

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
July 12, 2012 7:05 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:05 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Member:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent of Instruction	James Mangels, Dir. of Student Services & Personnel
Howell Hopson, Bd. Attorney	Travis Faulkner, WKDZ	Franklin Clark, Cadiz Record

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-140 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –4; Nay – 0

#12-141 **CONSENT AGENDA APPROVED**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

- A. Approval of Minutes of June 28, 2012 meeting
- B. Acknowledge the Following Superintendent's Personnel Actions
RESIGNATION:
Christine Dickerson, District Archery Coordinator, effective 07/02/2012
Lacey Briscoe, Middle School Teacher, effective 07/02/212
Lacey Briscoe, Middle/High School Softball Coach, effective 07/02/2012
EMPLOYMENT:
Cammie Evans, Career and Post-Secondary Coordinator, effective 08/01/2012
Jocc Ware, High School Assistant Football Coach, effective 07/02/2012
John Fourqurean, High School Assistant Football Coach, effective 07/02/2012
James Jones, High School Assistant Football Coach, effective 07/02/2012
Jacob Wallace, High School Assistant Football Coach, effective 07/02/2012
Kewanis Kennedy, High School Assistant Football Coach, effective 07/02/2012
- C. Issuance of Checks
 - 1. 06/29/2012 \$26,688.00
 - 2. 07/05/2012 \$94,538.70
 - 3. 07/10/2012 \$53,539.96
- D. Travel
 - 1. Twenty-five students and two sponsors to travel to WKU in Bowling Green, KY July 26 - 29, 2012 to attend Cheer Camp
 - 2. High School Band to travel to Murphysboro, TN to attend Drum Corps International Competition on July 27, 2012
- E. Approval of Annual Contracts or MOA's for Services

1. Contract with Automated Building Concepts for preventative maintenance for automatic temperature control system in the amount of \$3,510.00.
2. Approval of Personnel MOA with Kentucky Department of Education for Christine Dickerson as Educational Recovery Specialist when the District Name has been corrected and salary information has been updated with correct numbers.
3. Agreement with Twin Lakes Electric for maintenance of KOHLER back-up generator with Minor Inspection @ \$225.00 and Major Inspection /@ \$450.00 including attached optional pricing list.
4. Memorandum of Understanding with Kentucky Transportation Cabinet for use of Trigg County High School to conduct The Graduate License Course.

Voting Aye –4; Nay – 0

#12-142 **ALLIANCE FOR HEALTHY GENERATION**

Motion for the approval to participate in the Alliance for a Healthier Generation Healthy Schools Program passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –4; Nay – 0

#12-143 **APPROVAL OF VENDORS FOR GASOLINE/DIESEL FOR TRIGG COUNTY SCHOOLS**

Motion to approve Key Oil Co., Max Arnold & Son, LLC, Midwest Terminal, Seay Oil and Parman Energy as vendors during FY13 for gasoline/diesel for Trigg County Schools on an "as needed" basis passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#12-144 **AWARD CONTRACT FOR BUS DRIVER PHYSICALS AND REQUIRED CLASSIFIED PHYSICALS**

Motion to award the contract for Required Classified Employee Medical Examination at the rate of \$30.00 and Medical Examination Report for Commercial Driver Fitness Determination at the rate of \$40.00 to Trigg County Primary Care passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#12-145 **CANCEL JULY 26, 2012 BOARD MEETING**

Motion for the approval of the cancellation of the July 26, 2012 Board of Education Meeting passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#12-146 **ARCHERY COACH POSITIONS**

Approve the creation of an elementary, middle, and high school coaching positions for the Archery Program at \$1,000 each, and reduce the stipend for the Archery Coordinator to \$1,559.00 passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#12-147 **APPROVAL OF ARC CHAIRPERSONS FOLLOWING TRAINING**

Motion for the approval of Shannon Burcham, Brian Futrell, Janay Futrell, Matt Ladd, Erin Eagleson, Debra Jenkins, Christopher King, Carla Major, Kristi Miller, Wendy Mize, Nick Parker, Joy Stallons, Kaye Stewart and Ann Taylor as ARC (Admissions & Release Chairpersons) following training on June 14, 2012 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

REPORTS

A. Superintendent's Report

1. Resource Allocation - The Board discussed additional funding for the schools to help provide instructional materials.
2. Tickets are now available for SKIT's production of The Music Man. Performances are July 20 and 21 at 7 PM; Sunday, July 22 at 2 PM; July 27 and 28 at 7 PM. Performances are in Trigg County School's Little Theater. Tickets are \$5.00 for 10 years and older, \$3.00 for ages 2 - 9.

3. TVA's Energy Right Solutions - Trigg County Schools received payment for participation in TVA's Energy Right Solutions Program

#12-148 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) TIME 7:35 PM**

Motion for the approval to enter into Executive Session at 7:35 PM per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

#12-149 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 7:45 PM**

Motion for the approval to adjourn Executive Session at 7:45 PM passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye -4; Nay - 0

NO BOARD ACTION WAS TAKEN RELATED TO EXECUTIVE SESSION

#12-150 **ADJOURNMENT - TIME 7:46 PM**

Motion that the meeting be adjourned at 7:46 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
July 23, 2012 6:30 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 6:30 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	

Chairman Davis called the meeting to order and stated that it was a Special Called Meeting for the purpose of conducting Board business. The media has been notified and the agenda has been set and posted 24 hours prior to the meeting.

