective 08/01/2013

Robin Martin, HS Assistant Girls Soccer Coach, effective 08/01/2013

Joshua Abner, Assistant Track Coach, effective 08/01/2013

Denise Young, MS Academic Team Coach (Extra Duty), effective 08/01/2013

- C. Leave of Absence

1. Anna Redd - FMLA leave of absence beginning August 22, 2013 and ending November 21, 2013
2. Dawne Jokinsky - FMLA leave of absence beginning September 3, 2013 - October 14, 2013
3. Miranda Moore - leave of absence for the remainder of the 2013-2014 School Year to take classes toward completion of nursing degree.

- D. Issuance of Checks

1. 08/22/2013 \$178,590.52

- E. Travel Requests

1. One hundred fifty Fifth Grade students and twelve faculty sponsors to travel to Austin Peay State University in Clarksville, TN to visit the campus and learn about career opportunities on September 6, 2013

- F. Approval of Annual Contracts or MOA's for Services

1. Memorandum of Agreement with the Commonwealth of Kentucky for Early Childhood Development Grant in the amount of \$7,000.00

- G. Amend Board Order #13-132 which established the NxGL Position to include 18 Extended Days and a \$3,500.00 Stipend

- H. Board approval for the advertising by Garland Nissan and Triosigns on the Lady Wildcats Volleyball Team banner (per Board Policy 10.4)

- I. Approval of Fundraisers

1. PTA T-Shirt sale from August 26 during Meet & Greet / During November for Christmas
2. PTA Paragon sales of household items and wrapping paper from August 28, 2013 - September 11, 2013

- J. Approval of Request from Trigg County High School for NxGL Funds for Headphones for Foreign Language program

Voting Aye –4; Nay – 0

#13-183 APPROVAL OF USE OF SCHOOL PROPERTY BY LAKELAND ARTISAN GUILD

Motion for approval of the use of school property by the Lakeland Artisans Guild to hold a fundraiser with a craft and art fair with a portion going to Trigg County Schools due to the event having a worthy educational, civic, and charitable and clear school related purpose passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye –4; Nay – 0

#13-184 APPROVAL OF FUND RAISER FOR MIDDLE SCHOOL SOFTBALL

Motion for approval of the fund raiser for the Middle School Softball Team which will involve selling advertising at the softball field to businesses passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye –4; Nay – 0

#13-184 **BOARD APPROVAL OF DESIGN DEVELOPMENT DRAWINGS**

Motion for the approval of the Design Development Drawings for submittal to Kentucky Department of Education passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

#13-185 **BOARD VOTES TO PARTICIPATE IN KIDS FIRST DENTAL PROGRAM**

Motion for the approval for Trigg County students to participate in the Kids First Dental Program passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

#13-186 **APPROVAL OF ARC CHAIRPERSONS FOLLOWING TRAINING**

Motion for the approval of Lindsey Childers, Carla Major, Matt Ladd and Shannon Burcham as ARC (Admissions & Release Chairpersons) following training on August 19, 2013 and Beth Sumner who was trained in May 2013 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

#13-187 **APPROVE INSTALLATION OF WI-FI SERVICE ON A SCHOOL BUS**

Motion for approval to install Wi-Fi devices on the bus that will transport Thoroughbred Academy students with a data plan from AT&T costing approximately \$79.98 per month. passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Middle School Financial Report
 - c. Intermediate School Financial Report
 - d. High School Financial Report
2. The nation's leading examples on creating 21st century schools and communities sharing their wisdom, experience and reflections will be on Friday September 20, 2013 in Lexington. Board members are invited to attend.
3. Meet and Greet is scheduled for Monday, August 26 in the Middle School from 5:00 to 7:00 PM. There will be a table set up for the Board.

#13-188 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(B) AND KRS 61.810(1)(C) TIME 8:45 PM**

Motion for approval to enter into Executive Session per KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real estate and KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the Board 8:45 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

#13-189 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:34 PM**

Motion for approval to adjourn the Executive Session at 9:34 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

NO BOARD ACTION WAS TAKEN RELATED TO EXECUTIVE SESSION

#13-190 **ADJOURNMENT - TIME 9:35 PM**

Motion for approval that the meeting be adjourned at 9:35 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

Chairperson

Superintendent

DRAFT

RECORD OF BOARD PROCEEDINGS
(Minutes)

Board of Education Regular Meeting
September 12, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Updated Attendance:

Ms. Sharon Simmons was updated to present at: 7:15 PM

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	Jennifer A. Wallace
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Annie Catron, WKDZ	Kristi Miller
Faye Stevens	Patrick Dawson	Matt Ladd
Shannon Burcham		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-191 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

REPORTS BY PRINCIPALS AND ASSISTANT SUPERINTENDENT OF INSTRUCTION

- A. High School principal, Shannon Burcham, reported on the ACT Profile for the Graduating Class of 2013 and the ACT Profile for Kentucky State Testing for Spring 2013. He also reported on the AP Scores and the results of the Explore and Plan testing. (Copies of the reports are on file in the Central Office.)
- B. Middle School principal, Kristi Miller, presented a PowerPoint on the activities taking place in the Middle School as part of the GEAR UP Kentucky Program that is in place in the Middle School and High School. This is a federally funded program that works to create a college-going culture in schools across the Commonwealth. The program provides direct services to students and their families to help ensure they graduate high school ready for college success. (A copy of the PowerPoint is available in the Central Office.)
- C. Assistant Superintendent of Instruction, Beth Sumner, presented a PowerPoint showing the TELL (Teaching, Empowering, Leading and Learning) Survey results. Survey results can be found through the KDE website. The Board member reviewed the results and discussed the results with the administrators present.

#13-192 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

- A. Approval of Minutes of August 22, 2013 Meeting
- B. Acknowledge the following Superintendent's Personnel Actions

RESIGNATION:

Christy Holley, Preschool Instructional Assistant, effective 09/09/2103
Deborah Bridges, Food Service Worker, effective 08/23/2013

EMPLOYMENT:

Kate Mayfield, MS English/Language Arts Teacher, effective 08/01/2013
Angela Hatfield, HS Asst. Cheerleading Coach, effective 07/01/2103

APPROVAL OF:

Shannon Ellis, Trigg Tots Daycare Substitute, effective 08/26/2013

Joshua Harper, Substitute Teacher, Rank III effective 08/26/2013

C. Leave of Absence

1. Linda Keller - FMLA leave of absence for 8/5/2013-9/26/2013.
2. Approve revision to leave without pay for Food Service Worker Karen Miller beginning July 30, 2013 and ending September 10, 2013 per written request from employee.

D. Issuance of Checks

1. 08/28/2013 \$76,086.06
2. 08/22/2013 \$5,000.00
3. 09/10/2013 \$136,263.19

E. Travel Requests

1. Up to seven DECA students and one faculty sponsor to travel to Frankfort, KY September 12 - 14, 2013 for DECA officers and advisors to participate in planning for the conferences for the upcoming year.
2. Fifty-eight band members, two faculty sponsors and seven chaperones to travel to Clarksville, TN to participate in band competition on September 21, 2013
3. One hundred seventy-five Juniors and twelve faculty sponsors to travel to Roxy Theater in Clarksville, TN to see the play "The Great Gatsby" on November 12, 2013
4. Twelve members of Girls High School Basketball team to travel to Bowling Green to participate in the Christmas Basketball Tourney on December 26, 27 and 28, 2013

F. Approval of Annual Contracts or MOA's for Services

1. Approval of Local Agreement for Cooperation On Full Utilization of Head Start for the School Year 2013-2014 between Trigg County Board of Education and Audubon Area Community Services, Inc.
2. Memorandum of Agreement Between The Kentucky Community and Technical College System Hopkinsville Community and Trigg County Schools for practicum students at Preschool
3. Memorandum of Agreement Between The Kentucky Community and Technical College System Hopkinsville Community and Trigg County Schools for practicum students at Trigg Tots

G. Approval of Fund Raisers

1. Target sponsors for all tournaments for Trigg County Arrowcats with opportunity provided for groups, businesses or individuals to sponsor a target
2. Approve fundraiser to sell yearly ESPN magazine subscriptions for the High School Class of 2016; beginning November 25, 2013 and ending December 13, 2013.

H. Approval to select the applicants for the KSBA Scholarship through random drawing from qualified individuals

I. Approval of a Shortened School Day for a 504 Student at the Primary School for the dates of 8/6/13 to 8/16/13.

J. Approval to participate in GRREC Math Science Partnership Grant application with a focus on middle school mathematics

K. Approval to participate in WKEC Math Science Partnership Grant application with a focus on middle school and high school science, specifically engineering.

L. Approval of NxGL funds in the amount of \$3,500.00 for 150 Fifth Grade Students to participate in the MARS Rover Program

M. Approval of NxGL funds for the Intermediate School to purchase additional Chromebooks in the amount of \$25,433.00 for the 4th Grade to use in a Blended Learning setting during their FLEX Time.

N. Approve use of TCHS NxGL Funds for Professional Development for teachers participating in additional PD at approved PD Rate (39 @ \$125) in the amount of \$4,875

Voting Aye -5; Nay - 0

#13-193 **APPROVAL OF FY 14 WORKING BUDGET**

Motion for the approval of the FY14 Working Budget passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#13-194 **DECLARE ITEMS AS SURPLUS PROPERTY**

Motion for the approval of declaring the list of property owned by the Trigg County Schools for operational use but no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. The listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property per KRS 45A.425 (2) & (4) with a description of the property available at the Central Office with the property to be offered for sealed bids to be placed on various lots passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons. A copy of the list is available at the Central Office

Voting Aye –5; Nay – 0

#13-195 **CONTRACT WITH INTERSTATE ENVIRONMENTAL SERVICE, INC. FOR ASBESTOS ABATEMENT**

Motion for approval to authorize the superintendent to enter into agreement with Interstate Environmental Services, Inc. for Asbestos Abatement at the property located at 237 Main Street (Suncrest Building) and 186 Main Street (Former Adult Ed. Building) in the amount of \$5,700.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#13-196 **APPROVAL OF HS TEXTBOOKS**

Motion for the approval to adopt the Pearson Common Core Algebra 1 textbook as an "off-list" purchase for Trigg County High School and permit TCHS to purchase the books passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#13-197 **REQUEST FOR CHANGE IN SPECIAL EDUCATION PROCEDURES**

Motion for the approval for change in Special Education Procedures under Chapter V September 2103 to read as follows: (8)The TRIGG COUNTY SCHOOL SYSTEM does not require the use of benchmarks or short-term objectives for a child's IEP, except for students with disabilities participating in the Alternate Assessment Program which is aligned to alternate achievement standards. 34 CFR Section 300.320(a) (2) (ii). passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#13-198 **APPROVAL OF RACHEL FINLEY AS ARC CHAIRPERSON**

Motion for approval of Rachel Finley as ARC (Admissions Release Committee) Chairperson for School Year 2013-2014 following training on August 9 and August 30, 2013 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#13-199 **CONSIDER SPECIAL CALLED MEETING ON OCTOBER 3, 2013 WITH SBDM COUNCILS, ADMINISTRATIVE TEAM & BOARD OF EDUCATION**

Motion for approval to hold a Special Called Meeting for the purpose of holding a meeting/workshop with the Administrative Team and the SBDM Councils on October 3, 2013 beginning at 6:00 PM in the High School Media Center passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#13-200 **CANCELLATION OF SEPTEMBER 26, 2013 AND OCTOBER 10, 2013 BOARD MEETINGS**

Motion for the approval to cancel the September 26, 2013 and the October 10, 2013 meeting of the Board of Education passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

REPORTS

- A. Superintendent's Report
 - 1. Schools' Financial Reports
 - a. Primary School Activity Fund
 - 2. Fall Regional KSBA Meeting - September 30, 2013
 - 3. The Board received recognition letter and certificate from Governor Beshear, First Lady Jane Beshear and KDE Commissioner, Terry Holliday for adopting the Graduate Kentucky Policy.
- B. Staff Reports
 - 1. Beth Sumner Toyota BornLearning Kickoff is Friday, September 13 at 1:00 p.m. in the HS Gym. Our first parent workshop will be held on Thursday, September 26 at 5:30 p.m.
- C. BOARD REPORTS

Jo Alyce Harper - Visited the schools on Friday. It was a neat experience. I was impressed by the Foreign Language Lab, also the Health and English Department. Had the opportunity to visit with teachers and students about technology. Also visited the Middle School. Was very impressed with the use of technology in the schools.

#13-201 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(B) AND KRS 61.810 (1)(C)-
TIME 9:22 PM**

Motion for approval to enter into Executive Session as authorized by KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real estate which is necessary because publicity might affect the value of the property, and as authorized by KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the Board which is necessary because publicly revealing the positions of the Board would hinder negotiations at 9:22 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker. Voting Aye -5; Nay - 0

#13-202 **MOTION TO ADJOURN EXECUTIVE SESSION – TIME: 9:58 PM**

Motion for approval to adjourn Executive Session at 9:58PM passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland. Voting Aye -5; Nay - 0

NO BOARD ACTION TAKEN RELATED TO EXECUTIVE SESSION

#13-203 **ADJOURNMENT – TIME: 10:09 PM**

Motion for approval that the meeting be adjourned - Time 10:09 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper. Voting Aye -5; Nay - 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting/Work Session SBDM/Board/Administrative Team
October 3, 2013 6:00 PM
Media Center
Trigg County High School
203 Main Street
Cadiz, KY 42211

Attendance Taken at 6:05 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland (absent)
Ms. Sharon Simmons
Mr. Donnie Holland up dated to Present at 6:58 PM

ATTENDING:

Travis Hamby, Superintendent	Tina Peery	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Brenda Southwick	Eileen Kehrwald
Franklin Clark, Cadiz Record	Alan Watts, WKDZ	Faye Stevens
Rachel Finley	Debra Jenkins	Mike Humphries
Stephanie Gilbert	Angelica Garnett	Kaye Stewart
Amy Breckel	Wendy Mize	Elaine Wimberly
Michi Bogle	Lisa Bush	Lindsey Childers
Shannon Burcham	Leetoria Grubbs	Christina Burcham
Deena Smith	Ann Taylor	Mandy Maxlow
Carla Major	Penny Stallons	LaVern Baker
Kristi Miller	Marlow Hazard	Erin Eagleson
Robin Ford-Stagner	Chris Weatherspoon	Cammie Evans
Angela Hatfield	Joy Stallons	Brian Futrell
Alecia Underwood		

Chairman Davis called the meeting to order and announced that this is a Special Called Meeting for the purpose of discussion of test score data with the SBDM Councils and Members of the Administrative Team. The media has been notified of the meeting with the agenda set and posted 24 hours prior to the meeting.

RECOGNITION OF SBDM MEMBERS AND ADMINISTRATIVE TEAM MEMBERS

The members of the Board of Education, the SBDM Council members and Administrative Team members and other guests present then introduced themselves.

#13-204 MOTION TO RECESS THE MEETING TIME 6:10 PM

Motion to recess the meeting at 6:10 PM for the purpose of eating a meal and meeting with the SBDM Councils from the HS, MS, IS and PS and the Administrative Team to discuss student achievement, our present scores and gap areas passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#13-205 RECONVENE THE MEETING AT 9:07 PM

Motion to reconvene the meeting of the Board of Education at 9:07 PM passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#13-206 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

A. Approval of Minutes of September 12, 2013

B. Acknowledge the Following Superintendent's Personnel Actions

RETIREMENTS:

Linda Keller, Cook/Baker, effective 10/01/2013

Karen Miller, Food Service Worker, effective 09/19/2013

Wendy Futrell, IS Teacher, effective 06/30/2013

RESIGNATIONS:

Jeanne Poirier, Preschool Bus Driver, effective 10/10/2013

Bailey Bryant, HS Foreign Language Inst. Asst. effective 09/27/2013

Debbie Wimberly, Bus Driver, effective 10/11/2013

EMPLOYMENT:

Russell Malone, High School Assistant Athletic Director, effective 08/19/2013

Jacqueline Skinner, Permanent Substitute Driver, effective 08/26/2013

Joshua Abner, Freshmen Boys Basketball Coach, effective 09/12/2013

Misty Simpson, Trigg Tots Daycare Worker (Part time) effective 09/11/2013

Elaine Bennett, Part-time Food Service Worker, effective 10/15/2013

Fred Wilson, Bus Driver, effective 08/14/2013

APPROVAL OF:

Jeanette Manzer, Substitute Teacher, Rank IV, effective 09/09/2013

Kerry Sweno, Substitute Teacher, Rank II, effective 09/09/2013

Karen Mackey, Substitute Teacher, Rank II, effective 08/27/2013

Patricia Stagner, Substitute Teacher, Rank IV, effective 09/13/2013

J. Rodman Redd, Substitute Teacher, Rank II, effective 09/09/2013

Craig Williams, Substitute Bus Driver, effective 09/09/2013

Kevin Niehaus, Substitute Teacher, Rank IV, effective 09/10/2013

Patrick Bush, Substitute Bus Driver, effective 10/01/2013

Shannon Armstrong, Substitute Food Service Worker, effective 10/01/2013

Jenna McIntyre, Substitute Teacher, Rank V, effective 09/25/2013

Benjamin Hembruch, Substitute Teacher, Rank III, effective 9/25/2013

Robert Strickland, Substitute Teacher, Rank IV, effective 9/25/2013

Christy Holley, Substitute Teacher, Rank V, effective 09/25/2013

C. Leave of Absence

1. Amend the Board Order #13-172 from "Approval to grant FMLA for Wendy Futrell beginning July 30, 2013 and ending October 29, 2013" to "Retirement effective 06/30/2013".