#12-151 CONSENT AGENDA APPROVED BY BOARD

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Acknowledge the Following Superintendent's Personnel Actions

RESIGNATIONS:

Gail Oliver, Trigg Tots Daycare Worker, effective 08/01/2012
Christopher King, Primary/Intermediate Schools Assistant Principal, effective 07/16/2012
Sue Stroud, High School Teacher, effective 06/19/2012
Terry Vickery, Custodian, effective 07/16/2012

TRANSFER:

Elaine Bennett, transfer from Permanent Sub Driver to Regular Bus Driver, effective 08/01/2012

EMPLOYMENT:

Tim Bush, HS Assistant Football Coach, effective 07/02/2102
Tarmelinda Rogers, High School Teacher, effective 08/01/2012
Voting Aye –5; Nay – 0

#12-152 REORGANIZATION OF THE PRIMARY/INTERMEDIATE SCHOOL ASSISTANT PRINCIPAL POSITION

Motion for the approval to reorganize the Primary/Intermediate Schools assistant principal position into two individual positions, 0.5 assistant principal position for each school, and add a 0.5 District Curriculum Coordinator (Instructional Supervisor Certification) position to support the work in each school passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#12-153 CONSIDER APPLYING FOR MEMBERSHIP IN THE GREEN RIVER REGIONAL EDUCATIONAL COOPERATIVE

Motion for the approval for Trigg County Schools to apply for membership in the Green River Regional Educational Cooperative in the amount of \$3,282.76 passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#12-154 **APPROVAL OF APPLICATION FOR WAL-MART FOUNDATION GRANT**

Motion for the approval of the application for a \$1,000.00 grant from Wal-Mart Foundation to be used for the Terrific Tuesdays program passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

SUPERINTENDENT'S REPORT

The Gala of Tables is scheduled for August 8 beginning at 8:00 AM in the Cafeteria. Board members are welcome to attend.

#12-155 **MOTION TO ADJOURN THE MEETING – TIME 6:55 PM**

Motion for the approval to adjourn the meeting at 6:55 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
August 09, 2012 7:00PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:10 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent

Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record
Brian Wade, JKS

Beth Sumner, Asst. Superintendent
Of Instruction
Linda Tribble
Robin Stevens, WKDZ
Keith Sharp, JKS

James Mangels, Dir. Of Student
Services & Personnel
Eileen Kehrwald
Brooke Stinson
Matt Ladd

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-156 APPROVAL OF AGENDA

Motion or the approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye -5; Nay - 0

DELEGATIONS & RECOGNITIONS

Keith Sharp and Brian Wade with JKS Architects & Engineers addressed the Board with information concerning the Door Security System Project.

#12-157 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

A. Approval of Minutes

Minutes of July 12, 2012

Minutes of July 23, 2012

B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATIONS:

Josh Cain, Asst, HS Boys Soccer Coach, effective 07/31/2012

Guy Strang, Asst. to the Head Boys HS Basketball Coach, effective 07/24/2012

Jonathan King Freshman Boys Basketball Coach, effective 07/24/2012

Matt Wilder, Asst. HS Softball Coach, effective 07/24/2012

Kristi Hale, IS Special Education Teacher, effective 07/23/2012

Shellie McDaniels, Middle School Teacher, effective 08/02/2012

Wendy Mize, HS Girls Asst. Basketball Coach, effective 08/01/2012

EMPLOYMENT:

Hilary Hargrove, MS Reading/English Teacher, effective 08/01/2012

Tina Peery, Director of Special Education, effective 07/23/2012

Amy Page, Primary Teacher, effective 08/01/2012

CLASSIFIED- EXTENDED DAYS

Position

Days

Secretary To The Assistant Superintendent

53

District Technology Coordinator	53
Central Office Receptionist	53
Central Office Bookkeeper	53
Assistant Treasurer	53
Secretary To The Superintendent	53
Secretary To The Director Of Student Services And Personnel	53
District Computer Technician	53
Community Education Coordinator	53
District Finance Officer/Treasurer	53
Transportation Director	53
Garage Foreman	53
Mechanic	53
Maintenance Technician	53
Maintenance Worker Ii	53
Maintenance Supervisor	53
Grounds Keeper	53
Maintenance Worker Ii	53
Custodial Supervisor	53
Custodian - 240 Days	53
Custodian - 240 Days	53
Custodian - 240 Days	53
Custodian - 240 Days	53
Custodian- 240 Days	53
Custodian - 240 Days	53
Custodian - 240 Days	53
Custodian - 240 Days	53
Custodian - 240 Days	53
Custodian - 240 Days	53
High School Bookkeeper	33
Middle School Bookkeeper	33
Primary/Intermediate School Bookkeeper	33
Cafeteria Bookkeeper	18
Custodian -200 Days	13
Custodian- 200 Days	13
Custodian - 200 Days	13
Custodian - 200 Days	13
Custodian - 200 Days	13
Custodian - 200 Days	13
Custodian - 200 Days	13
Custodian - 200 Days	13
At-Risk Liaison	10
Attendance Specialist	10
Adult Education Center Director	8
Intermediate School Secretary	5
High School Secretary/Receptionist	5
Primary/Intermediate School Receptionist	5
Middle School Secretary	5
Intermediate School Guidance Secretary	5
Middle School Guidance Secretary	5
High School Guidance Secretary	5
Primary School Guidance Secretary	5