D. Issuance of Checks

1. 09/24/2013 \$50,128.31
2. 09/26/2013 \$196,064.30
3. 10/02/2013 \$73,187.44

E. Travel Requests

1. Sixteen students and two faculty sponsors to travel to Louisville, KY to attend the National FFA Convention October 30, 2013 - November 2, 2013
2. Thirty-five students from G/T Engineering Department and three faculty sponsors to travel to Dawson Springs, KY on October 24 - 25, 2013 for hands-on experience to learn and apply engineering skills.
3. Approval for two staff members - 1 teacher from TCHS and superintendent to travel to High Tech High in San Diego, California for a school visit on October 8 - 10, 2013. Airfare will be reimbursed by REEL Link Films and other expenses to be paid from TCHS NxGL Funds and District NxGL Funds.
4. One student and one faculty sponsor to travel to Bowling Green, KY on Oct. 7 - 9, 2013 to participate in the KHSAA State Golf Tournament

- F. Approval of Annual Contracts or MOA's for Services
 - 1. Enter into Revised Field/Clinical/Intern Placement Agreement with Asbury University for student teacher/intern placements
 - G. Motion for the approval of a shortened school day for a High School student for the 2013-2014 School Year
 - H. Approval to declare the attached list of textbooks as surplus.
 - I. Approval of the use of a common carrier (Anchor Tours) or any other appropriate common carrier to transport the HS Band to and from State Competition in Louisville, KY on October 26, 2013 with the superintendent to work out agreeable language in the contract.
- Voting Aye –5; Nay – 0

#13-207 **ADOPT RESOLUTION REGARDING FULLY FUNDING MANDATES OF UNBRIDLED LEARNING**

Motion for approval to adopt the resolution regarding fully funding mandates of Unbridled Learning passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#13-208 **APPROVAL OF PURCHASE OF VAN FOR SCHOOL/DISTRICT TRAVEL**

Motion for the approval for the purchase a 7-Passenger Van for district use from Sam Swope Auto Group, LLC in the amount of \$26,085.56 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#13-209 **BOARD TABLED ACTION ON APPROVAL FOR SUPERINTENDENT TO PARTICIPATE AS LEADERSHIP ACADEMY FELLOW WITH THE UNIVERSITY OF KENTUCKY**

Motion to table action for the approval for superintendent to participate as Leadership Academy Fellow with the University of Kentucky passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#13-210 **APPROVAL TO ACCEPT BID FROM TIMBERLAND PASSAGE, INC. TO REFINISH GYM FLOORS AT TCHS AND TCMS**

Motion for the approval to accept the bid proposed by Timberland Passage, Inc. in the amount of \$3,132.00 to refinish the gym floors at Trigg County High School and Trigg County Middle School passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

REPORTS

- A. Superintendent's Report
 - 1. District Financial YTD Report
 - a. Fund 1 Sept. YTD
 - b. Fund 2 Sept. YTD
 - c. Fund 310 320 Sept. YTD
 - d. Fund 360 Sept. YTD
 - e. Fund 51 Sept. YTD
 - 2. Schools' Financial Reports
 - a. Intermediate School Financial Report
 - b. Middle School Financial Report
 - c. High School Financial Report

#13-211 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(B)- TIME 9:36 PM**

Motion for approval to enter into Executive Session per KRS 61.810 (1)(b) for deliberations on the future acquisition or sale of real estate at 9:36 PM passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#13-212 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:05 PM**

Motion for approval to adjourn the Executive Session at 10:05 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#13-213 **ADJOURNMENT - TIME 10:07 PM**

Motion for approval that the meeting be adjourned at 10:07 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Board of Education Regular Meeting
October 24, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:05 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sharon Simmons

Absent Board Members:

Mr. Donnie Holland

Updated Attendance:

Mr. Donnie Holland was updated to present at: 7:35 PM

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Johnetha R. Boyd	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Brian Futrell
Lisa Bush	Gabby Cheatham	Autumn Robards
Rebecca Morris	Emma King	Cierra Price
Brittany Tennis	Dr. Kimberly Bellah	Nikita Maas
Amy Simmons	Lily Gomez	Sydney Geiger
Lindsey Childers	Ann Taylor	Robin Stevens
Jessica Wiggan	Morgan Lester	Faria P'Pool
Shanteana Stewart		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-214 APPROVAL OF THE AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.
Voting Aye –4; Nay – 0

DELEGATIONS & RECOGNITIONS

Faria P'Pool and members of her class attended as part of a Principals of Teaching dual credit class with Murray State University.

Dr. Kimberly Bellah and Murray State University Agriculture students attended as member of Intro to Ag Ed class.

Johnetha Boyd attended as a class requirement from Murray State University.

REPORTS BY PRINCIPALS

- A. Intermediate School principal, Brian Futrell reported on results from Common Assessments and MAP testing and strategies and plans in place to improve scores. (A copy of the report is on file in the Central Office.)
- B. Primary School principal, Ann Taylor, reported on results from Common Assessments and MAP testing and plans and strategies in place to improve scores. (A copy of the report is on file in the Central Office.)

REPORT ON DISTRICT OF INNOVATION

Superintendent Travis Hamby and High School Principal, Shannon Burcham, presented a PowerPoint on the district's application for the District of Innovation. A draft copy of the application was also attached to the agenda. (A copy of both the PowerPoint and the draft application are on file in the Central Office.)

#13-215 CONSENT AGENDA

Motion for approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

- A. Approval of October 3, 2013 Minutes of the Board of Education
- B. Acknowledge the following Superintendent's Personnel Actions
 - RETIREMENT:**
Vicki Likens, Middle School Teacher, effective 6/30/2013
 - RESIGNATION:**
Stephanie Winfield, Bus Driver, effective 10/22/2013
 - EMPLOYMENT:**
Shannon Ellis, Primary School Instructional Assistant, effective 10/14/2013
Heather Reddick, Preschool Instructional Assistant, effective 10/14/2013
Jason Joiner, Assistant Archery Coach, effective 9/3/2013
Kendrea Johnson, Part time food service worker, effective 10/15/2013
William Ahart, Assistant Archery Coach, effective 9/3/2013
Sarah Wade, Temporary Health Service Asst. (P/I Schools) effective 10/14/2013
Matthew Wilder, HS Asst. Girls' Basketball Coach, effective 10/21/2013
 - APPROVAL OF:**
Rita White, Substitute Teacher, Rank I, effective 10/14/2013
Andrea Osborn, Substitute Teacher, Rank III, effective 10/14/2013
Micheline Underhill, Substitute Teacher, Rank V, effective 10/14/2013
Gregory Haslett, Substitute Teacher, Rank II, effective 10/14/2013
Dorothy Dannelly, Substitute Teacher, Rank V, effective 10/14/2013
Stephanie Noel, Substitute Teacher, Rank V, effective 10/1/2013
Emily Newberry, Substitute Food Service Worker, effective 10/1/2013
Kayla Cannon, Substitute Teacher, Rank IV, effective 10/1/2013
Caren Curtis, Substitute Teacher, Rank IV, effective 10/25/2013
Margaret Thomas, Substitute Teacher, Rank IV, effective 10/25/2013
Joyce Brooks, Substitute Teacher, Rank IV, effective 10/25/2013
Tammy Birdsong, Substitute Custodian, effective 10/16/2013
Janice Bontrager, Substitute Teacher, Rank V, effective 10/25/2013
Dawn Butler, Substitute Bus Driver, effective 10/22/2013
James Overfield, Substitute Teacher, Rank I, effective 10/16/2013
- C. Amend Board Order #13-128 CONSENT AGENDA to include Dennis Blanchard, Harbor Academy Instructor as a Non-Renewal
- D. Leave of Absence
 - 1. Kara Smith - FMLA beginning 10/14/2013 and ending 12/09/2013
 - 2. Mike Walker FMLA beginning 10/7/2013 and ending 01/01/2014
- E. Issuance of Checks
 - 1. 10/10/2013 \$109,091.88
 - 2. 10/25/2013 \$50,677.67
- F. Travel Requests
 - 1. Forty-seven students, one faculty sponsor and six chaperones to travel to Louisville/Frankfort on November 24-26, 2013 to participate in Kentucky Youth Assembly
 - 2. Fifty-two students, four faculty sponsors and six other chaperones to travel to Nashville, TN on Nov. 8, 2013 to visit the Frist Center for the Visual Arts and the Schermerhorn to hear the Nashville Symphony
 - 3. Thirty-nine students, one faculty sponsor and ten chaperones to travel to Louisville and Frankfort, KY on Dec. 12-14, 2013 to participate in Kentucky Youth Assembly.
- G. Acknowledge review and Final Approval of KETS FY13 Technology Activity Report
Voting Aye –5; Nay – 0

#13-216 CANCELLATION OF NOVEMBER 28, 2013 MEETING

Motion for the approval to cancel the November 28, 2013 meeting of the Board of Education passed with a motion by Mr. Mike Davis and a second by Mr. Donnie Holland.
Voting Aye –5; Nay – 0

#13-217 LOCALLY APPROVED TRAINING CREDIT HOURS

Motion for the approval of 2.0 Locally Approved Training Credit Hours for Mike Davis, Sharon Simmons, Donnie Holland, Jo Alyce Harper, and LaVern Baker who attended the SBDM/Board/Administrative Team working session on October 3, 2013 where they reviewed assessment data for curricular issues and trends,

discussed student achievement, our present scores and gap areas passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-218 **DISTRICT OF INNOVATION**

Motion for the approval for the District to apply for District of Innovation passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

#13-219 **CONTRIBUTE TO CBE FUNDING ADEQUACY STUDY**

Motion for the approval to contribute to the Council for Better Education to help cover the cost of the proposed CBE funding adequacy study at the rate of twenty-five cents per ADA passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-220 **APPROVAL OF PAYMENT #1 AND #2 TO JKS ARCHITECTS & ENGINEERS FOR PROFESSIONAL SERVICES ON THE PRIMARY/INTERMEDIATE SCHOOL PROJECT**

Motion for approval of Payment #1 in the amount of \$96,610.50 and Payment #2 in the amount of \$120,852.00 to JKS Architects & Engineers for professional services and reimbursable items on the Trigg County Primary/Intermediate School Project passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye –5; Nay – 0

#13-221 **SPECIAL CALLED MEETING**

Motion for approval to hold a Special Called Meeting for November 5, 2013 beginning at 6:00 PM in the Board Of Education Conference Room located at 202 Main Street, Cadiz, KY for the purpose of discussion and evaluation of the bids for the Primary/Intermediate School Project with the possibility of other items added to the agenda passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-222 **ACKNOWLEDGE REVIEW OF UNBRIDLED LEARNING ACCOUNTABILITY MODEL ASSESSMENT SCORE DATA**

Motion to approve the acknowledgement of review of the 2012-13 Unbridled Learning Accountability Model assessment results following a joint meeting with the four SBDM Councils/ Administrative Team and the Board of Education on October 3, 2013 passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.
Voting Aye –5; Nay – 0

#13-223 **APPROVAL TO AUTHORIZE JKS ARCHITECTS & ENGINEERS TO PROCEED WITH DESIGNING AND BIDDING DOCUMENTS FOR THE NEW ELEMENTARY SCHOOL ENTRANCE**

Motion for approval for JKS Architects & Engineers to proceed with design and development of construction documents related to additional right-away and utility relocation for new elementary school entrance at a cost of \$14,000 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-224 **BOARD APPROVAL FOR SUPERINTENDENT TO PARTICIPATE AS LEADERSHIP ACADEMY FELLOW WITH THE UNIVERSITY OF KENTUCKY**

Motion for the approval for superintendent to participate as Leadership Academy Fellow with the University of Kentucky passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.
Voting Aye –5; Nay – 0

REPORTS

- A. Superintendent's Report
 - 1. Signature page KETS Technology Activity Report
 - 2. Schools' Financial Reports
 - a. Middle School Financial Report
 - b. Intermediate School Financial Report
 - c. Primary School Financial Report

- d. High School Financial Report
- 3. Kentucky Opera will be coming to Trigg County Primary and Intermediate Schools on October 25 to present "Jack and the Beanstalk"
- 4. KSBA Winter Symposium will be held in Louisville on Dec. 6 - 7, 2013. This is a good opportunity to pick up Credit Hours
- 5. Trigg County Schools has been participating in TPGES pilot which is now statewide. Trigg County will be presenting a panel discussion on TPGES on the web.
- 6. A group from Trigg County will be going to Lexington to the Innovate to Learn Seminar on October 28 & 29, 2013. Trigg County will be presenting both days.
- 7. Attended a reception in Hopkinsville for MSU Thoroughbred Academy. They were bragging on the writing ability of the students from the high schools that were attending the Academy.
- B. Staff Reports
 - 1. Beth Sumner - Assistant Superintendent of Instruction
 - a. Community Reader Day for Primary School is Tuesday, October 29.
 - b. The next Toyota BornLearning program will be the same night as the Board meeting. You are welcome to stop by before the meeting. They have been successful with 75% returning and some are bringing others with them.
 - c. Gates Foundation has approached Trigg County concerning their Implementation of Common Core. We are one of three school systems in Kentucky. This is an 18-month project where they will be designing training to deepen the work with Common Core.
 - 2. James Mangels, Director of Student Services and Personnel
 - Trigg County has had an Attendance Review. They found very few deficiencies in the four schools. They were on campus during the time that Reel Link Films was here and were impressed with what is going on in Trigg County Schools.
- C. Board Reports
 - 1. Mr. Davis - It is encouraging to see the students thinking about what their future plans are..
 - 2. Ms. Baker - Participated in the Senior Seminar most of the morning. This is a nice resource that we are providing our seniors. Participate in three of the sessions.
 - 3. Ms. Simmons - Received information on NSBA which will be held in New Orleans in April. The band placed first in the region and will be in Louisville this weekend. Working on the "Friend of Education" nomination for the Rotary. They do a lot for our students. Rotary is also doing extended mentoring for Trigg County students enrolled at MSU.

#13-225 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) AND KRS 61.81091)(C)**
TIME 9:30 PM

Motion for the approval to enter into Executive Session per KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student (superintendent evaluation) and KRS 61.810 (2)(c) for discussion of proposed or pending litigation against or on behalf of the Board at 9:30 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye -5; Nay - 0

#13-226 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 11:14 PM**

Motion for approval to adjourn Executive Session at 11:14 PM passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.
Voting Aye -5; Nay - 0

#13-227 **ADJOURNMENT - TIME 11:15 PM**

Motion for approval that the meeting be adjourned at 11:15 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.
Voting Aye -5; Nay - 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Special Called Meeting
November 05, 2013 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 6:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Howell Hopson, Bd. Attorney	Eileen Kehrwald
Robin Stevens, WKDZ	Brooklyn Stevens	Bruce A. Nelson, JKS
Joe Nance, Ross Sinclair		

Chairman Davis called the meeting to order and announced that this is a Special Called meeting of the Board of Education. The media has been notified and the agenda published twenty-four hours prior to the meeting.

DELEGATIONS & RECOGNITIONS

- A. Bruce Nelson, JKS Architects & Engineers discussed the bids received on the Primary/Intermediate School Project and recommended accepting the low bid and contracting with Vanguard Contractors ,LLC. Mr. Nelson also informed the Board the cost of the center turn lane will be approximately \$125,000 which will be reimbursed by the state. Mr. Nelson's fee is in the BG-1.
- B. Joe Nance, Ross, Sinclair & Associates discussed the issuance of revenue bonds and informed the Board on the funding of the Preschool Renovation Project. (Copies of the documents presented are on file in the Central Office.)

#13-228 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

- A. Issuance of Checks
 - 1. 10/29/2013 \$145,720.58
- B. Travel
 - 1. Six Trigg County Cross-County team members, two faculty sponsors and one chaperone to travel to Lexington, KY Horse Park to participate in the KHSAA Cross Country Championships on November 8 - 9, 2013
 - 2. High School Chemistry Teacher, Simone Parker, to travel to Washington, D.C. November 15 - 17, 2013 to serve on a team to develop Next Generation Science Standards model course pathways designed for AP courses.
- C. Approval of the use of a common carrier (Anchor Tours) to transport the HS Football Team to and from Monroe County on November 8, 2013
- D. Approval of the use of a common carrier (Anchor Tours) to transport the HS Cheerleaders to and from Monroe County on November 8, 2013

#13-229 APPROVAL TO ACCEPT CONSTRUCTION BID FROM VANGUARD CONTRACTORS, LLC

Motion for approval to accept the low bid from Vanguard Contractors, LLC in the amount of \$3,078,323.00 for the Trigg County Preschool Addition passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye -5; Nay - 0

#13-230 **ACCEPT ADD ALTERNATE BID #2 FOR PRE SCHOOL ADDITION**

Motion for the approval to accept the Add Alternate Bid #2 (additional paving in the bus parking area) in the amount of \$23,567.00 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-231 **REJECT ALTERNATE BIDS #1, #3, #4 AND #5 FOR PRESCHOOL ADDITION**

Motion for approval to reject Alternate Bids #1, #3, #4 and #5 for Preschool Addition passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye –5; Nay – 0

#13-232 **CONTRACT WITH VANGUARD CONSTRUCTION, LLC**

Motion for approval that subject to KDE approval, the Board enter into a contract with Vanguard Construction, LLC in the amount of \$3,101,890.00 (base bid plus Alternate Bid #2) for the construction of the Preschool Addition Project passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

#13-233 **APPROVAL OF REVISED BG-1 FORM BASED ON ACCEPTED BIDS**

Motion for the approval of Revised BG-1 for the Preschool Project reflecting the total amount of \$3,590,491.19 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-234 **ADOPT A RESOLUTION AUTHORIZING THE TRIGG COUNTY SCHOOL DISTRICT FINANCE CORPORATION TO ISSUE REVENUE BONDS**

Motion for approval to adopt a resolution authorizing the Trigg County School District Finance Corporation to issue revenue bonds with the following resolution: 'Resolution of the Board of Education of the Trigg County School District; confirming the acceptance of an offer of assistance from the Kentucky School Facilities Construction Commission; authorizing and approving the execution of a participation agreement with said commission; authorizing and approving the execution of a contract, lease and option with the Trigg County School District Finance Corporation and any further necessary instruments; approving certain architects' plans for the construction of a certain school building project; and approving the plan of financing the cost of said project.' passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

#13-235 **RECESS MEETING FOR THE PURPOSE OF HOLDING A MEETING OF THE TRIGG COUNTY SCHOOL DISTRICT FINANCE CORPORATION TIME 6:30 PM**

Motion for the approval to recess the meeting for the purpose of holding a meeting of the Trigg County School District Finance Corporation at 6:30 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.
Voting Aye –5; Nay – 0

#13-236 **MOTION TO RECONVENE THE MEETING OF THE TRIGG COUNTY BOARD OF EDUCATION TIME 6:37 PM**

Motion for approval to reconvene the meeting of the Trigg County Board of Education at 6:37 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

REPORTS

A. Superintendent Report

1. The High School will be doing their Fusion presentations this Thursday.
2. The film crew will be on campus on Wednesday and Thursday.

#13-237 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F), SUPERINTENDENT EVALUATION AND PERSONNEL AND KRS 61.810 PROPERTY (1)((B) TIME 6:45 PM**

Motion for the approval to enter into Executive Session per KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student (superintendent evaluation

and Personnel) and KRS 61.810 (1)(b) for deliberations on the future acquisition or sale of real estate at 6:45 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-238 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 7:35 PM**

Motion for approval to adjourn Executive Session at 7:35 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

NO BOARD ACTION WAS TAKEN RELATED TO EXECUTIVE SESSION

#13-239 **ADJOURNMENT - TIME 7:36 PM**

Motion for approval that the meeting be adjourned - Time 7:36 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Regular Meeting
November 14, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Donna Wolfe	Eileen Kehrwald
Franklin Clark, Cadiz Record	Daniel Ingram	

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-240 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

DELEGATIONS & RECOGNITIONS

Donna Wolfe, Principal Caldwell Co. ATC

Daniel Ingram observed the meeting as a member of Youth Leadership.

#13-241 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

A. Approval of Minutes

1. Meeting Minutes of November 5, 2013
2. Meeting Minutes October 24, 2013

B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATIONS:

Jacqueline Skinner, Permanent Substitute Bus Driver, effective 11/08/2013
Mildred Ezell, Substitute Teacher, effective 11/06/2013
Casey Banister, Assistant Volleyball Coach, effective 11/2/2013
Jessica Hollingsworth, Food Service Custodian, effective 11/26/2013
Fred Wilson, Jr., Permanent Substitute Bus Driver, effective 11/12/1/2013
Kimberly Smith, Preschool Bus Monitor, effective 11/11/2013

EMPLOYMENT:

Caroline Garcia, HS Foreign Language Instructional Assistant, effective 10/25/2013
William Fortner, HS Softball Coach, effective 9/12/2013
James Garnett, IS Academic Team Coach, effective 11/01/2013

C. Leave of Absence

1. Carol Kostrzebski - 6 days of unpaid leave starting Wednesday, November 26, 2013 through December 6, 2013
2. Cordelia Ann Hiter - FMLA Leave of Absence beginning November 11, 2013 and ending February 14, 2014
3. Peggy Tooke- FMLA Leave of Absence beginning 11/18/2013 and ending 1/6/2014

- D. Issuance of Checks
1. 11/08/2013 \$109,301.34
 2. 11/12/2013 \$100,457.37
- E. Travel Requests
1. Fifteen members of Girls Basketball Team and four faculty sponsors to travel to Clarksville, TN to attend APSU Women's Basketball game at the Dunn Center on November 15, 2013
 2. Board Members Donnie Holland, Jo Alyce Harper and La Vern Baker to travel to Louisville, KY on December 5 - 7, 2013 to attend the Kentucky School Board Association Winter Symposium
- F. Approval of Annual Contracts or MOA's for Services
1. Approval of MOA between Pennyrile Allied Community Services, Inc./Retired and Senior Volunteer Program with the attached Basic Provisions which will guide the working relationship with the RSVP representative serving as the liaison with Trigg County Schools
- G. Approval of the Middle School purchase of thirty Chromebooks and one cart from CDW-G in the amount of \$10,548.00 with the funds coming from NxGL funds
- H. Motion to approve the Trigg County Disclosure of Free and Reduced Price Information Agreement
Voting Aye –5; Nay – 0

#13-242 **APPOINTMENT OF KRISTI MILLER AS THE CERTIFIED EMPLOYEE TO THE CERTIFIED EVALUATION APPEAL PANEL**

Motion to approve Kristi Miller as the board appointed certified employee to the certified evaluation appeals panel with Shannon Burcham as the alternate for the 2013-2014 School Year passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.
Voting Aye –5; Nay – 0

#13-243 **APPROVAL OF THE ACCEPTANCE OF FIRST OFFER OF ASSISTANCE IN FY-2014 IN THE AMOUNT OF \$19,019.00 TO BE MATCHED EQUALLY BY THE BOARD OF EDUCATION AND THAT IT BE ESCROWED FOR UP TO THREE YEARS**

Motion for the acceptance of the FY-14 First Offer of Assistance in the amount of \$19,019.00 to be escrowed up to three years passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

#13-244 **ACCEPTANCE OF BID AND CONTRACT WITH BACON, FARMER, WORKMAN ENGINEERING AND TESTING FOR PRESCHOOL PROJECT**

Motion for approval for the Trigg County Board of Education to award the Special Inspections Services for the Preschool Project to Bacon, Farmer, Workman Engineering and Testing, Inc. and issue a contract accordingly in the amount of \$12,400.00 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

DISCUSSION OF SUPERINTENDENT'S EVALUATION

The Board conducted a discussion relating to the adoption of the summative evaluation of the superintendent with Chairman Mike Davis giving an oral summary of the summative evaluation for those present. The evaluation was based on the Standards for Superintendent Evaluation. The following is a brief summary of the report. (A full copy of the report is on file in the Central Office.)

Time Period Covered By This Evaluation:

This evaluation of the job performance of Superintendent Travis Hamby covers the School Year 2012-2013 (July 1, 2012 through June 30, 2013).

General Comment:

The Board is very pleased with the Superintendent's job performance. It is the opinion of the Board that the school system under his leadership is becoming more effective at educating the children and youth of Trigg County. Mr. Hamby has the support and full confidence of the Board.

Standard 1: Leadership and District Culture

Performance rating: Excellent.

Standard 2: Policy and Governance

Performance Rating: Outstanding.

Standard 3: Communications and Community Relations

Performance Rating: Excellent.

Standard 4: Organizational Management

Performance Rating: Outstanding.

Standard 5: Curriculum Planning and Development

Performance Rating: Outstanding.

Standard 6: Educational Leadership

Performance Rating: Outstanding.

Standard 7: Human Resources Management

Performance Rating: Excellent.

Standard 8: Values and Ethics of Leadership

Performance Rating: Outstanding.

Standard 9: Student Achievement and Learning.

Performance Rating: Outstanding.

Overall Performance Rating: Outstanding.

The Board thinks that under Mr. Hamby's leadership Trigg County Public Schools are improving and headed in the right direction. Mr. Hamby has the full confidence and support of the board in his role as Superintendent of Trigg County Schools. The Board looks forward to working with Mr. Hamby to continue to improve the education for the children and youth of Trigg County.

#13-245 **ADOPTION OF THE SUMMATIVE EVALUATION OF THE SUPERINTENDENT**

Motion for the approval of the adoption of the summative evaluation of the superintendent as discussed in open session passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

#13-246 **OFFER NEW FOUR (4) YEAR CONTRACT TO THE SUPERINTENDENT BEGINNING JULY 1, 2014**

Motion to offer Travis Hamby a new four (4) year contract as superintendent beginning July 1, 2014 with a \$115,000.00 annual salary, according to the terms and conditions set forth in the accompanying proposed contract and to authorize Mike Davis, Board Chairman, to enter into said contract with Mr. Hamby on behalf of the Trigg County School District and with Mr. Davis is authorized to make editorial changes, if appropriate passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons. (A copy of the contract is on file in the Central Office
Voting Aye –5; Nay – 0

#13-247 **DISCUSSION OF DELIVERY TARGETS & PROFESSIONAL GROWTH & EFFECTIVENESS SYSTEM**

Motion for approval to acknowledge the discussion of Unbridled Learning Delivery Targets including Student proficiency, college/career-readiness, graduation rate, closing the achievement gap, and the processes that have been put in place to ensure that the teacher and principal effectiveness systems start with all certified staff in the 2014-15 school year with the Superintendent at the November 14, 2013 meeting passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker
Voting Aye –5; Nay – 0

#13-248 **SUPERINTENDENT'S WORKING BUDGET UPDATE**

Motion to acknowledge discussion of the following items and approve the following:
Operational Budget - Has Met District Targets; Resources- Has Not Met District Targets; Compliance (legal, ethical and policy) - Has Met District Targets; and Direct Communication - Has Met District Targets; passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

#13-249 **TELL SURVEY DISCUSSION**

Motion to acknowledge the review of the TELL Survey Results with respect to the area of facilities (all areas marked agree) passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons
Voting Aye –5; Nay – 0

#13-250 **BOARD COMMITS TO PARTICIPATING IN THE INAUGURAL CYCLE OF THE GOOGLE IN EDUCATION THINK TANK**

Motion for approval for the Board to commit for two years for Trigg County Schools to participate in the inaugural cycle of the Google in Education Think Tank passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye –5; Nay – 0

REPORTS

- A. Superintendent's Report
 - 1. Schools' Financial Reports
 - a. Intermediate School Financial Report
 - b. Middle School Financial Report
 - c. Primary School Financial Report
 - 2. Will be traveling to Lexington this evening to attend the NxGL Leadership Academy
 - 3. The Freshmen had the first Presentation of Learning. It was good to see the same expectations for all kids. It is a learning process.
 - 4. We will have a Growth Day on Monday, November 18.
- B. Staff Reports
 - 1. Assistant Superintendent of Instruction, Beth Sumner, informed the Board that the School Improvement Plans and the District Improvement Plans will be presented at the December meeting.
- C. Treasurer's Report
 - 1. Fund 1 YTD
 - 2. Fund 2 YTD
- D. Board Reports
 - 1. Mr. Davis - Went to the Presentations of Learning. It was good to see everyone having to present. It is a learning process and a good thing to see the involvement.
 - 2. Ms. Baker - Thank you to Mr. Hamby for letting the students come out for the Veterans' Day parade. It means a lot to the veterans to have the response of the children.
 - 3. All of the Board members expressed appreciation to Mr. Hamby for the time and effort that he is putting into his job as superintendent and his passion for the job. As a group, they were pleased with his agreeing to sign a new contract for the next four years.

#13-251 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F) TIME 9:08 PM**

Motion Passed: Motion for approval to enter into Executive Session per KRS 61.810(1)(f) at 9:08 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

#13-252 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:19 PM**

Motion for approval to adjourn Executive Session at 9:19 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-253 **ADJOURNMENT - TIME 9:20 PM**

Motion for approval that the meeting be adjourned at 9:20 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye –5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
December 02, 2013 7:00 PM
Central Office Conference Room
202 Main Street
Cadiz, KY 42211

Attendance Taken at 7:03 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Howell Hopson, Bd. Attorney	James Mangels, Dir. Of Student Services & Personnel
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Parents and Student

Chairman Davis called the meeting to order and announced that this is a Special Called Meeting with the media notified of the meeting and the agenda set and posted 24 hours prior to the meeting.

#13-255 CONSENT AGENDA

Motion for the approval of the Consent Agenda passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

- A. Issuance of Checks
 - 1. 11/25/2013 \$94,159.64
- B. Travel Requests
 - 1. HS Wrestling Team to travel to Oldham County High School for competition on December 6 - 7, 2013
 - 2. Trigg County High School Wrestling Team to travel to McGavock High School in Nashville, TN on December 14, 2013 for wrestling competition.
- C. Approval of Annual Contracts or MOA's for Services
 - 1. Approval to contract with West Ky Munis Consortium for Sept. 1, 2013-Aug. 31, 2014 for consultant's expertise and knowledge regarding the implementation and application of the MUNIS program within the school district for six days per year in the amount of \$3653.

Voting Aye -5; Nay - 0

#13-256 ENTER INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) TIME 7:05 PM

Motion for the approval to enter into Executive Session per KRS 61.810(1) (f) 7:05 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye -5; Nay - 0

#13-257 ADJOURN EXECUTIVE SESSION TIME 8:40 P M

Motion to adjourn Executive Session at 8:40 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye -5; Nay - 0

ACTION TAKEN DURING CLOSED SESSION

During Executive Session, the Board voted to expel a student with services provided through Harbor Academy. (Name withheld due to confidentiality.)

#13-258 **ADJOURN MEETING TIME 8:41 PM**

Motion for approval to adjourn the meeting of the Trigg County Board of Education at 8:41 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
December 12, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Kristi Miller, MS Principal	Paige Hoffmeister
Howell Hopson, Bd. Attorney	Anna Marie Ulrich	Eileen Kehrwald
Franklin Clark, Cadiz Record	Anna Gentry	Brian Parker
Faye Stevens	Susan Bryant	Brenda Southwick
Shannon Burcham	Charlene Sheehan	

Chairman Davis called the meeting to order and asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-270 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –4; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Anna Marie Ulrich and Paige Hoffmeister, students from Murray State University
- B. Anna Gentry of Kem, Duguid and Associates reported on audit findings FY13. The auditors' report expressed an unqualified opinion on the financial statements of Trigg County School District. No instances of noncompliance material to the financial statements of Trigg County School District were disclosed during the audit.
No significant deficiencies in internal control over major federal award programs were disclosed during the audit of Trigg County School District. (A complete copy of the audit report is on file in the Central Office.)
- C. Brian Parker, Susan Bryant and Charlene Sheehan addressed the board concerning the recent step increase in the Superintendent's salary effective with the next four-year contract.

REPORTS BY SUPERINTENDENT AND PRINCIPALS

- A. Travis Hamby presented the District Improvement Plan and gave an overview of the School Improvement Plan for the Primary and Intermediate Schools.
- B. Kristi Miller, Middle School Principal, presented the Middle School Improvement Plan, a PowerPoint with the monthly principal report for the Middle School, the results from MAPS testing and EXPLORE results.
- C. Shannon Burcham, High School Principal, presented the High School Improvement Plan and reported on the results from MAPS testing and PLAN and Common Assessment results.

#13-271 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

- A. Approval of minutes from the November 14, 2013 and December 2, 2013 meetings of the Board.

B. Acknowledge the following Superintendent's Personnel Actions

RESIGNATIONS:

Kimberly Smith, Preschool Bus Monitor, change effective date of resignation from 11/11/2013 to 11/08/2013

Christopher Catron, District Technology Coordinator, effective 12/18/2013

EMPLOYMENT:

Rcinia Barker, Preschool Bus Monitor, effective 11/11/2013

Kimberly Smith, Preschool Bus Driver, effective 11/11/2013

James Croft, HS Asst. Boys Basketball Coach, effective 09/12/2013

Jessica Hollingsworth, Food Service Worker, effective 12/02/2013

Craig Williams, Bus Driver, effective 11/11/2013

Patricia Purkes, ESS Math Tutor, effective 11/11/2013

Dylan Crutcher, Percussion Band Instructor-Extra Duty, effective 9/12/2013

Leigh-Ann Price, MS ESS Tutor, effective 11/11/2013

Charles Taylor, Food Service Custodian, (5.5 hours/day) effective 12/17/2013

Dawn Butler, Permanent Substitute Bus Driver, effective 11/26/2013

APPROVAL OF:

Devin Wilson, Substitute Custodian, effective 11/25/2013

Jacqueline Skinner, Substitute Bus Driver, effective 11/11/2013

Laura Bergeron, Substitute Food Service Worker, effective 12/10/2013

Michele Glass, Substitute Teacher, Rank IV, effective 1/2/2014

C. Leave of Absence

1. Anna Redd - Leave Without Pay from November 22, 2013-December 12, 2013.

D. Issuance of Checks

1. 12/11/2013 \$248,646.82
2. 12/12/2013 \$12,731.99

E. Travel Requests

1. Twenty-five members of the Trigg County Wrestling Team and sponsors to travel to Rossview HS in Clarksville, TN for competition on January 16, 2014
2. Eighteen members of Trigg County High School wrestling team, sponsors and chaperones to travel to North Hardin HS in Radcliff, KY on January 17 - 18, 2014 to participate in athletic competition
3. Eighteen members of the Trigg County High School Wrestling Team, sponsors and chaperones to travel to Fort Knox High School in Ft. Knox, KY on January 30 - Feb. 1, 2014 to participate in competition.

F. Approval to declare attached list of Primary/Intermediate School textbooks as surplus property per KRS 45A.425 (2) & (4). The books will be disposed of due to the condition of the books. (A copy of the list of the surplus textbooks is available at the Central Office.)

Voting Aye -4; Nay - 0

#13-272 **ACKNOWLEDGE THE REVIEW OF THE REPORT TO THE BOARD BY KEM, DUGUID & ASSOCIATES ON AUDIT FINDINGS FY 2013 AND ACCEPT THE AUDIT FINDINGS**

Motion to acknowledge the review of the report to the Board by Kem, Duguid & Associates on Audit Findings FY 2013 and accept the audit findings passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

#13-273 **ACKNOWLEDGE REVIEW OF DISTRICT AND SCHOOL IMPROVEMENT PLANS**

Motion for the approval of the District Improvement Plan and the School Improvement Plans for Trigg County High School, Trigg County Middle School, Trigg County Intermediate School and Trigg County Primary School passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

RECORD OF BOARD PROCEEDINGS

(Minutes)

Regular Meeting

December 12, 2013 7:00 PM

Trigg County Board of Education

Central Office Conference Room

#13-274 APPROVAL OF REMOVING THE 2011 KETS OFFER OF \$24,011.00 AND \$22,164.00 (TOTAL OF \$46,175.00) OUT OF ESCROW AND MATCHING THE FUNDS

Motion for the approval of removing the 2011 KETS offer of \$24,011.00 and \$22,164.00 (total of \$46,175.00) out of escrow and matching the funds to be utilized in accordance with KDE Guidelines passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –4; Nay – 0

#13-2 75 REVIEW AND DISCUSSION OF THE NUTRITION AND PHYSICAL ACTIVITY REPORT CARD FOR SCHOOL YEAR 2012-2013

Motion for approval to acknowledge review and discussion of Nutrition and Physical Activity Report Card for School Year 2012-2013 with a copy of the report card posted on the Trigg County School System's website passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#13-276 SET DATE FOR PUBLIC FORUM ON SCHOOL NUTRITION AND PHYSICAL ACTIVITIES

Motion to set the date for a public forum to present plans to improve school nutrition and physical activity within the district as January 23, 2014 at 6:30 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#13-277 CANCELLATION OF DECEMBER 26, 2013 MEETING OF THE BOARD OF EDUCATION

Motion for the approval to cancel the December 26, 2013 meeting of the Trigg County Board of Education passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#13-278 PURCHASE OF TWO SCHOOL BUSES

Motion for the approval of the purchase of two 66 Passenger/ Cummins ISB, Freightliner school buses (\$87,111.00 each), Cummins engine upgrade (to 250 HP) for mileage (\$750.00) MA/FM/CD Player (\$740.00) two Left Center Storage Boxes (\$960.00 each), two Right Center Storage Boxes (\$960.00 each) , 2nd Left Center Storage Boxes (\$395.00 each) and two Seon TL4 Trooper bus cameras (\$1,085.00.00 each) camera system and installation (\$2,888.00 for two buses) from Whayne Supply/Thomas Built Buses for a total cost of \$186,888.00 passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –4; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. High School Financial Report
 - b. Primary School Financial Report
 - c. Intermediate School Financial Report
2. KSBA Annual Conference will be held January 31, 2014 through February 2, 2014.
3. Primary/Intermediate School Construction Project Schedule

B. Staff Reports

1. YTD Financial Reports

C. Board Reports - LaVern Baker, Jo Alyce Harper and Donnie Holland reported that they had attended the KSBA Winter Symposium that was held in Louisville December 6 & 7, 2013.

#13-279 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810(1) (F) AND KRS 61.810(1) (B) TIME 9:53 PM**

Motion to Go into Executive Session per KRS 61.810(1) (f) and KRS 61.810(1) (b) at 9:53 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye –4; Nay – 0

#13-280 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:44 PM**

Motion for approval to adjourn Executive Session at 10:44 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye –4; Nay – 0

#13-281 **ADJOURNMENT - TIME 10:45 PM**

Motion for approval that the meeting be adjourned at 10:45 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Called Meeting
December 16, 2013 7:00 PM
Special Called Meeting
Trigg County Board of Education
Central Office

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	James Mangels, Dir. Of Student Services & Personnel	Howell Hopson, Bd. Attorney
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Chairman Davis called the meeting to order and announced that this is a Special Called Meeting with the media notified of the meeting and the agenda set and posted 24 hours prior to the meeting.

#13-282 **MOTION TO ENTER INTO EXECUTIVE SESSION PER KRS 61.810 (1) (F) TIME 7:01 PM**

Motion for the approval to enter into Executive Session per KRS 61.810 (1) (f) at 7:01 PM passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#13-283 **ADJOURN EXECUTIVE SESSION TIME 7:54 PM**

Motion for approval to adjourn Executive Session at 7:54 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

During Closed Session, the Board voted unanimously to expel a student with services. Names are withheld due to confidentiality.

#13-284 **ADJOURN MEETING TIME 7:55 PM**

Motion for approval to adjourn the meeting at 7:55 PM passed with a motion by Ms. Jo Alyce and a second by LaVern Baker.

Voting Aye –5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
January 09, 2014 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:08 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper

Absent Board Members:

Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Ann Taylor
Brian Futrell	Lisa Bush	

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#14-001 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye –3; Nay – 0

#14-002 MOTION TO RECESS FOR THE PURPOSE OF HOLDING A MEETING OF THE DISTRICT FINANCE CORPORATION

Motion for the approval to recess the meeting of the Board of Education for the purpose of holding a meeting of the District Finance Corporation passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –3; Nay – 0

#14-003 MOTION TO RECONVENE THE MEETING

Motion for approval to reconvene the meeting of the Trigg County Board of Education passed with a motion from Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –3; Nay – 0

REPORTS BY PRINCIPALS

- A. Principal, Brian Futrell, and IS Instructional Supervisor, Lisa Bush presented their report on the Intermediate School CSIP. They presented a summary of the School Improvement Plan, strategies and areas of innovation to implement the plan. (A copy of the Improvement Plan and the PowerPoint are on file in the Central Office.)
- B. Primary School principal, Ann Taylor, presented the report on the Primary School CSIP. She presented a summary of the School Improvement Plan, strategies and programs in place to implement the plan. (A copy of the Improvement Plan and the PowerPoint are on file in the Central Office.)