EXTENDED DAYS

53	Assistant Superintendent
53	Director of Student Services and Personnel
53	High School Principal
53	Middle School Principal
53	Intermediate School Principal
53	Primary School Principal
53	Vocational Principal, Operations Director
53	High School Vocational Teacher
53	High School Vocational Teacher
53	YSC Director
53	FRC Director
33	School Food Service Director
33	High School Assistant Principal
33	Middle School Assistant Principal
33	Primary School Asst. Principal/District Curriculum Supervisor
33	Instructional Supervisor - Secondary
33	School Psychologist
23	Intermediate School Asst. Principal/District Curriculum Supervisor
23	Director of Special Education
23	High School Guidance Counselor
23	Middle School Guidance Counselor
18	Intermediate School Guidance Counselor
18	Primary School Guidance Counselor
12	High School Librarian
12	Middle School Librarian
12	Primary School/Intermediate School Librarian
10	High School Girls' Basketball Head Coach *
10	High School Football Head Coach *
10	High School Band Director *
10	High School Boys' Basketball Head Coach *
10	Preschool Director
5	Middle School Athletic Director *

* District Extra Duty Salary Schedule approved May 10, 2012

CONTINUING CONTRACTS

MS	Kim	Adams	continuing	Trigg County High School
MS	Charity	Alexander	continuing	Trigg County Intermediate
MS	Kim	Alexander	continuing	Trigg County Intermediate
MS	Gena	Allen	continuing	Trigg County Intermediate
MS	Michi	Bogle	continuing	Trigg County Primary School
MS	Ann	Bottoms	continuing	Trigg County High School
MS	Leah	Boyd	continuing	Trigg County Intermediate
MS	Latrishia	Tyre	continuing	Trigg County Primary School
MS	Amy	Breckel	continuing	Trigg County High School
MS	Gina	Brown	continuing	Trigg County Middle School
MS	Christina	Burcham	continuing	Trigg County Intermediate School
MR	Shannon	Burcham	continuing	Trigg County High School
MS	Christa	Bush	continuing	Trigg County High School
MS	Lisa	Bush	continuing	Trigg County Intermediate
MR	Tim	Bush	continuing	Trigg County High School
MS	Kathy	Butts	continuing	Trigg County High School
MS	Melissa	Calhoun	continuing	Trigg County Middle School

MS	Michelle	Calhoun	continuing	Trigg County Intermediate
MS	Amy	Carneyhan	continuing	Trigg County Intermediate
MS	Samantha	Carpenter	continuing	Trigg County Intermediate
MS	Kelley	Carver	continuing	Trigg County High School
MS	Kim	Cravens	continuing	Trigg County Primary School
MS	Tina	Davis	continuing	Trigg County Middle School
MS	Christine	Dickerson	continuing	MOA w/KDE
MS	Andrea	Dunn	continuing	Trigg County High School
MS	D. Michelle	Eagleson	continuing	Trigg County Intermediate
MR	Erin	Eagleson	continuing	Trigg County High School
MS	Christina	Ethridge	continuing	Trigg County High School
MR	Kendall	Finley	continuing	Trigg County Intermediate
MS	Sandra	Finley	continuing	Trigg County Intermediate
MS	Lisa	Ford	continuing	Trigg County Intermediate
MS	Robin	Ford-Stagner	continuing	District
MS	Sabrina	Free	continuing	Trigg County Middle School
MR	Brian	Futrell	continuing	Trigg County Intermediate
MS	Janay	Futrell	continuing	Trigg County High School
MS	Wendy	Futrell	continuing	Trigg County Intermediate
MS	Angelica	Garnett	continuing	Trigg County High School
MR	James	Garnett	continuing	Trigg County Middle School
MS	Beverly	Gardner	continuing	Trigg County Middle School
MS	Laura	Grigson	continuing	Trigg County Primary School
MS	Jana	Gullo	continuing	Trigg County Primary School
MS	Crystal	Hancock	continuing	Trigg County Intermediate
MS	Angela	Hatfield	continuing	Trigg County Intermediate
MS	Sarah	Hawkins	continuing	Trigg County Middle School
MS	Ruth	Herndon	continuing	Trigg County Primary School
MR	Scott	Hill	continuing	Trigg County High School
MS	Ann	Hiter	continuing	Trigg County Primary School
MS	Sherry	Holloway	continuing	Trigg County Primary School
MS	Debra	Jenkins	continuing	Trigg County Middle School
MS	Ellen	Jolly	continuing	Trigg County Middle School
MS	Mary	Jones	continuing	Trigg County Primary School
MS	Teresa	Jones	continuing	Trigg County Primary School
MS	Connie	Kennedy	continuing	Trigg County High School
MS	Lindsay	King	continuing	Trigg County Primary School
MS	Danielle	Knight	continuing	Trigg County Middle/Intermediate
MS	Donna	Kranz	continuing	Trigg County High School
MR	Matt	Ladd	continuing	District
MS	Pebbles	Lancaster	continuing	MOA w/KDE
MS	Tina	Lane	continuing	Trigg County Primary School
MR	Charles	Lee	continuing	Trigg County High School
MR	Coby	Lewis	continuing	Trigg County High School
MS	Shelly	Lewis	continuing	Trigg County High School
MS	Vicki	Likens	continuing	Trigg County Middle School
MS	Linda	Lindsey-Stephens	continuing	Trigg County High School
MR	Matthew	Lindsey	continuing	Trigg County High School
MS	Kristen	Long	continuing	Trigg County Middle School
MS	Paula	Maddox	continuing	District