#14-004 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes
 - 1. Minutes from December 12, 2013 Meeting

2. Minutes from Special Called Meeting December 16, 2013
- B. Acknowledge the Following Superintendent's Personnel Actions
 - RETIREMENT:
 - Linda Tribble, District Finance Officer, effective 02/28/2014
 - RESIGNATIONS:
 - Caroline Garcia, Foreign Language Instructional Assistant, effective 12/18/2013
 - Corey Harrison, MS Baseball Coach, effective 12/16/2013
 - Mary Pennington Hodges, HS Head Girls Soccer Coach, effective 11/07/2013
 - EMPLOYMENT:
 - Jennifer Stanley, HS Math ESS Instructor, effective 12/12/2013
 - Kimberley Adams, HS ESS Science Instructor, effective 12/12/2013
 - Charles Lee, HS ESS Science Instructor, effective 12/12/2013
 - Kari Kelly, HS ESS Math Instructor, effective 12/12/2013
 - Andrea Dunn, HS ESS Math Instructor, effective 12/12/2013
 - Dottie Noel, HS ESS English/Reading Instructor, effective 12/12/2013
 - Scott Schrock, HS ESS Math Instructor, effective 12/12/2013
 - Margo Leneave, Intermediate School Daytime Tutor, effective 1/13/2014
- C. Issuance of Checks
 1. 12/19/2013 \$45,459.77
 2. 01/10/2014 \$150,933.33
 3. 01/09/2014 \$16,335.57
- D. Travel Requests
 1. Two students and one faculty sponsor to travel to Murray State University on Feb. 3 - 4, 2014 to participate in planning and preparation for Region 1 Conference.
 2. Two DECA students and one faculty sponsor to travel to Louisville, KY on Jan. 9 - 11, 2014 to participate in planning for the State DECA Conference in March 2014
 3. Two students and two faculty sponsors to travel to Frankfort, KY on February 9 - 11, 2014 to participate in CTSO Leadership Day.
 4. Approval for 24 Teachers and administrators from TCIS and TCHS to travel to Reynoldsburg, OH to visit Reynoldsburg City Schools. This is being funded through the NxG Funds from TCIS, TCHS, and District.

Voting Aye –3; Nay – 0

#14-005 **ADOPT THE SCHEDULE OF REGULAR MEETINGS OF THE TRIGG COUNTY BOARD OF EDUCATION FOR THE 2014 CALENDAR YEAR**

Motion to adopt the schedule of regular meetings of the Trigg County Board of Education for the 2014 Calendar Year with the regular meeting to be held in the Board of Education Conference Room, located at 202 Main Street, Cadiz, KY beginning at 7:00 PM on the second and fourth Thursday of each month with the exception of November and December when there will be only one regular scheduled on the first Thursday of the month passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

#14-006 **APPROVAL TO PARTICIPATE IN OECD TEST AND AUTHORIZE THE SUPERINTENDENT TO SIGN THE LETTER OF UNDERSTANDING**

Motion for the approval to participate in the OECD (Organisation for Economic Co-operation and Development) testing in the High School which is funded by America Achieves at the cost of \$8,000.00 and authorize the Superintendent to sign the Letter of Understanding for participation passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

#14-007 **APPROVE 1ST READING OF REVISED POLICIES RELATED TO P.L. 111-148 (AFFORDABLE CARE ACT)**

Motion for the approval to acknowledge the First Reading of Revised Board Policies 03.4 (Substitute Teachers), 03.124 (Insurance/Certified) and 03.224 (Insurance/Classified) passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

#14-008 **APPROVAL OF NONRESIDENT CONTRACTS WITH CALDWELL COUNTY, CALLOWAY COUNTY, HOPKINS COUNTY, LYON COUNTY, AND MURRAY INDEPENDENT**

Motion for the approval of non-resident contracts with Caldwell County, Calloway County, Hopkins County, Lyon County and Murray Independent Schools for the 2014-2015 School Year. passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

#14-009 **ESTABLISH RESPONSIBILITY FOR SUBMITTING A CALENDAR PROPOSAL TO THE BOARD**

Motion for the approval for the superintendent to submit a proposed calendar with input on growth days solicited from the professional staff adhering to guidelines established by the Board passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –3; Nay – 0

#14-010 **APPROVE REVISED JOB DESCRIPTION FOR TREASURER/CHIEF FINANCIAL OFFICER**

Motion for the approval of the revised job description for Treasurer for Trigg County Public Schools passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

#14-011 **PAYMENT #1 ON PRE-SCHOOL ADDITION TO VANGUARD CONTRACTORS**

Motion for the approval of the First Payment to Vanguard Contractors, LLC in the amount of \$63,265.37 for the work on the Pre-School Addition passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –3; Nay – 0

#14-012 **YOUTH CAREER CONNECT GRANT**

Motion for approval to authorize the superintendent to continue to explore and sign the District Intent to Participate in the Youth Career Connect Grant passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Middle School Activity Fund November
 - b. HS Financial Report
2. The hybrid bus project is coming to an end. Out of the 156 buses in the program, Trigg County is in the top five in performance. There was an award given in Berea, KY on Dec. 17 at Boone Tavern.
3. KSBA 2014 Annual Conference January 31 - February 2, 2014.
4. January is School Board Recognition Month – Board members will receive certificates of recognition for their service at the next Board Meeting
5. The Opening Night of the Primary/Intermediate Art Show at the Janice Mason Art Museum is tomorrow, Friday, January 10, 2014 from 4:00 – 6:00 PM
6. The new van has been delivered. It is already being used for a trip to Louisville this weekend. It was taken to a meeting in Bowling Green on Wednesday.

#14-013 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) AND KRS 61.810(1)(C)- TIME 8:53 PM**

Motion for approval to enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student which is necessary to protect the privacy of the individual and other individuals involved. 8:53 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –3; Nay – 0

#14-014 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:38 PM**

Motion for approval to adjourn Executive Session at 9:38 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

ACTION RELATED TO EXECUTIVE SESSION

There was no Board action related to the Executive Session.

#14-015 **ADJOURNMENT - TIME**

Motion for approval that the meeting be adjourned - Time 9:39 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
January 23, 2014 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:02 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper

Absent Board Members:

Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Alan Watts, WKDZ	Kristi Miller
Faye Stevens	Andrea Hampton	Shannon Burcham

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#14-016 APPROVAL OF AGENDA

Motion for approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

DELEGATIONS & RECOGNITIONS

Andrea Hampton, Director of Trigg County Adult Education was recognized by the Board for being notified that based on fiscal year 2012-13 enrollment and academic performance, Trigg County Adult Education is one of only 39 counties in the Excellence category. Because of this, they will receive additional funds of \$4,374.00.

REPORTS BY PRINCIPALS

- A. High School Principal, Shannon Burcham, and Instructional Supervisor, Faye Stevens, reported on the results of the Fall and Winter MAP testing. (A copy of the report is on file in the Central Office.)
- B. Middle School Principal, Kristi Miller, and Instructional Supervisor, Faye Stevens, reported on the results of the Fall and Winter MAP testing. They also reported on CBM Reading results. (A copy of the report is on file in the Central Office.)
- C. Beth Sumner, Assistant Superintendent of Instruction, reported that Kristi Miller invited the administration to the Middle School for Instructional Rounds using the Harvard University Model in November. On Monday, they will be in the High School for Instructional Rounds and will be tying it to PGES. They are hoping to take some Middle School teachers as part of the team. In February and March, they will be visiting the Primary and Intermediate Schools.

#14-017 CONSENT AGENDA

Motion to approve appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes
- B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATION:

Judy Vier, MS Math Teacher, effective 01/22/ 2014

Matthew Heady, Archery Coach, effective 01/21/2014

EMPLOYMENT

Ashley Wells, HS English/Reading ESS Instructor, effective 12/13/2013

Christina Ethridge, HS English/Reading ESS Instructor, effective 12/12/2013

Chrissy Bush, HS English/Reading ESS Instructor, effective 12/12/2013

Brandy Woodall, HS English/Reading ESS Instructor, effective 11/14/2013

Amanda Maxlow, HS English/Reading ESS Instructor, effective 11/14/2013

Amy Breckel, HS ESS Social Studies Instructor, effective 11/14/2013

Michelle Strickland, HS ESS Art, Humanities, Foreign Language, effective 11/14/2013

Maureen LLarena, HS Foreign Language Instructional Assistant, effective 01/08/2014

TRANSFER:

Fred Wilson Jr. transfer from Bus Driver-Thoroughbred Academy to Bus Driver, effective 11/13/13

APPROVAL OF:

Carl Heckmann, Substitute Teacher, Rank IV, effective 01/02/2014

Leigh-Anne Price, Substitute Teacher, Rank II, effective 01/02/2014

Denise Croft, Substitute Bus Driver, effective 11/19/2013

- C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

1. 01/17/2014 \$63,265.37

2. 01/24/2014 \$78,276.69

- D. Travel Requests

1. Staff members Beth Sumner, Faye Stevens, Kristi Miller, Ann Taylor, Sherry Holloway, Kristina Thompson, Tina Lane to attend the Leadership for Higher Standards convening sponsored by Gates Foundation on Feb 3, 4, 5, 2014 in New Orleans, LA. Travel expenses are provided by Gates Foundation.

Voting Aye –3; Nay – 0

#14-018 **HEALTH AND NUTRITION REPORT**

Motion to acknowledge review and approve the recommendation of the School Nutrition & Physical Activity Plan for the Trigg County Schools after presentations by Paula Dickerson, Food Service Director and James Mangels, Director of Student Services and Personnel following a public forum for the community input passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –3; Nay – 0

#14-019 **ACKNOWLEDGE REVIEW OF DRAFT BUDGET FY15**

Motion for the approval to acknowledge the review of the Draft Budget FY15 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

#14-020 **ACCEPT SFCC OFFER OF ASSISTANCE**

Motion for approval to accept the School Facilities Construction Commission (SFCC) Offer of Assistance in the amount of \$48,596.00 with the District verifying the Cash Building Fund Balance of \$88,848.08 and the Capital Outlay Fund balance of \$242,350.07 has been transferred to the SFCC escrow accounts, plus interest accumulated on these funds passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –3; Nay – 0

#14-021 **YSC ASSURANCES**

Motion for the approval of the Horizon FRYSC Continuation Program Plan Board Assurance Page passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –3; Nay – 0

#14-022 **ESTABLISH 2014-2015 CALENDAR CONSIDERATIONS AND GUIDELINES**

Motion for the approval of the following parameters / guidelines for the 2014 -2015 School Calendar:

- Thanksgiving Break: 11/26/2014 - 11/28/2014
- Winter/Christmas Break: 12/22/2014 - 1/2/2015 (staff will be polled regarding the use of Jan. 2, 2015 as a Growth Day)
- Closed Good Friday

- Spring Break: 4/6/2015 - 4/10/2015
- Equalize the number of days in each semester
- Poll the staff regarding the following:
 - Number of Growth Days, including the Placement of Growth Days and whether to utilize Jan. 2, 2015 as one of those growth days
 - Length of Fall break with the understanding that it must coincide with Ham Festival
 - Use President Day 2/16/2015 as Growth Day , Make-up Day or neither passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

#14-023 **PURCHASE OF PSST SEAMLESS DATA**

Motion to approve and authorize the purchase of the Seamless Data Portal and My Finance Module from PSST in the amount of \$2,750.00 annually with a one-time cost for set up and training at \$2,000.00 with the cost for this year prorated at \$1,146.00 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

REPORTS

A. **Superintendent's Report**

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Intermediate School Financial Report
 - c. Middle School Financial Report
 - d. HS Financial Report
2. School Board Recognition – Superintendent Travis Hamby handed out certificates from KSBA acknowledging the contributions made by the members of the Trigg County Board of Education. He personally thanked them for their dedication to our staff and students.
3. KSBA The Board discussed arrangements for travel to KSBA in Louisville on January 30 – February 2, 2014

B. **Staff Reports**

1. **Beth Sumner, Assistant Superintendent of Instruction**

- Toyota BornLearning Academy is scheduled for February 20, 2014
- Ready, Set Kindergarten was this evening with about thirty attendees. These are different parents than previously attended which indicates that our outreach is working. There is one more in April and we will be sending reminders.

2. **Treasurer's Report**

- Fund 1 Dec.. YTD
- Fund 2 Dec. YTD
- Fund 310 320 Dec. YTD
- Fund 400 Dec. YTD
- Fund 51 Dec. YTD
- Fund 52 Dec. YTD

#14-024 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) AND KRS 61.810 (1) (C)**

TIME - 8:36 PM

Motion for the approval to enter into Executive Session per KRS 61.810 (1) (f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student which is necessary to protect the privacy of the individual and other individuals involved and KRS 61.810 (1)(c) for discussion of proposed or pending litigation against or on behalf of the Board which is necessary because publically revealing the positions of the Board would hinder negotiations 8:36 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

#14-025 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:33 P.M**

Motion for the approval to adjourn Executive Session at 9:33 P.M. passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –3; Nay – 0

ACTION RELATED TO EXECUTIVE SESSION

There was no Board action taken related to the Executive Session.

#14-026 **ADJOURNMENT - TIME 9:34 P.M**

Motion for approval that the meeting be adjourned at 9:34 P.M. passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –3; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
February 13, 2014 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Bruce Nelson, JKS Architects
Kristi Miller	Robin Ford-Stagner	Dalton Barnes
Helen Gibson	Mallory Mize	Faye Stevens
Shannon Burcham		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#14-027 APPROVAL OF AGENDA

Motion or the approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Bruce Nelson, JKS Architects & Engineers with update on Pre School Project and upcoming street improvements at the Elementary School
- B. The Board acknowledged Mallory Mize, Helen Gibson and Dalton Barnes who were attending the meeting as members of the Youth Leadership Group.
- C. Robin Ford-Stagner, Gifted & Talented Coordinator, addressed the Board explaining changes in the revised Gifted and Talented Identification Procedures.

REPORTS BY PRINCIPALS

- A. Middle School Principal, Kristi Miller and Instructional Supervisor, Faye Stevens, presented the Middle School Report. They reported on the results from the recent PLC's and also the progress of the Problem Based Learning in the 8th Grade. Ms. Miller reported on a planned trip to Bates Middle School in Danville which is a school that has been implementing PBL's.
- B. High School Principal, Shannon Burcham, reported to the Board on the Characteristics that they are looking for in the Design Team for implementing the initiatives as a District of Innovation. He also presented the timeline in place for implementing the initiatives.
 1. Amy Breckel, Lacey Schrock and Shannon Burcham reported on an Intersession Program which is scheduled for April 7 - 11, 2014.

#14-028 CONSENT AGENDA

Approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

- A. Approval of Minutes
 - 1. Minutes of the January 23, 2014 Public Forum on Nutrition and Physical Activity
 - 2. Minutes of January 23, 2014 Meeting
 - B. Acknowledge the following Superintendent's Personnel Actions
 - RETIREMENT:
Eileen Kehrwald, Secretary to the Superintendent, effective 06/30/2014
 - RESIGNATION:
Sheena Harris, Substitute Teacher, effective 10/22/2013
Paula Riddle, District Computer Technician, effective 02/14/2014
 - EMPLOYMENT:
Denise Croft, Assistant to the Head Basketball Coach/Boys, effective 01/03/2014
Michelle Wilson, District Finance Officer/Treasurer, effective 02/13/2014
Marlow Hazard, MS Head Baseball Coach, effective 01/13/2014
Carol Martin, PS ESS Daytime Tutor, effective 02/11/2014
Margo Leneave, PS ESS Daytime Tutor, effective 02/11/2014
Denise Sparks, PS ESS Daytime Tutor, effective 02/11/2014
J. Rodman Redd, PS ESS Daytime Tutor, effective 02/11/2014
 - APPROVAL OF:
David Bunce, Substitute Custodian, effective 02/13/2014
Anita Thomas, Substitute Teacher, Rank I, effective 01/14/2014
 - C. Authorize payment of the items set out in the listed accounts payable warrant reports
 - 1. 02/10/2014 \$131,435.47
 - 2. 02/12/2014 \$11,182.77
 - D. Travel Requests
 - 1. Five members of Trigg County Middle School Wrestling Team to travel to Mt. Sterling, KY to participate in the State Tournament
 - 2. One high school band student and two chaperones to travel to Louisville, February 5 - 8, 2014 to participate in Kentucky All-State Band
 - 3. Nineteen TCHS Girls Softball players and three faculty sponsors to travel to Clarksville Feb. 20, 27, March 6 and March 11 for practice during winter months.
 - 4. Fourteen TCHS Cheerleaders, one sponsor and parents of cheerleaders to travel to Fern Creek High School in Louisville, KY to participate in State A Competition on Feb. 21 and 22, 2014
 - 5. Seven TCHS Wrestlers, two sponsors and two chaperones to travel to KY Horse Park in Lexington to participate in Wrestling Competition
 - E. Approval of Annual Contracts or MOA's for Services
 - 1. MOA between US Army Garrison, Ft. Campbell, KY and Trigg County Board of Education for the use of Trigg County High School as a potential facility for Installation to utilize if a decision is made to activate the Continuity of Operations Program (COOP) if an emergency requires the Installation to relocate from Fort Campbell
 - F. Approval of the use of MS NxGL funds for a visit to Bates Middle School in Danville, KY on February 20 - 21, 2014.
 - G. Approval of the use of a common carrier (Anchor Tours) by the Trigg Co. Archery Team for travel to the KHSAA National Archery Competition in Louisville, KY on Mar.17 and the NASP State Archery Competition in Louisville, KY on Mar.18 and authorize the Superintendent to sign amended contract
 - H. Motion to excuse for satisfactory reasons regular school board meeting absences by Sharon Simmons for the dates December 12, 2013, January 9, 2014 and January 23, 2014 due to health reasons.
- Voting Aye –4; Nay – 0

#14-029 **ACKNOWLEDGE REVIEW OF REVISED GIFTED AND TALENTED IDENTIFICATION PROCEDURES**

Motion for the approval to acknowledge review of revised Gifted and Talented Identification Procedures. passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.
Voting Aye –4; Nay – 0

#14-030 **PAYMENT #2 ON PRE-SCHOOL ADDITION TO VANGUARD CONTRACTORS**

Motion for the approval of the Second Payment to Vanguard Contractors, LLC in the amount of \$37,954.37 for the work on the Pre-School Addition passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#14-031 **AMEND THE 2013-2014 SCHOOL CALENDAR TO MAKE UP DAYS LOST DUE TO WEATHER, INCLUDING THE USE OF PRESIDENT'S DAY AND THE MARCH GROWTH DAY AS STUDENT INSTRUCTIONAL DAYS.**

Motion for approval to amend the 2013-2014 School Calendar, utilizing Presidents' Day and the March Growth Day with make-up days, as follows:

Day 1 - February 17, 2014,

Day 2 - March 13, 2014

Day 3 - March 14, 2014

Day 4 - March 17, 2014

Day 5 - May 19, 2014

Day 6 - May 21, 2014

Day 7- May 22, 2014

Day 8 - May 23, 2014

Day 9 May 27, 2014

Day 10 May 28, 2014 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#14-032 **APPROVAL OF THE NON-RESIDENT STUDENT CONTRACT WITH CHRISTIAN COUNTY SCHOOLS FOR 2014-2015 SCHOOL YEAR**

Motion for the approval of the Non-resident Student Contract with Christian County Schools for 2014-2015 School Year passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#14-033 **CHIEF INFORMATION OFFICER/DISTRICT TECHNOLOGY COORDINATOR JOB DESCRIPTION CHANGE**

Motion for the approval of the revised job description for the position of Chief Information Officer (District Technology Coordinator) passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#14-034 **APPROVAL OF FINAL DRAWING AND SPECIFICATIONS FOR STREET IMPROVEMENTS AT THE ELEMENTARY SCHOOL NEW DRIVEWAY**

Motion for the approval of the final drawings and specifications for the street improvements at the Elementary School's new driveway for submittal to Kentucky Department of Education passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#14-035 **LIGHTHOUSE FAMILY RESOURCE CENTER ASSURANCES AND CONTINUATION PLAN**

Motion for the approval of the Lighthouse Family Resource Center FRYSC Continuation Program Plan Board Assurance Page passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –4; Nay – 0

#14-036 **DIRECT HOPSON & PARRIS TO TAKE APPROPRIATE STEPS REGARDING LOAN PAYMENT TO KY LEAGUE OF CITIES**

Motion for approval to direct Hopson & Paris take appropriate steps in the Franklin Circuit Court KISBIT litigation to advocate against loan payment to Kentucky League of Cities and for recovery of interest passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –4; Nay – 0

REPORTS

- A. Superintendent's Report

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Intermediate School Financial Report
 - c. Middle School Financial Report
 2. District of Innovation
 3. Nashville Ballet will be presenting "Anne Frank" for the schools March 20. There will be a performance for the public in the HS Gym on Thursday, March 20 at 6:00 PM
- B. Staff Reports
1. Beth Sumner - Operation Preparation is scheduled for March. Letters have been sent out and we have had several volunteers already.
 2. James Mangels - Have been to Nashville for a job fair. Having the distinction of District of Innovation is a great teacher recruitment tool.
- C. Board Reports - The Board member expressed their pleasure with having attended KSBA.

#14-037 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1) (F), KRS 61.810(1) (B) KRS 61.810(1) (C) TIME 9:14 PM**

Motion for approval to enter into Executive Session as authorized by KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student which is necessary to protect the privacy of the individual and other individuals involved; as authorized by KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real estate which is necessary because publicity might affect the value of the property; and as authorized by KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the Board which is necessary because publicly revealing the position of the Board would hinder negotiations at 9:14 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

#14-038 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:08 PM**

Motion for approval to adjourn the Executive Session at 10:08 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

ACTION RELATED TO EXECUTIVE SESSION

No Board action was taken related to Executive Session

#14-039 **ADJOURNMENT - TIME 10:09 PM**

Motion for approval to adjourn the meeting at 10:09 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
March 13, 2014 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

Absent Board Members:

Mr. Mike Davis

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Michelle Wilson	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Peggy Banister
Madison Baize	Annibelle Brown	Chadwick Baize
Cole Wadlington	Kaylee Mohler	Johnathan King
Brian Wadlington	Tonya Wood	Allyanna Tehrani
Elissha Hestand	Peggy O'Bryan	Steve Schneider
Katrina Schneider	Nate Schneider	Joanna Dixon
Marjory Ives	Aurora Ives	Anathea Ives
Alyssa Dixon	Savannah Van Gotem	Debbie Noe
David Noe	Pricilla Baize	Tracy Brown
Bruce Brown	Cammie Evans	Arielle Evans
Barry Alexander	Becky J. Marlowe	Kevin Marlowe
Damon Marlowe	Ashley Tyler	McKenna Green
Aaron Tyler	Connie Oakley	Jessica Mohler
Wanda Calhoun	William Calhoun	Kim Kline
Willis Kline	Jennifer Bryant	David Bryant
Chance Lancaster	Matt Ladd	Sara Ladd
Matt Alex Ladd	Claire Ladd	Adrianne Crenshaw
Cinnamon Krabill	Haylee Krabill	Lori Ricks
Patsy Banister	Kevin Hendricks	Frances Hendricks
Morgan Hendricks	Logan Hendricks	

In the absence of Chairman Davis, Vice Chairperson Sharon Simmons called the meeting to order and asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#14-051 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. The following students were recognized as winners of Primary/Intermediate School Janice Mason Art Museum Juried Art Show. The students were presented certificates by the Board and commended for their accomplishments:

Kindergarten

First Place

Sydney Bryant

Kindergarten	Second Place	Adrianne Crenshaw
Kindergarten	Third Place	Kayla Jackson
First Grade	First Place	Willy Hemenway
First Grade	Second Place	Jamie Hestand
First Grade	Third Place	Annibelle Brown
Second Grade	First Place	Aurora Ives
Second Grade	Second Place	Shealynn Ennis
Second Grade	Third Place	Nate Schneider
Third Grade	First Place	Alyssa Hulsizer
Third Grade	Second Place	Chadwick Baize
Third Grade	Third Place	Libby Alexander
Fourth Grade 2 D	First Place	McKenna Green
Fourth Grade 2 D	Second Place	Cole Wadlington
Fourth Grade 2 D	Third Place	Madeleine Manzer
Fourth Grade 3 D	First Place	Skye Williamson
Fourth Grade 3 D	Second Place	Logan Hendricks
Fourth Grade 3 D	Third Place	Damon Marlowe
Fifth Grade 2 D	First Place	John Sedberry
Fifth Grade 2 D	Second Place	Oriona Curtis
Fifth Grade 2 D	Third Place	Madeline Ladd
Fifth Grade 3D	First Place	Allyanna Tehrani
Fifth Grade 3D	Second Place	Arielle Evans
Fifth Grade 3D	Third Place	Hannah Johnson

- B. Kelley Carver and Lori Ricks were recognized as National Board Certified Teacher and were presented plaques that will hang in the Central Office and also a plaque for their classroom.
- C. Chance Lancaster and Patsy Banister attended the meeting as members of Youth Leadership

REPORTS BY STAFF

- A. Cammie Evans presented a PowerPoint and discussed the College and Career Readiness Activities in the Trigg County Schools. (A copy of the report is on file in the Central Office.)
- B. Ashley Hunter reported on activities of the Lighthouse Family Resource Center and the programs that they have available for students in the Primary and Intermediate School. (A copy of the report is on file in the Central Office.)
- C. Laura Shelton reported on activities of the Horizon Youth Service Center and the programs that they have available for students in the Middle and High School. (A copy of the report is on file in the Central Office.)
- D. Beth Sumner informed the Board members that the final version of the Engineering Pipeline application submitted to KDE was available for review attached to the Board agenda.

#14-052 CONSENT AGENDA

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

- A. Approval of Minutes of the February 27, 2014 meeting of the Board of Education.
- B. Acknowledge the following Superintendent's Personnel Actions
RETIREMENT:
Tina Davis, Middle School Teacher, effective 07/31/2014
- C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports
 - 1. 03/10/2014 \$157,973.89
 - 2. 03/13/2014 \$1,000.00

- D. Travel Requests
1. Four members of the TCHS Academic Team and two Faculty Sponsors to travel to Louisville, KY on March 15 - 16, 2014 to participate in State Academic Governor's Cup Competition
 2. Six students, one faculty sponsor and parents to travel to Louisville, KY on March 15 - 17, 2014 to participate in the Governor's Cup State Finals
- E. Approval of Annual Contracts or MOA's for Services
1. Approval of Project Lead the Way agreement for Trigg County Middle School pending appropriate language approve by the superintendent
- F. Motion for approval to create extra duty position of TCHS SBDM Secretary to be funded by TCHS SBDM funds as an extra duty stipend of \$500
- G. Approval of NxGL Funds for MS to fund the following:
- 25 Chrome books and 1 cart
 - Overnight trip to Bate Middle School for 6 MS Certified (Mar. 25 - 26)
 - Overnight trip to Bate Middle School for 6 MS Certified (April. 15 - 16)
 - Overnight trip to Bate Middle School for 4 MS Certified (April. 24 - 26)
- Voting Aye – 4; Nay – 0

#14-053 **CANCEL MARCH 27, 2014 MEETING OF THE BOARD OF EDUCATION**

Motion for the approval to cancel the March 27, 2014 regular meeting of the Board of Education passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-054 **REQUEST FOR PAYMENT FROM VANGUARD CONTRACTORS, LLC**

Motion for the approval of the Third Payment to Vanguard Contractors, LLC in the amount of \$82,560.40 for the work on the Pre-School Addition passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#14-055 **DECLARE FIVE BUSES AS SURPLUS PROPERTY PER KRS 45A.425 (2) & (4) AND SELL THE BUSES THROUGH THE KSITA SURPLUS BUS AUCTION**

Motion to declare five buses owned by the Trigg County Schools as surplus property to be sold through the KISTA Surplus Auction with the superintendent to make the written statement regarding surplus property as required by statute. The listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property. KRS 45A.425 (2) & (4) A description of the property is as follows:

Bus #	VIN #	Year	Capacity	Mileage
# 5	1HVBBAAN7XH217425	99	66	158,800
#22	1HVBBAAN5TH382836	96	66	176,962
# 42	1HVBBAAN4XH217429	99	66	178,177
#27	1GDHG31F8W1041378	98	18	162,224
#38	1GBHG31Y6TH104003	96	18	185,865

passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

#14-056 **APPROVAL OF KISTA RESOLUTION**

Motion for the approval of the following attached KISTA Resolution authorizing the superintendent to act on behalf of the Board in connection with the sale of used school buses which have been declared surplus by the Board and the participation of the Board in the pooled used bus sale conducted by the Kentucky Interlocal School Transportation Association (KISTA) on behalf of participating school districts and to accept or reject any and all bids received for the used buses immediately following the sale without further board action titled as follows: A RESOLUTION OF THE BOARD OF EDUCATION AUTHORIZING THE SUPERINTENDENT TO ACT FOR AND ON BEHALF OF THE BOARD IN CONNECTION WITH THE SALE OF USED SCHOOL BUSES WHICH HAVE BEEN AND ARE HEREBY DECLARED SURPLUS BY THE BOARD AND THE PARTICIPATION OF THE BOARD IN THE POOLED USED BUS SALE CONDUCTED BY THE KENTUCKY INTERLOCAL SCHOOL TRANSPORTATION ASSOCIATION ON

BEHALF OF PARTICIPATING SCHOOL DISTRICTS (A copy of the resolution is on file in the Central Office.) passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

CONSIDER AMENDMENT TO THE 2013-2014 CALENDAR

Following discussion, the Board asked the Superintendent to communicate that the Board will not amend the 2013 -2014 School Calendar to utilize three days from Spring Break as make-up days.

REPORTS

- A. Superintendent's Report
 - 1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Middle School Financial Report
 - c. Intermediate School Financial Report
 - 2. We have received information about free Superintendent Evaluation Training Opportunity. The training is free with the Board responsible for travel expense. Is this something the Board would be interested in having?
 - 3. The State Archery meet is scheduled for Monday and Tuesday in Louisville. All three teams are competing.
 - 4. Met with the Senate Education Chairman to discuss HB 424. It came out of the House Education Committee and has been sent to the Senate Ed. Committee. Mr. Hamby been asked to go to Frankfort to speak for the bill if it comes out of Committee.
- B. Staff Reports
 - 1. Treasurer's Report YTD
 - a. Fund 1 February YTD
 - b. Fund 2 February YTD
 - c. Fund 51 February YTD
 - d. Fund 52 February YTD
 - e. Fund 310 & 320 February YTD
 - f. Fund 400 February YTD

#14-057 **ADJOURNMENT - TIME 8:48 PM**

Motion for approval that the meeting be adjourned at 8:48 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

Vice Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
March 24, 2014 6:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 6:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Bruce Nelson, JKS Architects & Engineers	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Michelle Wilson	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Matt Ladd

Chairman Davis called the meeting to order. This is a Special Called Meeting with the agenda items set and published twenty-four hours prior the beginning of the meeting.

DELEGATIONS & RECOGNITIONS

- A. Bruce Nelson with JKS Architects & Engineers presented the members of the Board options available for the exterior finishes of the Primary/Intermediate School building project. He also gave the Board information on the scope of a possible renovation that could be done as part of the existing project which would be the addition of restrooms on the west side of the Primary/Intermediate School building with a projected cost of approximately \$177,000.00.

#14-058 CONSENT AGENDA APPROVED BY BOARD

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

- A. Approval of Minutes of March 13, 2014 meeting
- B. Acknowledge the following Superintendent's Personnel Actions
EMPLOYMENT:
Michele Glass, MS Math Teacher, effective 03/18/2014
APPROVAL OF:
Anthony Jolly, Substitute Bus Driver, effective 03/18/2014
- C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports
1. 03/25/2014 \$132,303.37
- D. Travel Requests
1. Eleven DECA Students, two faculty sponsors and one chaperone to travel to Atlanta, GA to compete in a Marketing Competition at the International Level on May 2 - 7, 2014
- E. Approval to declare a 98 Freightliner bus #43/vin 4UZ6CJJA5WC97067 1/ 66 passenger as surplus property and dispose of the property through the KISTA Used Bus Sales The listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property. KRS 45A.425 (2) & (4) with the bus to be sold through KISTA with the superintendent having the authority to accept or reject any and all bids received for the used bus immediately following the sale without further board action as allowed in the KISTA Resolution

Voting Aye – 4; Nay – 0

#14-059 **DISCUSSION AND SELECTION OF CHOICES FOR EXTERIOR FOR THE PRIMARY / INTERMEDIATE SCHOOL BUILDING PROJECT**

Motion to approve the exterior color selections for the Trigg County Preschool Addition as presented by JKS using Terra Cotta Red brick which will increase the cost by \$1,750.00 and as discussed with the modification by the Board, changing the stone from Shawnee to Country Villa passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker. The following choices were confirmed: Brick – Eagle Supply #11028 Terra Cotta Red; Stone-Country Villa; Trim – Cast stone #9908; Windows and Doors – Silver to match the existing windows; Roof Trim – Charcoal Gray; Lettering – Black SC 905; Canopy – AA1; Louvers – Sienna to match the brick; Leader heads and down spouts- gray.

Voting Aye – 4; Nay – 0

#14-060 **DISCUSSION AND CONSIDERATION OF RESTROOM ADDITION TO TRIGG COUNTY PRIMARY/INTERMEDIATE SCHOOLS**

Motion for the approval to authorize Bruce Nelson, JKS Architects, to adjust the narrative on BG 1 #13-143 to include the conversion of one classroom to new boys' and girls' toilet rooms and submit revised BG 1 #13-143 to Kentucky Department of Education; authorize Bruce Nelson to do the design work for the project and to get pricing from Vanguard Construction on the added cost passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-061 **AUTHORIZE SUPERINTENDENT TO ADVERTISE RFP FOR OT/PT SERVICES**

Motion for approval to authorize the Superintendent to advertise for Request for Proposals for Occupational and Physical Therapy services passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

#14-062 **PURCHASE OF LOCKERS FOR GIRLS' SOFTBALL DUGOUT**

Motion for the approval of the purchase of All-Star MVP Lockers for the Girls' Softball Dugout at the Trigg County Recreation Complex from Toadvine Enterprises at a cost of \$7,000.00 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

DUE TO THE FACT THAT THERE WAS A LACK OF AN AGREEMENT IN THE ONGOING DISCUSSION IN THE LEGISLATURE ON A BILL TO HELP SCHOOL DISTRICTS COPE WITH MISSED SNOW DAYS, THERE WAS NO BOARD ACTION TAKEN REGARDING CHANGES TO THE 2013-2014 SCHOOL CALENDAR.

REPORTS

A. **Superintendent's Report**

1. If there is an agreement out of Frankfort before Friday, we could have a brief Special Called Meeting to discuss the calendar prior to the Board Workshop on Saturday.
2. The Workshop will begin at 8:30 AM on Saturday, March 29, 2014.

#14-063 **ADJOURNMENT - TIME 7:15 PM**

Motion for approval that the meeting be adjourned at 7:15PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
April 7, 2014 7:30 AM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:30 AM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Mrs. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Shannon Burcham	Michelle Wilson Robin Stevens, WKDZ	Eileen Kehrwald

Chairman Davis called the meeting to order. This is a Special Called Meeting with the media notified of the meeting and the agenda set and posted 24 hours prior to the meeting.

#14-064 DISCUSSION AND APPROVAL OF REVISED 2013-2014 SCHOOL CALENDAR

Motion for the approval of the revised calendar for the 2013-2014 School Year with the last day for students set as May 29, 2014 and last day for teachers as June 5, 2014 with classes in session on Election Day passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

#14-065 SET GRADUATION DATE AS MAY 29, 2014 AT 7:00 PM

Motion for approval to set the 2014 Graduation Date as May 29, 2014 at 7:00 PM in the High School Gymnasium passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#14-066 ADJOURNMENT - TIME 7:56 AM

Motion for approval that the meeting be adjourned at 7:56 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Regular Meeting
April 10, 2014 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mrs. Sharon Simmons

Absent Board Members:

Mr. Donnie Holland

ATTENDING:

Travis Hamby, Superintendent

Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record
Glenn McGill
Ronnie Holmes
Lily Ballengee
Claudia Jones
Payton Oliver
Jade Adams
Michael Shepard
Chance Lancaster
Charrine Rhone
Karen Kniaz
Tina Peery
Marty Jaggars
Kim Mroch
Shane Edmonson
James Garvin
Maurice Catlett
Penny Baker

Beth Sumner, Asst. Superintendent
Of Instruction

Michelle Wilson
Robin Stevens, WKDZ
Kim Harrison
Jarod Ballengee
Mauve Ballengee
Kate Mayfield
Kevin Parham
Lynn Adams
Elliot Shepard
Lori Ford
Rachel Cook
Kelly McGill
Sheena Steele
Autumn Stewart
Martha Maxfield
Billy Christenson
Caroline Redd
Cameron Kniaz

James Mangels, Dir. Of Student
Services & Personnel

Eileen Kehrwald
Lee McGill
Susan Barton
Kathryn Ballengee
Jordan Jones
Brenda Southwick
Kristi Miller
Rachel Shepard
Bruce Nelson, JKS
Grayson Ford
Robert Papajeski
Shania Robidoux
Tara Alexander
Kristen Long
Vicky Lane
Dylan Hancock
Kendra Redd
James Jones

Chairman Davis called the meeting to order and asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#14-067 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

A. State First Place Winners of the DAR Junior American Citizens Contest

The James Thomas Chapter Daughters of the American Revolution partnered with TCHS for the State DAR Junior American Citizens Contest. The following students took first place in the State Competition.

Grayson Ford -- Poem and Short Story

Megan Mitchell -- Poem

Jade Adams -- Poem

Austin Calhoun -- Poem

Tori Ricks -- Short Story

Kelly McGill--Short Story
Helen Gibson --Short Story
Helen Gibson -- State Winner -- 1st Place Christopher Columbus Essay

B. TCHS Special Olympics Team 1st Place Winners in Community Service

The High School Special Olympics Team participated in the James Thomas Chapter Daughters of the American Revolution Junior American Citizens Contest. They competed in the Community Service Category. The students voted to create signs and lanyards, and sell bracelets for students and staff to use at the Veterans Day Parade. They documented this with a booklet and were first-place winners at the state level. They raised \$100 and presented DAR representatives Martha Maxfield and Vicky Lane with a check at the meeting. Students who were recognized were: Maurice Catlett, Cameron Kniaz, James Jones, James Garvin, Dylan Hancock, Rachel Cook, Caroline Redd, Elliot Shepard, Billy Christensen, Shane Edmonson

C. Bruce Nelson, JKS Architects & Engineers

Bruce Nelson, JKS Architects & Engineers addressed the Board to explain the four Change Orders on the agenda. He also informed the Board that the contractor has gained back one week of the four lost due to weather. They intend to put on additional manpower to stay with the substantial completion date of July 31.

D. Graves County

Graves County Schools Superintendent, Kim Harrison, and Board members Ronnie Holmes and Susan Barton attended the meeting.

REPORTS BY PRINCIPALS

A. High School Report

High School Principal, Shannon Burcham, reported on the Assessment Data for 2013-2014 and also the Delivery Targets in the areas of Algebra, English Biology and US History and the plans that are in place for mastery. He also distributed samples of Common Assessments.

B. Middle School Report

1. Teachers: Kate Mayfield, Kristen Long, Kim Mroch and students Jordan Jones, KJ Parham, Payton Oliver, Autumn Stewart, Jarod Ballangee made a presentation for the Middle School Problem Based Learning as well as showcasing their learning while working on a project called Lead2Feed .
2. Kristi Miller, Middle School Principal, presented the April Report on the success of the Behavior TAG and the Academic TAG program in the Middle School. She also presented information on Continuous Assessments and Common Assessments and distributed sample exams.