MS	Carla	Major	continuing	Trigg County Primary
MR	James	Mangels	continuing	District
MS	Anna	Merrick	continuing	Trigg County Primary School
MS	Kristi	Miller	continuing	Trigg County Middle School
MS	Penny	Miller	continuing	Trigg County Primary/Intermed.
MS	Kim	Mitchell	continuing	Trigg County Primary School
MS	Wendy	Mize	continuing	Trigg County High School
MR	W. Andrew	Mroch	continuing	Trigg County High School
MS	Dottie	Noel	continuing	Trigg County High School
MS	Karen	Nolcox	continuing	Trigg County High School
MS	Tracy	Oliver	continuing	Trigg County Primary School
MR	Brian	Parker	continuing	Trigg County Primary School
MS	Simone	Parker	continuing	Trigg County High School
MS	Faria	P'Pool	continuing	Trigg County High School
MR	Jodie	P'Pool	continuing	Trigg County High School
MS	Denise	Rambo	continuing	Trigg County Middle School
MS	Lisa	Rawlins	continuing	Trigg County Primary School
MS	Tara	Reynolds	continuing	Trigg County Primary
MS	Lori	Ricks	continuing	Trigg County High School
MS	Tiffany	Robertson	continuing	Trigg County Intermediate School
MS	Jennifer	Roeder	continuing	Trigg County Intermediate School
MS	Teresa	Russell	continuing	Trigg County High School
MS	Donna	Shelton	continuing	Trigg County Primary School
MR	F. James	Shelton	continuing	Trigg County High School
MS	Milissia	Sledd	continuing	Trigg County Primary/Intermed.
MS	Deena	Smith	continuing	Trigg County Primary School
MS	Joy	Stallons	continuing	Trigg County Middle School
MS	Penny	Stallons	continuing	Trigg County Primary
MS	Sheena	Steele	continuing	Trigg County Primary IECE
MS	Faye	Stevens	continuing	District
MS	Lisa	Stevens	continuing	Trigg County Intermediate School
MS	Kaye	Stewart	continuing	Trigg County Intermediate
MR	Michael	Stinnett	continuing	Trigg County Middle School
MS	Brooke	Stinson	continuing	Trigg County Primary School
MS	Beth	Sumner	continuing	District
MS	Janet	Sutherland	continuing	Trigg County High School
MS	Kerry	Sweno	continuing	District
MS	Ann	Taylor	continuing	Trigg County Primary School
MS	Shelia	Thomas	continuing	Trigg County Middle School
MS	Peggie	Tooke	continuing	Trigg County Intermediate
MS	Lisa	Trimble	continuing	Trigg County Middle School
MS	Carol	VanBibber	continuing	Trigg County Intermediate
MS	Judy	Vier	continuing	Trigg County Middle Schools
MS	Heather	Vinson	continuing	District
MS	Annetta	Visingardi	continuing	Trigg County Primary School
MS	Susan	Webb	continuing	Trigg County Primary
MS	Ashley	Wells	continuing	Trigg County High School
MS	Sylvia	West	continuing	Trigg County Intermediate
MS	Kristina	Williams	continuing	Trigg County Middle School
MR	Jason	Wilson	continuing	Trigg County Middle School

MS	N. Elaine	Wimberly	continuing	Trigg County Primary
MS	Brandy	Woodall	continuing	Trigg County High School
MS	Cheryl	Woody	continuing	Trigg County High School
MR	Mike	Wright	continuing	Trigg County Middle School