#14-068 CONSENT AGENDA

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

A. Approval of Minutes

Meeting Minutes 04/07/2014

Meeting Minutes 03/24/2014

**B. Acknowledged the following Superintendent's Personnel Actions
RETIREMENT:**

Sybil Long, Secretary to the Director of Student Services and Personnel, effective June 30, 2014

C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports

1. 04/10/2014 \$147,805.72

2. 04/08/2014 \$564,745.24

D. Travel Requests

1. Eighteen students, two faculty sponsors and two chaperones to travel to Richmond, KY to Eastern Kentucky University on March 28 - 29, 2014 to compete in State Competition for Odyssey of the Mind

E. Approval of Annual Contracts or MOA's for Services

1. Lexia Reading Two Year Hosting Fee /21 @ \$106.00 with a Total of \$2,226.00

Voting Aye – 4; Nay – 0

DISCUSSION REGARDING PRESCHOOL STUDY GROUP AND PRESENTATION OF RECOMMENDATIONS FROM THE PRESCHOOL STUDY GROUP

Ms. Sumner presented the Early Childhood Profile for 2014 followed by the Preschool Study Group. Recommendations from the Study Group include:

- Increase outreach efforts of awareness of preschool program
- Adjust preschool calendar to provide time for screenings
- Use Classrooms of Excellence process as guidance for 2014-15 and encourage/support/submit applications in 2015-16 for IECE certified teachers.
- Consider having staff person qualified to conduct ECER-S Ratings and use them annually as part of program evaluation.
- Have at least one administrator certified to conduct CLASS Evaluations – use on annual basis.
- Preschool Program Review (P2R) – review results of 2011-12 P2R and use process for improvement and monitoring.
- Maintain NAYCE Certification and use monitoring annually
- Staff without IECE Certification for Lead Teachers could have 1 year to initiate a program and 7 years to complete IECE certification. Yearly progress towards completion would be necessary.
- CDA or Associate's in Early Childhood for Instructional Assistants – staff without the certification currently could have 18 months to complete. Any new staff hired after July 1, 2014 would be required to have CDA or an Associate's degree in Early Childhood or related field.
- In an effort to reach more Preschool students, the following options were presented:
 - Additional Classroom
 - Using current schedule – 1 session per day 4 days per week
 - This would expand available slots from 80 to 100
 - Double Sessions using current staff
 - Offering double sessions daily 4 days per week in order to provide additional slots for students. Depending upon the schedule, this could increase our available slots from 80 to 140
 - Sessions would be from 8:45AM – 12:30 PM and 12:30 PM– 4:15 PM

The Board indicated interest in expansion of the Preschool Program to include more four-year olds. It was suggested using advertising to gauge community interest in the expansion of the program

#14-069 CHANGE ORDER #001 WITH VANGUARD CONTRACTORS, LLC (UP GRADE BRICKS)

Motion for the approval of Change Order #001 with Vanguard Contractors, LLC in the amount of +\$1,750.00 for the upgrade in bricks on the Primary/Intermediate School Renovation Project passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-070 CHANGE ORDER #2 WITH VANGUARD CONTRACTORS, LLC (GAS MAIN)

Motion for the approval of Change Order #2 in the amount of +\$4,305.00 for Gas Main Relocation passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#14-071 CHANGE ORDER #003 WITH VANGUARD CONTRACTORS (SANITARY TIE-IN RELOCATION)

Motion for the approval of Change Order #003 in the amount of credit (-\$737.00) for Sanitary Tie-in Relocation passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons.

Voting Aye – 4; Nay – 0

#14-072 APPROVAL OF CHANGE ORDER #4 WITH VANGUARD CONTRACTORS (REMOVAL OF UPPER FLOOR WINDOW)

Motion for the approval of Change Order #004 in the amount of +\$18,585.00 (Removal of window and other added work per RFP) passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#14-073 **APPROVAL OF PAYMENT #4 TO VANGUARD CONTRACTORS IN THE AMOUNT OF \$98,235.04**

Motion for the approval of Payment #4 in the amount of \$98,235.04 to Vanguard Contractors, LLC for work completed on the Pre-School Addition passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-074 **DISCUSSION AND APPROVAL OF THE 2014-15 CALENDAR**

Motion for approving the 2014-2015 School Calendar using the calendar reflecting a two-day mini-break which will be identified as make-up days and the two second semester Growth Days as potential make-up days if needed passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-075 **APPROVAL OF INTERIOR COLORS FOR THE PRESCHOOL ADDITION**

Motion for the approval of the color choices for the interior of the Preschool Addition as presented by Stephanie Sharp with JKS Architects & Engineers passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. High School Financial Report
 - b. Middle School Financial Report
 - c. Primary School Financial Report
 - d. Intermediate School Financial Report
2. Rotary Auction is next week April 14 through April 18. I appreciate the partnership that we have with Rotary. The Education Celebration will be on Tuesday beginning at 6:00 PM prior to the beginning of the auction. There will be a new partnership with Rotary announced.

B. Staff Reports - Beth Sumner, Assistant Superintendent of Instruction

1. Tonight was the graduation for those who have been attending the Toyota Bornlearning Academy. A representative from Toyota was present along with a rep from United Way. The families spoke very highly of the program. We have been told that we will have funding again next year.
2. The Academic Reception will be held on May 5.

C. Board Reports

Ms. Harper - Will not be attending the next Board meeting on April 24.

Mr. Hopson – Will be with Geneva on WKMS pitching for donations for the station. Support is welcome.

#14-076 **ADJOURNMENT – TIME 9:40 PM**

Motion for approval that the meeting be adjourned at 9:40 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Regular Meeting
May 08, 2014 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:09 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Mrs. Sharon Simmons

Updated to Present at 9:00 PM

Ms. Jo Alyce Harper

Absent Board Members:

Mr. Donnie Holland

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Michelle Wilson	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Patsy Banister
Hannah Major	David Hanson	Clark Adams
Paula Dickerson	Lori Ricks	Faye Stevens
Kristi Miller	Matthew C. Land	Rory Fundora
Leah Dixon	Kim Adams	Caitlin Hemenway
Stacia West	Tristan Calhoun	Gracie Dixon
Lora Lee Heady	Katelyn Futrell	Andrea Heady
Seth Heady	Shirley Futrell	Aaron Stevens

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#14-089 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Mrs. Sharon Simmons.

Voting Aye – 3; Nay – 0

DELEGATIONS & RECOGNITIONS

David Hanson, with AT & T and Rory Fundora, Chief Information Officer of Trigg County Schools addressed the Board about options to upgrade the phone system districtwide to a modern, more reliable VOIP system. They presented information on two systems, a locally hosted VOIP system and a hosted VOIP system through AT&T. The locally hosted solution would cost approximately \$65,000 in upfront costs as compared to the hosted voice system that costs \$27,749.76. This would be purchased off the state contract eliminating the need to bid this out.

This hosted voice system would be built on AT&T's network and infrastructure, increasing its reliability. The new system will also offer features and services that have not been available in the past. Hosted voice also includes long distance at no additional cost, and hardware maintenance costs and upgrades are no longer an issue, all are provided as part of the package.

REPORTS BY PRINCIPALS

A. High School Report

1. High School Principal, Shannon Burcham, reported on High School progress on CSIP, specifically increasing the percentage of students who are college and career ready from 63.7% to 75% by 2015. He also discussed programs in place to help the high school reach their goals.
2. The Trigg County High School Student Showcase featured examples of Fusion: Problem Based Learning.

- B. Middle School Principal, Kristi Miller, reported on the Middle School progress on CSIP, specifically on increasing the average combined reading and math proficiency ratings for all students from 43.4% to 71.7% by 2017. She also reported on strategies and interventions in place to help them reach their goals.

#14-090 **CONSENT AGENDA APPROVED**

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

- A. Approval of minutes of April 24, 2014 meeting
- B. Acknowledge the following Superintendent's Personnel Actions
- RETIREMENT:
- Vickie Fourshee, PS Instructional Assistant, effective 06/30/2014
- Mary Theresa Garland, PS Instructional Assistant, effective 06/30/2014
- Mark Harris, Transportation Director, effective 06/30/2014
- RESIGNATION:
- Susan Boone, Substitute Teacher, effective 06/30/2014
- R' Cinia Barker, Bus Driver/Monitor, effective 05/09/2014
- Shelley B. Jones, IECE Preschool Teacher, effective 06/30/2014
- Joshua Harper, Substitute Teacher, effective 06/30/2014
- Craig Williams, Bus Driver, effective 05/19/2014
- NON-RENEWALS:
- | | | |
|------------------|------------------------------------|-----------------------------|
| Caroline Rea | Teacher | Middle School |
| Patricia Baker | Teacher | Middle School |
| Erin Purdy | Teacher | Middle School |
| Marlow Hazard | Teacher | Middle School |
| Ben Gore | Teacher | High School |
| Kari Kelly | Teacher | High School |
| Jennifer Stanley | Teacher | High School |
| Penny Baker | Teacher | High School |
| Robin Martin | Teacher | High School |
| Lauren Keeling | Teacher | High School |
| Tara Harmon | Teacher | Primary/Intermediate School |
| Sarah Wade | Temporary Health Service Assistant | Primary/Intermediate School |
| Carrie Baker | Trigg Tot's Daycare Worker | Trigg Tot's |
| Tammy Bridges | Trigg Tot's Daycare Worker | Trigg Tot's |
- EMPLOYMENT:
- Robin Martin, Assistant Girls Softball Coach, effective 02/11/2014
- APPROVAL OF:
- Janice Bontrager, Substitute Bus Driver, effective 04/24/2014
- C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports
- | | | |
|----|------------|--------------|
| 1. | 05/05/2014 | \$4,454.20 |
| 2. | 05/09/2014 | \$169,011.43 |
| 3. | 05/08/2014 | \$13,026.87 |
- D. Travel Requests
- On May 12th and May 13th, eight teachers to visit Reynoldsburg's Herbert Mills Elem. and Summit STEM Elementary to gain knowledge in schools of innovation at the primary level. Ann Taylor, Lindsey Childers, Tara Reynolds, Elaine Wimberly, Penny Stallons, Kim Cravens, Latrisha Tyre and Lindsay King.
 - 153 Kindergarten students, 14 faculty sponsors and 28 Chaperones to travel to Nashville, TN to the Nashville Zoo on Friday, May 23, 2014
- E. Approval of Annual Contracts or MOA's for Services
- Contract with WKEC (West Kentucky Educational Cooperative) for fees and services for 2014-2015 in the amount of \$5,650.88
 - Renewal of School Messenger (mass calling system) at a rate of \$1.30 per student for the 2014-2015 school year at a savings of .20 per student from 2013-2014.
 - Renewal with Graham Photography for Senior and student photos with no increase in fees

- F. Approval of Academic Leave and approval of Personnel MOA with Kentucky Department of Education for Pebbles Lancaster as Educational Recovery Specialist
- G. Approval of the Monsanto Grant Application in the amount of \$10,000.00 to aid in the development and student involvement of a handicap accessible trail at Lake Barkley State Resort Park
- Voting Aye – 3; Nay – 0

#14-091 **CONTRACT WITH KEM, DUGUID & ASSOCIATE FOR THE 2013-2014 AUDIT**

Motion for the approval to contract with Kem Duguid & Associates, PSC for the 2013-2014 audit in the amount of \$15,350.00 passed with a motion by Ms. LaVern Baker and a second by Mrs. Sharon Simmons.

Voting Aye – 3; Nay – 0

#14-092 **AUTHORIZE THE SUPERINTENDENT TO ADVERTISE AN RFP FOR CHROMEBOOKS/ STUDENT DEVICES WITH AN OPENING DATE OF JUNE 9**

Motion to authorize the superintendent to advertise for bids for Google Chromebooks and establish a bid opening date of June 9, 2014 passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 3; Nay – 0

#14-093 **APPROVAL OF PAYMENT #5 TO VANGUARD CONTRACTORS IN THE AMOUNT OF \$228,464.15**

Motion for the approval of Payment #5 in the amount of \$228,464.15 to Vanguard Contractors, LLC for work completed on the Pre-School Addition passed with a motion by Ms. LaVern Baker and a second by Mrs. Sharon Simmons.

Voting Aye – 3; Nay – 0

#14-094 **APPROVE SERVING AS FISCAL AGENT FOR THE TRIGG COUNTY COMMUNITY EARLY CHILDHOOD COUNCIL PROVIDED THE CECC IS APPROVED FOR A \$7,000 KIDS NOW EARLY CHILDHOOD INITIATIVE GRANT FOR THE 2014-15 SCHOOL YEAR.**

Motion to approve serving as Fiscal Agent for the Trigg County Community Early Childhood Council provided the CECC is approved for a \$7,000 KIDS NOW Early Childhood Initiative Grant for the 2014-15 school year passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 3; Nay – 0

#14-095 **UPGRADE DISTRICT-WIDE PHONE SYSTEM TO A VOIP THROUGH AT&T AT A COST OF \$27,749.76**

Motion for approval to upgrade the district-wide phone system to a VOIP (Voice Over Internet Protocol) system through AT&T at a cost of \$27,749.76 passed with a motion by Ms. LaVern Baker and a second by Mrs. Sharon Simmons.

Voting Aye – 3; Nay – 0

#14-096 **CONTRACT WITH JKS AS ARCHITECT FOR MINOR RENOVATIONS AT TCHS AND TCIS**

Motion for the approval to contract with JKS to complete drawings reflecting changes in the TCHS media center and in the Intermediate School at a cost of \$2,000.00 passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 3; Nay – 0

REPORTS

- A. Superintendent's Report
1. MARS Rover teams leave for competition tomorrow. We have three of the six teams from Western Kentucky in the competition.
 2. All three teams from Trigg County will be competing in the National Archery competition in Louisville this weekend.
 3. The members received a list of upcoming end-of-year events and activities. This will be emailed to the members.

B. Staff Reports

Matt Ladd, Director of Operations, gave the Board an update on the progress of the Preschool Addition Construction project.

#14-097 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) AND KRS 61.810(1)(C) TIME 8:44 PM**

Motion for approval to enter into Executive Session as authorized by KRS 61.810(1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee and as authorized by KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the Board at 8:44 PM passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye – 3; Nay – 0

#14-098 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:47 PM**

Motion for approval to adjourn Executive Session at 9:47 PM passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

BOARD ACTION WAS TAKEN RELATED TO EXECUTIVE SESSION

During Executive Session the Board waived the timeline in Board Policy 03.162 and Board Procedure 03.162 AP.21 by extending the timeline for the investigation phase in particular confidential matters.

#14-099 **ADJOURNMENT - TIME 9:48 PM**

Motion for approval that the meeting be adjourned at 9:48 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
May 22, 2014 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:15 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Mrs. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Ann Taylor	Eileen Kehrwald
Franklin Clark, Cadiz Record	John Rittenhouse, WKDZ	Terrye Doyle
Karyn Jones	Randall Evans	Brian Futrell
Karen Miller	Mark Harris	Linda Keller
Linda Tribble	Jim Tribble	Connie Harris
Jennifer Wallace	Marcus Harris	Shane Wallace
Shannon Burcham	Caeden Burcham	Connor Wallace
Christina Burcham	Anthony Ethridge	Brylee Cagle
Lindsey King	Arielle Evans	Cammie Evans

Prior to the Board meeting, a reception was held to honor employees who are retiring from the Trigg County Schools.

Brenda Boren

- Hired – September, 1995 as Substitute Custodian
- Worked as Part-time Food Service Worker
- August, 2002 – Hired as Full-time Custodian
- Retire Date – March 31, 2014

Tina Davis

- Hired – August, 2000 as MS PE Teacher
- 1 year - HS Head Volleyball Coach
- 3 years – MS Athletic Director
- 3 years – Archery Coach
- 9 months - Archery Coordinator
- Retire Date – July 31, 2014

Vickie Fourshee

- Hired – 1993-94 School Year as Instructional Assistant in the elementary school - Kindergarten
- Retire Date – June 30, 2014

Wendy Futrell

- Hired – 1992-93 School Year as a Substitute Teacher
- 1994-95 – Hired as ½ elementary school teacher, ½ elementary instructional assistant
- 1995-96 – Hired as a full-time teacher in elementary school
- Retire Date – June 30, 2013

Theresa Garland

- Hired – 1996-97 School Year PACE Program Instructional Assistant
- January, 1998 - Became Lead Teacher for PACE Program
- 1999-2000 – Hired as elementary school instructional assistant

- Retire Date – June 30, 2014

Mark Harris

- Hired - 1987-93 School Year as Bus Driver
- 1987-1995 – Elementary School Instructional Assistant
- 1994-95 School Year Became the Head Bus Driver Trainer and then from there Became the Transportation Director
- Retire Date – June 30, 2014

Eileen Kehrwald

- Hired – 1983 as Substitute Teacher for 13 years
- July, 1996 Hired as Central Office Receptionist/Secretary
- August, 2002 Hired as Secretary to Superintendent
- Retire Date – June 30, 2014

Linda Keller

- Hired – August, 1992 as Cook/Baker
- Retire Date – October 1, 2013

Vicki Likens

- Hired – 1992-93 School Year as Elementary School Chapter I Instructional Assistant
- 2000-01 School Year Elementary School Special Ed Teacher
- February, 2005 Middle School STC
- 2006-07 Middle School Special Ed Teacher/STC
- Retire Date – June 30, 2013

Sybil Long

- Hired – August, 1986 in Clerical Position
- 1989-1996 – Elementary School Instructional Assistant
- 1996-97 –Part-time at Adult Education Center
- 1997-2004 – Elementary School Guidance Secretary
- 2001-2002 – Elementary School Annual Sponsor
- 2004-05 –Secretary to Assistant Superintendent
- Retire Date – June 30, 2014

Karen Miller

- Hired - November, 2007 – Substitute Daycare Worker
- December, 2007 – Substitute Food Service Worker
- December, 2008 – Part-time Food Service Worker
- January, 2012 –Full-time Food Service Worker
- Retire Date – September 19, 2013

Jeanie Poirier

- Hired – August, 1993 – Bus Driver – 21 years

Linda Tribble

- Hired – August, 1984 – Bookkeeper
- 1990-91 –Assistant Treasurer
- 1996-97 –Treasurer
- 2002-03 –District Finance Officer
- Retire Date – February 29, 2014

Sylvia West

- Hire Date – March, 1998 – Elementary School Permanent Substitute
- 1999-2000 –Elementary School Teacher
- Retire Date – July 31, 2014

Mr. Hamby and the Board members acknowledged the retirees for their years of service to the students of Trigg County Schools.

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#14-100 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons.

Voting Aye – 5; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. The fourteen employee who have retired or are retiring from Trigg County Schools this year were recognized.
- B. Bruce Nelson, JKS Architects & Engineers, reported that progress is being made on the Preschool Addition. The contractor is planning on completion by July 31. Once school is out for the summer, the contractor plans to bring in extra laborers who will also be working extra hours.
Mr. Nelson also updated the Board on the cost of adding a change order with Vanguard Construction for the installation of additional restrooms in the Primary/Intermediate School. The cost was over \$85,000.00 more than the original estimate of the cost. Mr. Nelson recommended that the restroom installation be postponed until after completion of the present project.

REPORTS BY PRINCIPALS

- A. Intermediate School Report
 - 1. Several Fifth Grade students led a Project Based Learning with the Board members with the students assuming the role of teachers.
 - 2. Principal Brian Futrell on the goals on the Intermediate School Improvement Plan and the strategies in place for reaching the goals.
- B. Primary School Principal, Ann Taylor, reported on the progress being made in reaching the goals in the Primary School Improvement Plan and the strategies and programs in place to help reach the goals.