LIMITED CONTRACTS

MS	Tara	Alexander	limited	District
MS	Mechille	Allen	limited	Middle School
MS	Danielle	Audas	limited	High School
MS	Penny	Baker	limited	District
MR	Rex	Booth	limited	High School
MS	Ashley	Campbell	limited	High School
MS	Judy	Edwards	limited	Middle School
MS	Brannigan	Ethridge	limited	Middle School
MS	Stephanie	Gilbert	limited	High School
MS	Hilary	Hargrove	limited	Middle School
MR	Daniel	Hedges	limited	Middle School
MS	Jamie	Hornbeak	limited	Intermediate/Middle
MS	Dawne	Jokinsky	limited	Middle School
MS	Stacy	Jones	limited	High School
MS	Leamber S.	Latham	limited	Intermediate School
MR	Russell	Malone	limited	High School
MS	Amanda	Maxlow	limited	High School
MS	Evelyn	Mitchell	limited	Intermediate School
MS	Dannette	Olson	limited	High School
MR	Martina	Osborne	limited	District
MR	Nick	Parker	limited	Middle School
MS	Tina	Peery	limited	District
MS	Mary Rachel	Ray	limited	Middle School
MS	Chelsey	Redd	limited	Primary School
MS	Tarmelinda	Rogers	limited	High School
MR	Scott	Schrock	limited	High School
MS	Kara	Smith	limited	Middle School
MS	Brandi	Southwood	limited	Primary School
MS	Kathy Renee	Stone	limited	Primary (IECE)
MS	Alecia	Underwood	limited	Middle School
MS	Sara	Wallace	limited	Intermediate School
MS	Denise	Young	limited	Middle School

CLASSIFIED CONTRACTS

Ms.	Denise	Alexander	Central Office	Secretary To The Asst. Supt-Curriculum
Mr.	Jerry	Bacon	District	At-Risk Liaison
Mr.	Christopher	Catron	District	District Technology Coordinator
Ms.	Penny	Ellis	Central Office	Receptionist
Ms.	Dianne	Hill	Central Office	Central Office Bookkeeper
Ms.	Keana	Hyde	Central Office	Assistant Treasurer
Ms.	Eileen	Kehrwald	Central Office	Secretary To The Superintendent
Ms.	Sybil	Long	Central Office	Secretary To The Asst. Supt-Personnel
Ms.	Sherrie	Heidel	Central Office	Attendance Specialist
Ms.	Juanita	Renfro	Central Office	Clerk

Ms.	Paula	Riddle	Central Office	District Computer Technician
Ms.	Brenda	Southwick	Central Office	Community Education Coordinator
Ms.	Linda	Tribble	Central Office	District Finance Officer/Treasurer
Ms.	Cammie	Evans	Central Office	Career & Post Secondary Coordinator
Ms.	Molly	Oliver	Trigg Tots	Daycare Supervisor
Ms.	Tammy	Bridges	Trigg Tots	Daycare Worker
Ms.	Janice P.	Finley	Trigg Tots	Daycare Worker
Ms.	Loretta	McDougall	Trigg Tots	Daycare Worker
Ms.	Brittany	Sturgill	Trigg Tots	Daycare Worker (Part Time)
Ms.	Barbara	Wharton	Trigg Tots	Daycare Worker
Ms.	Yvonne	Yewell	Trigg Tots	Daycare Worker
Ms.	Miranda	Moore	High/Prim./Interm.	Health Services Assistant
Ms.	Diane	Hampton	Adult Education	Adult Education Instructor
Ms.	Angela	Lane	Adult Education	Adult Education Instructor
Ms.	Wendy	Ahart	High School	School Bookkeeper
Ms.	Tammy	Cain	Middle School	School Bookkeeper
Ms.	Connie	Herndon	Intermediate/Primary	School Bookkeeper
Ms.	Christy	Hill	Cafeteria	Cafeteria Bookkeeper
Ms.	Pam	Flood	Intermediate School	School Secretary
Ms.	Helga	Kash	High School	Secretary/Receptionist
Ms.	Anna	Redd	Intermediate/Primary	School Receptionist
Ms.	Leslie	Bridges	Middle School	School Secretary
Ms.	Amanda	Carrico	Intermediate School	Guidance Secretary
Ms.	Linda	Groves	Middle School	Guidance Secretary
Ms.	Felisa	Lander	High School	Guidance Secretary
Ms.	Jessica	Whitten	Primary School	Guidance Secretary
Ms.	Andrea	Hampton	Adult Education Ctr.	Adult Education Center Director
Ms.	Connie	Humphries	Middle School	ALC/ISS Instructor
Mr.	Larry	Jasper	High School	ALC/ISS Instructor
Ms.	Sherrie	Radford	Intermediate/Primary	ALC/ISS Instructor
Ms.	Michelle	Strickland	High School	Credit Recovery Instructor
Mr.	Dennis	Blanchard	Harbor Academy	Instructor
Ms.	Rebecca	Develvis	Primary School	Permanent Substitute Teacher (P.S.)
Ms.	Rhonda	P'Pool	Middle School	Permanent Substitute Teacher (M.S.)
Ms.	Lisa	Proffitt	Intermediate School	Permanent Substitute Teacher (I.S.)
Ms.	Mary	Agosto-Turner	Primary School	Instructional Assistant
Ms.	Kelly	Ahart	Middle School	Instructional Assistant I
Ms.	Lucinda	Barnett	Middle School	Instructional Assistant I
Ms.	Theresa	Blakeley	Primary School	Instructional Assistant I
Ms.	Jeannie	Boyd	Primary School	Instructional Assistant I
Ms.	Angie	Coleman	Primary School	Instructional Assistant I
Ms.	Brigette	Durham	Middle School	Media Asst.(.5)/General Aide(.5)
Mr..	William	Fortner	Middle/High School	Instructional Assistant
Ms.	Vickie	Fourshee	Primary School	Instructional Assistant I
Ms.	Theresa	Garland	Primary School	Instructional Assistant
Ms.	Melanie	Green	Primary School	Instructional Assistant I
Ms.	Brenda	Gude	Primary School	Instructional Assistant
Mr.	Joshua	Harper	Primary School	Instructional Assistant
Ms.	Elaine	Jessup	Primary School	Instructional Assistant
Mr.	Kewanis	Kennedy	High School	Instructional Assistant