#14-101 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker

- A. Approval of Minutes of the May 8, 2014 meeting
- B. Acknowledge the following Superintendent's Personnel Actions
RESCIND NON-RENEWAL:
Rescind Non-renewal of Kari Kelly, HS Math Teacher, 05/21/2014
RETIREMENT:
Jeanne Poirier, Bus Driver, effective 07/31/2014
RESIGNATIONS:
Christina Ethridge, HS Yearbook Sponsor, effective 06/15/2014
David Bunce, Substitute Custodian, effective 06/30/2014
Jimmy McGee, Custodian, effective 05/30/2014
Amanda King Ticken, Paraprofessional Color Guard Instructor, effective 05/12/2014
- C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports
 - 1. 05/20/2014 \$280,184.38
- D. Travel Requests
 - 1. Nine students and five faculty sponsors to travel to Richmond, KY on June 6 - 8, 2014 to participate in Special Olympics at the state level.
 - 2. One hundred forty-five seniors and eight chaperones to travel to Holiday World in Santa Claus, IN for the senior class trip on May 23, 2014.
 - 3. Seven FFA students and two faculty sponsors to travel to Lexington, KY on June 8 - 12, 2014 to participate in Leadership Development and Competition at the State Level
 - 4. Twenty FFA members and two faculty sponsors to travel to Hardinsburg, KY on July 7 - 11, 2014 to participate in leadership training for officers and committee chairmen.
 - 5. Sixty-five students, two faculty sponsors and five chaperones to travel to Murfreesboro, TN Middle TN State Univ. to observe music/marching from some of the world's best drum and bugle corps on July 25, 2014.
 - 6. One student, one faculty sponsor and one chaperone to travel to Louisville, KY on May 15, 2014 to participate in the State Rotary Speech Contest.

7. Ten members of Boys Basketball Team, one Faculty Sponsor and one chaperone to travel to Dexter, MO June 6 - 7, 2014 to participate in Basketball Camp.
- E. Approval of Annual Contracts or MOA's for Services
 1. Authorize superintendent to sign FRYSC Memorandum of Agreement with Commonwealth of Kentucky pending review by Board attorney
 2. Approval to sign Statement of Authority for the School Nutrition/Food Service Director authorizing Paula Dickerson and Rita Christy Hill authority to sign official documents in connection with operation of the National School Lunch Program
 3. Authorize the Superintendent to sign the Independent Auditor's Contract with Sandra D. Duguid, partner in Kem, Duguid & Associated, PSC for the 2013-2014 audit in the amount of \$15,350.00.
- F. Set Classified Employee Physical Bid Opening time and date as Monday, June 23, 2014 at 1:30 PM in the Conference Room of the Board Of Education Building at 202 Main Street, Cadiz, KY.
- G. Set Fuel Bid opening time and date as Monday, June 23, 2014 at 1:00 PM in the Conference Room in the Board of Education Building at 202 Main Street, Cadiz, KY 42211.
Voting Aye – 5; Nay – 0

#14-102 **BOARD VOTED TO REJECT THE BID RECEIVED FOR THE ADDITIONAL RESTROOMS AT TRIGG COUNTY PRIMARY/INTERMEDIATE**

Motion for approval to reject the bid received for the restroom addition to the Trigg County Primary/Intermediate School and revisit the project at a later date passed with a motion by Mr. Donnie Holland and a second by Mrs. Sharon Simmons.
Voting Aye – 5; Nay – 0

#14-103 **CAFETERIA MEAL PRICING**

Motion for the approval of setting the following cafeteria prices for 2014-2015 School Year:
Student Breakfast \$1.00
Student Reduced Breakfast \$0.30
Student Lunch \$1.60
Student Reduced Lunch \$0.40
Adult Breakfast \$1.25
Adult Lunch \$2.60
passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 5; Nay – 0

#14-104 **AUTHORIZE SUPERINTENDENT TO SIGN AGREEMENT WITH ANGEL'S SCHOOL OF DANCE FOR USE OF FACILITY FOR CHEERLEADING PRACTICE**

Motion for approval to authorize the Superintendent to sign an appropriate agreement with Angel's School of Dance for use of facility for cheerleading practice pending an appropriate contract passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye – 5; Nay – 0

#14-105 **MODIFY CLASSIFIED STAFFING FOR PRIMARY/INTERMEDIATE SCHOOL TO INCLUDED POSITION TCIS BOOKKEEPER**

Motion for the approval to modify the classified staffing for the Primary School and Intermediate School to Receptionist - 0.5; Secretary - 0.5; Bookkeeper - 1 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 5; Nay – 0

#14-106 **ENROLLMENT IN HIGH TECH HIGH EDUCATIONAL LEADERSHIP ACADEMY**

Motion for approval to participate in the High Tech Educational Leadership Academy in the amount of \$4,000.00 per person plus travel expenses for two teachers passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons.
Voting Aye – 5; Nay – 0

#14-107 **SPECIAL CALLED MEETING FOR MAY 29, 2014 AT 5:30 PM**

Motion for the approval to hold a Special Called Meeting on May 29, 2014 beginning at 5:30 PM at the Central Office Conference Room for the purpose of discussion and approval of the Draft Budget, Salary Schedule and school clinic contract with the meeting to be set and published 24 hours prior to the beginning of the meeting passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

#14-108 **NON-RESIDENT CONTRACT WITH BARREN COUNTY**

Motion for the approval of Non-resident contract with Barren County Schools which allows Barren County “any and all” students to attend Trigg County Schools, and one (1) student to attend Barren County and additional students to be considered on a case to case basis passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#14-109 **SCHOOLPOINTE WEBSITE CONTRACT**

Motion for the approval of SchoolPointe contract for July 1, 2014 to June 30, 2015 pending appropriate language changes passed with a motion by Ms. LaVern Baker and a second by Mrs. Sharon Simmons.

Voting Aye – 5; Nay – 0

#14-110 **MOA WITH PENNYRILE DISTRICT HEALTH DEPARTMENT**

Motion for the approval to authorize the superintendent to sign the MOA with Pennyrile District Health Department for the lease of equipment needed to operate the school clinic passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#14-111 **EXTEND TIMELINE FOR APPEAL OF EVALUATIONS**

Motion for the approval to extend deadline and to approve and ratify action the action of the superintendent to extend the deadline for an Appeal Panel decision regarding certified employee past May 25, 2014 and for more than thirty (30) working days up through and including June 20, 2014 passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

REPORTS

A. Superintendent's Report

1. Graduation is scheduled for Thursday, May 29, 2014
2. Scholarship Day is Tuesday, May 27, 2014
3. Baccalaureate is Wednesday, May 28, 2014
4. Friday is the Senior Trip
5. Closing Day luncheon will be on Friday. You are welcome to attend. The staff will be dismissed after the luncheon.
6. The staff will be returning the next week and will work until June 5.

B. Staff Reports

1. Beth Sumner, Assistant Superintendent of Instruction
 - a. Science teachers will be working on Science Standards. Six teachers will lead the sessions. There will be multiple sessions. There will be activities for the classified staff. The Arts and Humanities teacher will be traveling to KDE.
 - b.
2. Treasurer's Reports
 - a. April 310 320
 - b. April Fund 1
 - c. April Fund 2
 - d. April Fund 400
 - e. April Fund 51
 - f. April Fund 52

#14-112 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1) (F), KRS 61.810 (1) (B) AND KRS 61.810 (1) (C) TIME 9:00 PM**

Motion for approval to go into Executive Session per KRS 61.810 (1)(f); KRS 61.810 (1)(b) and KRS 61.810 (1)(c) also (k) at 9:00 PM passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.
Voting Aye – 5; Nay – 0

#14-113 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:55 PM**

Motion for approval to adjourn the Executive Session at 10:55 PM passed with a motion by Mrs. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye – 5; Nay – 0

#14-114 **ADJOURNMENT - TIME 10:56 PM**

Motion for approval the meeting be adjourned at 10:56 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye – 5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
May 29, 2014 5:30 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 5:38 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Mrs. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Michelle Wilson	Eileen Kehrwald
Franklin Clark, Cadiz Record	John Rittenhouse, WKDZ	Tina Peery
Ashley Tyler	Jamie Hyde	Terry Doyle

Chairman Davis called the meeting to order and announced that this is a Special Called Meeting with the media notified of the meeting and the agenda set and posted 24 hours prior to the meeting.

#14-115 **2014-2015 SALARY SCHEDULE APPROVED**

Motion for the approval of the 2014-2015 Salary Schedule reflecting a 2% increase for all salary schedules except for Extended School Services, Professional Development, and Extra-Duty passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#14-116 **APPROVAL OF FY 15 TENTATIVE BUDGET**

Motion for the approval of the Tentative Budget for 2014-2015 passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#14-117 **BOARD TABLED TAKING ACTION REGARDING THE TCPS/TCIS SCHOOL CLINIC CONTRACT**

Motion to for approval to table action on contract for the school clinic in the Primary/Intermediate School passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#14-118 **ADJOURNMENT - TIME 6:29 PM**

Motion for approval that the meeting be adjourned at 6:29 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons.

Voting Aye – 5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Board of Education Regular Meeting
June 12, 2014 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mrs. Sharon Simmons

Absent Board Members:

Mr. Donnie Holland

ATTENDING:

Travis Hamby, Superintendent

Terrye Doyle
Franklin Clark, Cadiz Record
Ashley Tyler
Scott Sutherland

Beth Sumner, Asst. Superintendent
Of Instruction
Michelle Wilson
John Rittenhouse, WKDZ
Dorris McGill

James Mangels, Dir. Of Student
Services & Personnel
Eileen Kehrwald
Jamie Hite
Matt Ladd

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#14-119 **APPROVAL OF AGENDA**

Motion for approval of the agenda as presented passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Dr. Scott Sutherland addressed the Board with his findings on the comparison of the proposals from Graves County Health Department and Trigg County Hospital for health care in the Primary and Intermediate Schools
- B. Dorris McGill, Trigg County Court Clerk, addressed the Board requesting that the School District boundary lines be adjusted to coincide with precinct lines

#14-120 **CONSENT AGENDA**

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

- A. Approval of Minutes
 - 1. Meeting Minutes of 5/22/14
 - 2. Meeting Minutes 5/29/14
- B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATIONS:

Kari Kelly, High School Teacher, effective date 6/30/2014
Matt Wilder, High School Girls Assistant Basketball Coach, effective 4/27/2014
Mark Harris, Marching Band Paraprofessional, effective 6/30/2014
Anita Thomas, Substitute Teacher, effective 6/30/2014
Russell Malone, High School Girls Head Basketball Coach, effective 5/27/2014
Sherry Holloway, Middle School Teacher, effective 6/30/2014

TRANSFER:

Penny Ellis from Board Receptionist/Secretary to Secretary to Director of Student Services and Personnel, effective 07/01/2014

EMPLOYMENT:

Jonathan Pepper, District Computer Technician, effective date 5/12/2014

Terrye Doyle, Secretary to the Superintendent, effective 6/2/2014

Jonathan King, Summer Worker, effective 6/2/2014

William Fortner, Summer Worker, effective 6/9/2014

APPROVAL OF:

Tammy DeSpain, Substitute Food Service Worker, effective date 07/01/2014

- C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports:

1. 06/10/2014 \$154,746.00

- D. Travel Requests

1. Sixteen HS Soccer players, one faculty sponsor and one chaperone to travel to Georgetown, KY to participate in Soccer Camp and participate in Bluegrass Games on July 23 - 27, 2014

- E. Approval of Annual Contracts or MOA's for Services

1. Approval to exercise the option to renew Service Agreement with Southern Exterminators effective 7/1/14 to 6/30/15 in the amount of \$300.00 per month for 2 regular visits with unlimited service guarantee / termite annual inspections totaling \$640.00 with a one-year option of renewal
2. Contract with Phantom Technologies for iBoss Web Filtering in the amount of \$4,949.00 from 6/16/2014 to 6/16/2015.
3. Approve payment of dues for membership in KSBA (Kentucky School Boards Association) in the amount of \$4,028.42
4. KSBA eNews Service Daily Headlines and Weekly Story Texts for up to 25 recipients per subscription in the amount of \$300.00 for the period of July 1, 2014 - June 30, 2015
5. Purchase from KSBA for one-year Power Point license for Harassment In School Districts; HB91 Crime Reporting Requirements; Manifestation Determination; Student Records Confidentiality at \$250.00 per each license
6. Purchase one year PowerPoint license from KSBA for Child Abuse: When & How to Report; Restraint & Seclusion; Section 504 Responsibilities to Students; and Student Records Confidentiality for Volunteers at a purchase price of \$250.00 per each license.
7. Tri-State Mailing Systems, Inc. for lease of mailing machine, feeder and scale July 1, 2014- June 30, 2015 (\$1,041.60) and maintenance for machine, feeder and scale (\$145.00)
8. School Nutrition Network for School Nutrition and Fitness website renewal (\$595.00) Premium Services Bundle (\$195.00) Premium Services Bundle plus Menus (\$100.00) from July 1, 2014 - June 30, 2015
9. Approval of proposal from WKDZ for School Related Events to be promoted with either sponsorship of those events or Ownership of the Event from August, 2014 - May, 2015 in the amount of \$5,150.00
10. Contract with Infinite Campus for license, support and application hosting in the amount of \$13,131.11
11. Participation Fees for 2014-2015 school year for Gateway to Technology (\$750.00) and Pathway to Engineering (\$3,000.00) through Project Lead the Way, Inc.
12. My Learning Plan Subscription for Instructional Users (\$1,980.00) and Non-Instructional Users (\$390.00)
13. Memorandum of Agreement and Implementation Standards for Toyota bornlearning Academy
14. Tyler Technologies - MUNIS Application Hosting Fee for July 1, 2014- September 30, 2014 in the amount of \$1,522.13
15. Approval of Cadiz Record Advertising Contract for 2014-2015 School Year in the amount of \$3,365.00
16. Authorize superintendent to sign FRYSC Memorandum of Agreement with Commonwealth of Kentucky FY 15 pending review by Board attorney
17. KSBA Custom Policy/Procedure Service for July 1, 2014 - June 30, 2015 (3,675.00) and KSBA eMeeting Maintenance for July, 2014- June 30, 2015 (\$1,000.00)
18. KSBA eMeeting maintenance for High School, Middle School, Intermediate School and Primary School (\$500.00 each) for July 1, 2014 - June 30, 2015 total \$2,000.00

19. FuelEducation Enterprise Enhanced License for school year 2014-15 in the amount of \$67,000.00
 20. KSBA Special Education ADA Newsletter for July 2014 - June 30, 2015 in the amount of \$250.00
 21. Subscription fee with KSBA for Special Education Services in the amount of \$1,200.00
 22. Treasurer's Bond with RLI Insurance Company in the amount of \$350,000.000
 23. Depository Bond with Heritage Bank for the amount of 103% of the current daily balances
 24. Submit Membership Intent form for 2014-2015 to contract with GRREC (Green River Regional Educational Cooperative) for the purpose of supporting and expanding services to students and staff.
 25. Contract with Automated Building Concepts for preventative maintenance for automatic temperature control system in the amount of \$3,982.00 to be paid in semi-annual installations
 26. Contract with Pennyryle Fire Safety for inspections and monitoring in the amount of \$3,612.00
- F. Motion to declare the attached list of technology and audio-visual items owned by the Trigg County School System but no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute.
- G. Approval of the second offer of assistance in FY-2014 in the amount of \$11,411.00 to be matched equally by the Board of Education and that it be escrowed for up to three years
- H. Approval for Superintendent Travis to be away from Trigg County Schools for more than five days
- I. Approval of Employment of Substitute Teachers with Emergency Certification
- J. Participation in the EPSB Emergency Non-Certified School Personnel Program
- K. Approval of High School and Middle School Activity Fund Budget for 2014-2015
- Voting Aye – 4; Nay – 0

#14-121 **APPROVAL OF DRAWINGS FOR TCIS AND TCHS MINOR RENOVATIONS FOR INNOVATION WORK**

Motion for the approval of drawings for renovations at TCHS and TCIS for submittal to the Kentucky Department of Education passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-122 **BG-1 FOR NXGL INITIATIVES**

Motion for the approval of the BG-1 passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

DISCUSSION OF ALTERNATE DESIGN FOR INTERMEDIATE SCHOOL OFFICE

Options for changes in the design for the Intermediate School office were discussed with the Board preferring Option 2, pending engineer approval.

#14-123 **REPLACEMENT OF LIGHTS IN HIGH SCHOOL GYMNASIUM**

Motion to reaffirm the approval for the replacement of the lighting in the High School Gym with T-5 lights passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#14-124 **PAYMENT #6 TO VANGUARD FOR PRE-SCHOOL ADDITION**

Motion for the approval of Payment #6 in the amount of \$275,047.56 to Vanguard Contractors, LLC for work completed on the Pre-School Addition passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

DISCUSSION OF SCHOOL BOARD MEMBER VOTING PRECINCTS

The Board discussed adjusting the School Board District Boundary Lines to coincide with precinct lines.

#14-125 **APPROVAL OF HEALTH CARE PROVIDER FOR PRIMARY/INTERMEDIATE SCHOOL CLINIC**

Motion for the approval to contract with Graves County Health Department in the amount of \$41,000.00 for one year as Health Care Provider for Primary/Intermediate Schools passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –; Nay – 0; Abstain - 1; Mrs. Sharon Simmons abstained as an employee of Trigg County Hospital

#14-126 **APPROVED WORKERS' COMPENSATION BID FROM INSURANCE CENTER OF MURRAY & MAYFIELD**

Motion for the approval to accept the bid for Workers' Compensation from Insurance Center of Murray & Mayfield in the amount of \$152,060.11 passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-127 **APPROVAL OF SCHOOL FEES FOR HIGH SCHOOL, MIDDLE SCHOOL, INTERMEDIATE SCHOOL AND PRIMARY SCHOOL**

Motion for the approval of the following school fees for 2014-2015 School Year:

The Primary School remaining unchanged

Music	\$3.00
Art	\$3.00
PE	\$3.00
Library	\$3.00
Computer	\$3.00

Trigg County Intermediate School Fees

Art	\$3.00
P.E.	\$3.00
Drama	\$3.00
Computer:	\$3.00
Music:	\$3.00

Middle School Fees remain unchanged

Computer Lab	\$5.00
Art	\$5.00
Physical Ed	\$3.00
Library	\$7.00
Beginning Band	\$10.00
Band	\$20.00
Jazz Band	\$15.00

High School Fees

Yearly textbook rental fee of \$8.00 per class for which textbooks, related resources, or novels are used (KRS 157.110).

General computer fee of \$12.00

Special fees, including:

Agriculture	\$20.00
Art	\$25.00
Photography	\$25.00
Arts & Humanities	\$20.00
Band	\$20.00
Business Classes	\$20.00
Drama Class	\$15.00
FACS Food Classes	\$80.00
FACS	\$10.00
Health Science	\$10.00
Information Tech./Media	\$20.00
Math	\$7.00
Nursing Fee	\$5.00

Phys. Ed. \$20.00
 Engineering/PLTW \$40.00
 CADD 100/200 blueprint reading
 Environmental Science, Science Survey,
 Introduction to Chemistry & Physics, Biology,
 Anatomy & Physiology, Physics, Forensics
 & Chemistry \$15.00
 Chromebooks. Replacement costs for charger \$20.00
 Protective sleeve \$5.00
 Voting Aye – 4; Nay – 0

#14-128 **APPROVAL OF ADDITIONAL FEES FOR HIGH SCHOOL / MIDDLE / INTERMEDIATE SCHOOL**

Motion for the approval of the following additional school fees:

High School:

Clubs, Organizations, & Admission to Athletic Events, Art \$5.00
 National Art Honor Society \$20
 BETA \$15
 DECA \$20
 Drama \$10
 FCA \$10
 FFA \$20
 FCCLA \$15
 HOSA \$20
 NHS \$20
 TSA \$20
 Marching Band \$275
 Archery \$50
 Adult Admission to Varsity Games \$5
 Student Admission to All Games \$3 Admission for All Ages to JV/Freshmen Games \$3

Middle School Additional Fees:

TCMS Explore/Enrichment/Health services fee - \$25.00
 TCMS Band - \$20.00 annual fee
 TCMS Beginning Band - \$10.00
 TCMS Jazz Band - \$15.00
 TCMS Sports Gate fee - \$4.00 per person per game
 TCMS School Dance fee - \$3.00 per person per
 Special Events (Student/Staff Volleyball Tournament, Hat Day, etc. - .25 - \$1.00 per person per event
 TCMS Beta Club fee - \$20.00
 TCMS Field Trip fee: Amount equal to cost of event/ticket plus cost of transportation
 Overdue Library book - 10 cents per book per day
 Lost Library book fee - Replacement value of book Lost/Damaged Textbook fee Based on the following
 payment scale or the amount of damage to the book: 1-2 years old = 100%; 3-4 years old = 75%; 5-6 years old
 = 25%:

Intermediate School Fees

Field Trips Fees
 Lost and Damaged Library Books Fee
 Lost and Damaged Textbooks Fee
 Voting Aye – 4; Nay – 0

#14-129 **ACKNOWLEDGE FIRST READING OF NEW OR REVISED BOARD POLICIES**

Motion for approval to acknowledge the First Reading of new or revised policies:

01.0	07.11	09.1223
01.42	07.111	09.14
01.53	07.12	09.15

01.61	08.113	09.224
01.83	08.133	09.2241
03.19	08.3	09.31
04.32	08.32	09.4232
04.91	09.12	09.43
05.1	09.121	09.438

Voting Aye – 4; Nay – 0

#14-130 **DISCUSSION OF DELIVERY TARGETS & PROFESSIONAL GROWTH & EFFECTIVENESS SYSTEM**

Motion for approval to acknowledge the discussion of Unbridled Learning Delivery Targets including Student proficiency, college/career-readiness, graduation rate, closing the achievement gap, and the processes that have been put in place to ensure that the teacher and principal effectiveness systems start with all certified staff in the 2014-15 school year with the Superintendent at the June 12, 2014 Meeting passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#14-131 **SUPERINTENDENT'S WORKING BUDGET UPDATE**

Motion to acknowledge discussion of the following items and approve the following evaluation: Operational Budget- Has met District Targets, Resources: Has Not Met District Targets, Compliance (legal, ethical and policy): Has Met District Targets Direct Communication: Has Met District Targets, Resource/Support System Supporting Documentation: Delivery artifacts incorporated into the superintendent evaluation process and documented in the artifacts of the LOCAL BOARD MINUTES passed with a motion by Ms. LaVern Baker and a second by Mrs. Sharon Simmons.

Voting Aye – 4; Nay – 0

#14-132 **TELL SURVEY DISCUSSION**

Motion to acknowledge the review of the TELL Survey Results with respect to the area of facilities (all areas marked agree) passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-133 **DISTRICT OF INNOVATION MOU**

Motion for approval to authorize superintendent to sign the Memorandum of Understanding for the District of Innovation designation from the Kentucky Board of Education passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-134 **APPROVAL TO SUBMIT TCIS AND TCMS AS SCHOOLS OF INNOVATION**

Motion for approval to submit Trigg County Middle School and Trigg County Intermediate School as districts of innovation to Kentucky Department of Education passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-135 **APPROVAL TO PURCHASE CARPET FOR TCPS/TCIS UPSTAIRS HALLWAY**

Motion for approval to purchase carpet for the upstairs hallway in the Primary/Intermediate School passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#14-136 **APPROVAL TO SECURE QUOTES FOR CARPET REMOVAL AND INSTALLATION OF NEW CARPET AT TCPS/TCIS AND AUTHORIZE SUPERINTENDENT TO CONTRACT WITH THE LOWEST QUALIFIED BIDDER**

Motion for the approval to authorize the superintendent to make the determination of the lowest qualified bidder to perform the work of removing and installing new carpet in the Primary/Intermediate hallway passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#14-137 **APPROVAL TO SECURE QUOTES FOR PAINTING THE UPSTAIRS HALLWAY OF TCPS/TCIS AND AUTHORIZE SUPERINTENDENT TO CONTRACT WITH LOWEST QUALIFIED BIDDER; ITEM WAS TABLED**

Motion for the approval to table the motion to secure quotes for painting the upstairs hallway of TCPS/TCIS and authorize superintendent to contract with lowest qualified bidder passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#14-138 **EXERCISE THE OPTION TO RENEW THE CONTRACT WITH HOPSON & PARRIS AS BOARD ATTORNEY FY14 FOR AN AMOUNT EQUAL 90% (CURRENTLY \$144.00) OF THE FIRM'S NORMAL HOURLY RATE AND TRIGG COUNTY SCHOOLS PAYING FOR LODGING AT THE ANNUAL KENTUCKY COUNCIL OF SCHOOL BOARD ATTORNEYS CONFERENCE**

Motion for approval to exercise the option to renew the contract with Hopson & Parris as Board Attorney FY14 for an amount equal 90% (currently \$144.00) of the firm's normal hourly rate and Trigg County Schools paying for lodging at the annual Kentucky Council of School Board Attorneys Conference passed with a motion by Ms. Jo Alyce Harper and a second by Mrs. Sharon Simmons.

Voting Aye – 4; Nay – 0

#14-139 **APPROVAL OF THE 2014-2015 FEDERAL AND KDE (KENTUCKY DEPARTMENT OF EDUCATION) ASSURANCES**

- Local Education Agency: General Assurances
- No Child Left Behind Act (NCLB) Title I Part A Assurances: Improving Basic Programs
- No Child Left Behind Act (NCLB) Title I Part C Assurances: Education of Migratory Children
- No Child Left Behind Act (NCLB) Title I Part D Subpart 2 Assurances: Neglected & Delinquent
- No Child Left Behind Act (NCLB) Title II Part A Assurances: High Quality Teachers & Principals
- No Child Left Behind Act (NCLB) Title III Assurances: Language Instruction for Limited English Proficient and Immigrant Students
- No Child Left Behind Act (NCLB) Title VI Part B, Subpart 2 Assurances: Rural and Low-Income Schools Program
- No Child Left Behind Act (NCLB) Title X Part C Assurances: Stewart B. McKinney-Vento Homeless Assistance Act
- Carl D. Perkins Career and Technical Education Act
- Individuals With Disabilities Education Act (IDEA) Part B Assurances: Basic And Preschool Programs
- Child Nutrition and WIC Reauthorization Act of 2010, Section 204 Assurances: Local Wellness Policies
- State Preschool Program Assurances (Flexible Focus Fund)
- Professional Development Assurances (Flexible Focus Fund)
- Textbooks and Instructional Materials Assurances (Flexible Focus Fund)

Voting Aye – 4; Nay – 0

#14-140 **GASB 54**

Motion for the approval to constrain the following funds in the amount of \$1,787,817.00 in the committed category:

Description FY 15 Category

Computers & Related Equip. \$ 300,000.00 committed

Land Acquisition \$ 700,000.00 committed

New Diesel Tank & Pumps \$500,000.00 committed

Buses \$ 225,000.00 committed

KETS \$ 37,032.00 committed

KISTA \$ 25,785.00 committed

Constrain the following funds in the amount of \$90,000 in the restricted category:

Description FY 15 Category

Sick Leave \$ 90,000.00

Restricted review of the following funds in the amount of \$1,025,988.00 which are being constrained in the assigned category under the authority of the superintendent

Description FY 15 Category

Site Improvement \$ 701,271.00
Assigned Land Improvement - Construction \$ 250,000.00
Assigned Land Improvement - Furniture & Fixtures \$ 50,000.00
Assigned SBDM Carry-forward \$ 24,717.00
Voting Aye – 4; Nay – 0

#14-141 **MOU BETWEEN TRIGG COUNTY BOARD OF EDUCATION AND KY-ASAP BLACK PATCH COUNCIL TO SERVE AS FISCAL AGENT FOR KY-ASAP BLACK PATCH COUNCIL TO ADMINISTER KY-ASAP GRANT FUNDS**

Motion for the approval of MOU between Trigg County Board of Education and KY-ASAP Black Patch Council to serve as Fiscal Agent for KY-ASAP Black Patch Council to administer KY-ASAP Grant Funds and will receive \$5,200 for serving as fiscal agent. passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#14-142 **CONSIDER/TAKE APPROPRIATE ACTION REGARDING TECHNOLOGY DEPARTMENT RESTRUCTURING, AND APPROVAL OF NEW JOB DESCRIPTIONS COMMENSURATE WITH RESTRUCTURING**

Motion to approve restructuring of the IT Department to include one (1) Computer Technology Specialist (LAN Technician Class Code:7523) and one (1) Technology Support Manager (Tech Support Class Code: 7504) and the respective job descriptions for each position. passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#14-143 **REVISED CLASSIFIED SALARY SCHEDULE FOR 2014-2015**

Motion for approval of the revised Classified Salary Schedule for 2014-2015 passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#14-144 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1) (F) AND KRS 61.810 (1) (C) TIME**

Motion for approval to go into Executive Session per KRS 61.810 (1) (f); and KRS 61.810 (1) (c) at 9:49 p.m. passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

#14-145 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME**

Motion to adjourn Executive Session at 10:10 p.m. passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

#14-146 **ADJOURNMENT - TIME**

Motion that the meeting be adjourned - Time 10:11 p.m. passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Board of Education Regular Meeting
June 26, 2014 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:04 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Mrs. Sharon Simmons

ATTENDING:

James Mangels, Dir. Of Student Services & Personnel	Franklin Clark, Cadiz Record	Eileen Kehrwald
Howell Hopson, Bd. Attorney	John Rittenhouse, WKDZ	Terry Doyle
Matt Ladd	Michelle Wilson	Keith Sharp

#14-147 MOTION TO APPOINT JAMES MANGELS AS INTERIM SECRETARY FOR THE JUNE 26, 2014 MEETING IN THE ABSENCE OF BOARD SECRETARY TRAVIS HAMBY

Motion for the approval to appoint James Mangels as Interim Secretary for the June 26, 2014 meeting in the absence of Board Secretary Travis Hamby passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye – 5 Nay – 0

#14-148 APPROVAL OF AGENDA

Motion for approval of the agenda as presented passed with a motion by Mrs. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 5 Nay – 0

DELEGATIONS & RECOGNITIONS

A. Keith Sharp, JKS Architects & Engineers

Keith Sharp, JKS Architects & Engineers addressed the Board to explain the proposal to change the entryway at the Intermediate School.

#14-149 CONSENT AGENDA

Motion for the approval and authorize appropriate action for the items listed in the Consent Agenda passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

A. Approval of Minutes of 6/12/14

B. Acknowledge the Following Superintendent's Personnel Actions

EMPLOYMENT:

Jackie Futrell, Trigg County Intermediate School Bookkeeper, effective 7/1/14

Ernest (Andy) Allen, Middle School Boys Basketball Assistant Coach, effective 6/13/14

Scottie Nance, Middle School Boys Basketball Head Coach, effective 6/13/14

Stacey Blakeley, Cheerleading Coach, effective 6/13/14

Jocc Ware, Middle School Head Football Coach, effective 6/14/14

APPROVAL OF:

Griffin Donaldson, Substitute Teacher, Rank IV, effective 5/13/14

C. Approve and authorize payment of the items set out in the listed accounts payable warrant reports;

1. 6/18/14 \$619,983.31

2. 6/19/14 \$108,719.99

3. 6/25/14 \$ 61,423.59

D. Travel Requests

1. Nine HS volleyball players, one faculty sponsor and two chaperones to travel to Columbia, Missouri to participate in Varsity volleyball training and tournament on July 15-18, 2014
2. Twenty-one Cheerleaders and one faculty sponsor to travel to Bowling Green, KY to participate in UCA Cheer camp to improve skills and safety on July 19-22, 2014

E. Approval of Annual Contracts or MOA's for Services

1. Agreement with Twin Lakes Electric for maintenance of KOHLER back-up generator with Minor Inspection / \$225.00 and Major Inspection / \$450.00 including attached optional pricing list
2. Contract with Imminent Technologies, Inc. for Software Maintenance agreement for records scanning software support from 7/2/2014 - 7/1/2015 in the amount of \$1,000.00
3. Agreement with Air Source Technology for record maintenance program and six-month asbestos surveillance in the amount of \$1,600.00
4. Approval of membership in EdLeader 21 for the 2014-2015 School Year
5. Total ID Technical Support for Annual Software Contract (\$630.00) and Annual Hardware Contract (\$395.00) for a total contract \$1,025.00
6. User agreement with Kentucky State Police for Criminal History Record Information
7. Approve purchase of services with Aspex for AppliTrack in the amount of \$1,562.00

F. Approval of updated version of KDE Assurances

Voting Aye – 5; Nay – 0

#14-150 **CHANGE ORDER PROPOSAL FROM VANGUARD, LLC ON THE INTERMEDIATE SCHOOL ENTRYWAY**

Motion for the approval of the proposed price increase of \$22,193.00 for the Intermediate School Entryway revision passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5 Nay – 0

#14-151 **AWARD BID AND APPROVE PURCHASE FOR CHROMEBOOKS**

Motion for the approval to accept the bid from MCP Dell for Chromebooks in the amount of \$329.23 each, purchase 310 Chromebooks utilizing district funds, and authorize the schools to purchase additional Chromebooks with money that has been allocated to the schools passed with a motion by Mrs. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 5 Nay – 0

#14-152 **FIRST READING OF CHANGES TO THE 2014-2015 CODE OF CONDUCT**

Motion to acknowledge the First Reading of the following revisions to the Trigg County Schools Code of Conduct for 2014-2015: Cover page: Change 2013-2014 to 2014-2015

Page 1: Replace Mr. Mark Harris with Mr. Richard Edwards

Page 2: Changed page 29 to page 30

Page 3: Added james.mangels@trigg.kyschools.us and matt.ladd@trigg.kyschools.us

Page 13: Added Physical Aggression Toward Another Student(s)

Page 14: Added Vapor Cigarettes and Electronic Cigarettes

Page 16: Added the driver contacts the student's parent or guardian to discuss the infraction

Page 16: Changed shall to may

Page 21: Changed shall to may

Page 27: Added tina.peery@trigg.kyschools.us and james.mangels@trigg.kyschools.us

Page 28: Changed Principal of the child's school to Gifted and Talented Coordinator and Mrs. Robin Ford-Stagner, Gifted and Talented Coordinator, Trigg County Public Schools, 202 Main Street, Cadiz, KY 42211 Ph. 270-522-6075, robin.ford-stagner@trigg.kyschools.us

Page 33: Added Volunteer Information - ALL volunteers will have at a minimum of a criminal background check (Quick Check) prior to serving as a volunteer. 1) Short-term Volunteer- this is a volunteer who will not be working with students on a regular basis) Volunteer obtains a Volunteer Background Check Form) Background Check Form is turned in at the District Office. Background Check Form and a copy of the volunteer's driver's license is sent to the Administrative Office of the Courts. The results of the background

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Board of Education Regular Meeting
June 26, 2014 7:00 PM
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Central Office Conference Room

check is reviewed by the Director of Student Services and Personnel. The volunteer is contacted with the results.

Long-term Volunteers - this is a volunteer who will be working with students on a regular or continuing basis/ Volunteer schedules an appointment to be fingerprinted at the District Office. Volunteer completes and signs Federal Bureau of Investigation United States Department of Justice Fingerprint Application. Volunteer is fingerprinted by Penny Ellis. Federal Bureau of Investigation United States Department of Justice Fingerprint Application is sent to FBI. The results of the background check is reviewed by the Director of Student Services and Personnel. The volunteer is contacted with results. Volunteer does not begin until they complete Volunteer Orientation and receives a written task description detailing responsibilities and expectations..

ALL volunteers shall provide assistance only under the direction and supervision of a member of the professional administrative and teaching staff.

Page 34: Replace Mr. Mark Harris with Mr. Richard Edwards.

Motion to acknowledge first reading was passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5 Nay – 0

#14-153 ADOPTION OF THE TRIGG COUNTY SCHOOLS CERTIFIED EVALUATION PLAN

Motion to approve the adoption of the Trigg County Public Schools Certified Evaluation Plan for the implementation of PGE passed with a motion by Mrs. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5 Nay – 0

#14-154 DISCUSS/TAKE ACTION OF SCHOOL BOARD MEMBER CHANGE IN BOUNDARY LINES

Motion to approve action of school board member change boundary lines based on the need for the School Board Districts to contain more equal voting populations and on the need for School Board Districts to continue to be comprised of integral voting precincts, a motion was made to conform the Trigg School Board Districts to the changes made by the Trigg County Fiscal Court in Trigg County voting precincts so that the boundaries of the Trigg School Board Districts will be comprised of the current voting precincts as per the following list:

Districts	Precincts
1	Canton 1 Canton 2 Linton-Maggie
2	South Cadiz 1 Hamtown West Cadiz
3	North Cadiz 1 North Cadiz 2
4	Bethesda Northwest Cadiz
5	Cerulean Wallonia Roaring Springs South Cadiz 2 West Montgomery East Montgomery

Approval to take action and approve change of boundary lines passed with a motion by Mr. Donnie Holland and a second by Mrs. Sharon Simmons.

Voting Aye – 5 Nay – 0

#14-155 **MOTION TO APPROVE FY14-15 VENDORS FOR GASOLINE/DIESEL FOR TRIGG COUNTY SCHOOLS ON AN "AS NEEDED" BASIS**

Motion for approval of Max Arnold, Midwest Terminal and Key Oil Company as vendors for fuel for the 2014-2015 School Year passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 5 Nay – 0

#14-156 **AWARD THE CONTRACT FOR REQUIRED CLASSIFIED EMPLOYEE MEDICAL EXAMINATION AND MEDICAL EXAMINATION REPORT FOR COMMERCIAL DRIVER FITNESS DETERMINATION TO TRIGG COUNTY PRIMARY CARE FOR THE 2014-2015 SCHOOL YEAR**

Motion to award the contract for Required Classified Employee Medical Examination at the rate of \$ 32.00 and Medical Examination Report for Commercial Driver Fitness Determination at the rate of \$42.00 to Trigg County Primary Care for the 2014-2015 school year passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 5 Nay – 0

#14-157 **MOTION TO APPROVE CONTRACT BETWEEN TRIGG COUNTY AND WKEC FOR OT/OTA SERVICES (\$32,403.00) PT/PTA SERVICES (\$15,033.00) VI/O&M SERVICES (\$7,604.00) FOR 2014-2015 SCHOOL YEAR**

Motion to approve contract between Trigg County and WKEC for OT/OTA Services (\$32,403.00) PT/PTA Services (\$15,033.00) VI/O&M Services (\$7,604.00) for 2014-2015 School Year passed with a motion by Mrs. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye – 5 Nay – 0

REPORTS

- A. James Mangels, Director of Student Services & Personnel Report
- Presentation at Joint ISLN/KLA Summer Meeting in Lexington was made on the implementation of Professional Growth and Effectiveness System.

#14-158 **ADJOURNMENT – TIME 9:58 P.M.**

Motion for approval that the meeting be adjourned at 9:58 p.m. passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye – 5 Nay – 0

Chairperson

Superintendent