Ms.	Carol	Kostrzebski	Intermediate School	Instructional Assistant I
Ms.	Camala	Latham	Intermediate School	Instructional Assistant I
Ms.	Suzanne	Ledford	Primary School	Instructional Assistant I
Ms.	Kathleen	Proffitt	Intermediate School	Instructional Assistant I
Ms.	Nora	Thomas	Primary School	Instructional Assistant I
Ms.	Jennifer	Walker	High School	Instructional Assistant I
Ms.	Heather	Wolfe	Intermediate School	Instructional Assistant
Ms.	Cheryl	Bowers	Primary/Intermediate	General Aide/Instructional Assist I
Ms.	Mary	Shupe	High School	Job Coach
Ms.	Cindy	Taylor	High School	Job Coach
Ms.	Joan	Heckmann	Primary/Intermediate	Library Assistant
Ms.	Ashley	Hunter	Lighthouse FRC	FRC Coordinator
Ms.	Beverly	Curling	Lighthouse FRC	FRC Assistant
Ms.	Laura	Shelton	Horizon Youth Service Center	YSC Coordinator
Ms.	Shonnon	Matthews-White	Horizon Youth Service Center	YSC Assistant
Ms.	Ann	Andrews	Cafeteria	Cook/Baker
Ms.	Deborah	Bridges	Cafeteria	Food Service Worker
Ms.	Bonnie	Bryant	Cafeteria	Stock Clerk
Ms.	Tracy	Christensen	Cafeteria	Food Service Worker
Ms.	Sharon	Davis	Cafeteria	Food Service Worker
Ms.	Linda	Deloach	Cafeteria	Cook/Baker
Ms.	Kelly	Emery	Cafeteria	Cook/Baker
Ms.	Sharon	Garrett	Cafeteria	Cook/Baker
Ms.	Lenora	Gordon	Cafeteria	Food Service Worker
Ms.	Jessica	Hollingsworth	Cafeteria	Food Service Custodian
Ms.	Kathy	Hyde	Cafeteria	Lead Food Service Assistant Ii
Ms.	Linda	Keller	Cafeteria	Cook/Baker
Ms.	Sherri	Kennedy	Cafeteria	Food Service Worker
Ms.	Angela	Killebrew	Cafeteria	Cook/Baker
Ms.	Tina	Lester	Cafeteria	Cook/Baker
Ms.	Karen	Miller	Cafeteria	Food Service Worker
Ms.	Linda	Mitcheson	Cafeteria	Cook/Baker
Ms.	Lois	Pryor	Cafeteria	Cook/Baker
Ms.	Debbie	Reddick	Cafeteria	Cook/Baker
Ms.	Misty	Simpson	Cafeteria	Food Service Worker
Ms.	Melinda	Thompson	Cafeteria	Cook/Baker
Ms.	Zina	Wilson	Cafeteria	Food Service Worker
Mr.	Mark	Harris	Transportation	Transportation Director
Mr.	Ronnie	Bridges	Transportation	Co -Driver Trainer
Ms.	Jaye Jaye	Knicklebein	Transportation	Co -Driver Trainer
Mr.	J. David	Lancaster	Bus Garage	Garage Foreman
Mr.	Joe	Simmons	Bus Garage	Mechanic
Ms.	Rcinia	Barker	Transportation	Bus Driver
Ms.	Elaine	Bennett	Transportation	Bus Driver
Ms.	Sylvia	Biddle	Transportation	Bus Driver
Ms.	Carol	Black	Transportation	Bus Driver
Ms.	Deborah	Bridges	Transportation	Bus Driver
Mr.	Ronnie	Bridges	Transportation	Bus Driver
Mr.	Robert	Brown	Transportation	Bus Driver

Ms.	Tamara	Brumley	Transportation	Bus Driver
Ms.	Dawn	Cook	Transportation	Bus Driver
Ms.	Barbara	Fowler	Transportation	Bus Driver
Ms.	E. Darlene	Francis	Transportation	Bus Monitor (Special Needs)
Ms.	Teresa	Freeman	Transportation	Bus Driver (Regular & Vocational Routes)
Ms.	Lenora	Gordon	Transportation	Bus Driver
Ms.	Kathryn	Harper	Transportation	Bus Driver
Ms.	Mary	Shupe	Transportation	Bus Driver
Ms.	Sherri	Kennedy	Transportation	Bus Driver
Ms.	Jaye Jaye	Knicklebein	Transportation	Bus Driver
Ms.	Madge	Parrent	Transportation	Bus Monitor (Special Needs)
Ms.	Stacey	Parrent	Transportation	Bus Driver
Ms.	Jo	Penny	Transportation	Bus Driver
Ms.	Sandra	Perry	Transportation	Bus Driver
Ms.	Jeanne	Poirier	Transportation	Bus Driver
Mr..	Fred	Schmidt	Transportation	Bus Driver
Ms.	Kimberly	Smith	Transportation	Bus Driver
Mr.	George	Starks	Transportation	Bus Driver
Ms.	Rebekah	Summers	Transportation	Bus Driver
Ms.	Sherry	Sweat	Transportation	Bus Driver
Ms.	Cindy	Taylor	Transportation	Bus Driver
Mr.	Fred	Wilson, Jr	Transportation	Permanent Substitute Bus Driver
Ms.	Deborah	Wimberly	Transportation	Bus Driver (Special Needs)
Ms.	Penny	Everett	Pre-School	Preschool Lead Teacher
Ms.	Theresa	Lancaster	Pre-School	Preschool Instructional Assistant
Ms.	Marcy	Simmons	Pre-School	Preschool Lead Teacher
Ms.	Jean Ann	Thompson	Pre-School	Preschool Instructional Assistant
Ms.	Janey	Turner	Pre-School	Preschool Instructional Assistant
Ms.	Sylvia	Biddle	Pre-School	Preschool Bus Driver
Ms.	Carol	Black	Pre-School	Preschool Bus Driver
Ms.	Theresa	Lancaster	Pre-School	Preschool Bus Driver
Ms.	Jeanne	Poirier	Pre-School	Preschool Bus Driver
Mr.	Perry	Radford	Pre-School	Preschool Bus Driver
Ms.	Janey	Turner	Pre-School	Preschool Bus Driver
Ms.	Dawn	Cook	Pre-School	Preschool Bus Monitor
Ms.	E. Darlene	Francis	Pre-School	Preschool Bus Monitor
Ms.	Betty	Grable	Pre-School	Preschool Bus Monitor
Ms.	Chasity	Groves	Pre-School	Preschool Bus Monitor
Ms.	Marcy	Simmons	Pre-School	Preschool Bus Monitor (1/2 Time)
Ms.	Kimberly	Smith	Pre-School	Preschool Bus Monitor
Ms.	Zina	Wilson	Pre-School	Preschool Bus Monitor (1/2 Time)
Ms.	Madge	Parrent	Pre-School	Preschool Meal Monitor
Mr.	Earl	Fowler, Jr.	District	Maintenance Technician
Mr.	Flint	Free	District	Maintenance Worker Ii
Mr.	John	Fuller	District	Maintenance Supervisor
Mr.	Tulsa	Lewis	District	Grounds Keeper
Mr.	Dennis	Reddick	District	Maintenance Worker Ii
Mr..	Brendel	Wilson	Custodian	Custodial Supervisor - 240 Days
Ms.	Brenda	Boren	District	Custodian
Mr.	William	Burks	District	Custodian - 240 Days

Ms.	Faith	Chinn	Primary/Intermediate	Custodian- 200 Days
Ms.	Anna	Civils	Middle School	Custodian - 240 Days
Mr.	Jimmie	Crenshaw	Middle School	Custodian
Ms.	Wendy	Hammond	Middle School	Custodian
Mr.	Donald	Hestand	District	Custodian - 240 Days
Mr.	Joshua	Hestand	District	Custodian - 240 Days
Ms.	Beverly	Jones	District	Custodian- 240 Days
Mr.	Walter	McCaig	District	Custodian - 240 Days
Mr.	Freddie	McFarland	District	Custodian - 240 Days
Ms.	Lisa	Taylor	District	Custodian
Ms.	Flora	Walker	District	Custodian
Ms.	Michael	Walker	Middle School	Custodian - 240 Days
Ms.	Dede	Wynn	District	Custodian
Mr.	Edwin	Yoder	District	Custodian - 240 Days

EXTRA DUTY EMPLOYEES

Mr.	Marty	Jaggers	High School	Athletic Director
Mr.	Coby	Lewis	High School	Assistant Athletic Director
Ms.	Wendy	Ahart	High School	Events Manager
Mr.	Coby	Lewis	High School	Head Football Coach
Mr.	Dixie	Jones	High School	Assistant Football Coach
Mr.	Tim	Bush	High School	Assistant Football Coach
Mr.	John David	Fourquarean	High School	Assistant Football Coach
Mr.	Kewanis	Kennedy	High School	Assistant Football Coach
Mr.	Jacob	Wallace	High School	Assistant Football Coach
Mr.	Jocc	Ware	High School	Assistant Football Coach
Mr.	Mike	Wright	High School	Head Basketball Coach-Boys
Mr.	Russell	Malone	High School	Assistant Basketball Coach-Boys
			High School	Freshman Basketball Coach-Boys
			High School	Asst. to Head Basketball Coach-Boys
Ms.	Amy	Breckel	High School	Head Basketball Coach-Girls
			High School	Assistant Basketball Coach-Girls
Mr.	Matthew	Wilder	High School	Freshman Basketball Coach-Girls
Mr.	Fred	Wilson	High School	Asst. to the Head Basketball Coach - Girls
Mr.	Tim	Bush	High School	Head Baseball Coach
Mr.	Jerry	Ethridge	High School	Assistant Baseball Coach
			High School	Head Softball Coach
			High School	Assistant Softball Coach
Mr.	Mike	Wright	High School	Cross Country-Boys
Mr.	Mike	Wright	High School	Cross Country-Girls
Mr.	Coby	Lewis	High School	Powerlifting
Mr.	Kewanis	Kennedy	High School	Assistant Powerlifting Coach
Mr.	Josh	Nichols	High School	Head Soccer Coach - Boys
			High School	Assistant Soccer Coach-Boys
Ms.	Mary	Pennington	High School	Head Soccer Coach - Girls
			High School	Assistant Soccer Coach-Girls

Mr.	Ralph	Stevens	High School	Head Wrestling Coach
Ms.	Robin	Stevens	High School	Assistant Wrestling Coach (1/2)
Mr.	Kewanis	Kennedy	High School	Head Track Boys/Girls Coach
Mr.	Scott	Hill	High School	Assistant Track Boys/Girls Coach
Ms.	Margaret	Alexander	High School	Assistant Track Boys/Girls Coach (Middle)
				Assistant Track Boys/Girls Coach
Mr	Scott	Hill	High School	Head Volleyball Coach
Ms.	Julian	Williams	High School	Assistant Volleyball Coach
MS	Brigitte	Durham	High School	Cheerleading Coach
MS	Kerry	Sveno	High School	Asst. Cheerleading Coach
Mr.	James	Garnett	High School	Golf - Boys
Mr.	James	Garnett	High School	Golf - Girls
		District		District Archery Coordinator
Ms.	Andrea	Dunn	High School	Academic Team (1/2)
Ms.	Connie	Herndon	High School	Academic Team (1/2)
Ms.	Christina	Ethridge	High School	Yearbook Coordinator
Mr.	Andrew	Mroch	High School	Band Director
Ms.	Kara	Smith	High School	Assistant Band Director
Mr.	Mark	Harris	High School	Marching/Concert
Mr.	Andrew	Mroch	High School	Pep Band
			High School	Percussion Band
			High School	Music Coach
Ms.	Amanda	King	High School	Color Guard
			High School	Speech and Debate
Ms.	Laura	Grigson	High School	Chorus
Ms.	Amanda	Maxlow	High School	Drama Coach
Ms.	Angelica	Garnett	High School	Drama Coach
Ms.	Karen	Nolcox	High School	TEDS Coordinator

MIDDLE SCHOOL

Ms.	Tammy	Cain	Middle School	Events Manager
Mr.	Joc	Ware	Middle School	Head Football Coach
Mr.	Michael	Parker	Middle School	Asst. Football Coach
			Middle School	Asst. Football Coach
Mr.	Daniel	Hedges	Middle School	Head Basketball Coach-Boys
Mr.	Scottie	Nance	Middle School	Assistant Basketball Coach-Boys
Mr.	Matthew	Wilder	Middle School	Head Basketball Coach-Girls
Ms.	Audrey	Futrell	Middle School	Assistant Basketball Coach - Girls
			Middle School	Cross Country Coach
Mr.	Josh	Nichols	Middle School	Boys Head Soccer Coach
Ms.	Mary	Pennington	Middle School	Girls Head Soccer Coach
			Middle School	Head Baseball Coach
			Middle School	Head Girls Softball Coach

Ms.	Lori	Ricks	Middle School	Cheerleading Coach
Mr.	James	Garnett	Middle School	Academic Team
Ms.	Lisa	Trimble	Middle School	Annual Sponsor
Ms.	Kara	Smith	Middle School	Band Director
Mr.	Andrew	Mroch	Middle School	Band Director (1/3)
Ms.	Laura	Grigson	Middle School	Chorus

PRIMARY/INTERMEDIATE

Ms.	Christina	Ethridge	Intermediate	Academic Coach
Ms.	Elaine	Jessup	Prim./Interm.	Annual Sponsor
Ms.	Laura	Grigson	Prim./Interm.	Chorus

SUBSTITUTE TEACHERS

Dennis	Adams	IV
Kelly	Allen	IV
Connie	Baker	II
Karen	Baker	I
Suzanne	Bennett	I
Naomi	Birl	II
Judith Gail	Brazle	II
Mary G.	Bridges	II
Roy	Buckingham	I
Pamela	Carr	V
Julie	Colley	V
Lynne	Crane	V
Shelley	Crawford	V
Robin	Crossett	IV
Gwendolyn	Davenport	III
Dorothy	Dawson	II
Dean	Duncan	1
Margie	Ellis	Emerg. Non-Cert.
Mildred	Ezell	II
Shirley	Ezell	I
Rachel	Finley	II
Karen	Fish	IV
Lee	Ford	III
James M.	Gardner	IV
Christy	Gorman	II
Tasha	Henderson	IV
Yvonne	Hendrix	IV
Harold	Holmes	IV

Lorie	Homiak	II
James D.	Jones	II
Vicky	Jones	II
Michelle	Knight	IV
Chassen	Lancaster	IV
Margo	Leneave	I
Elwood	Littlejohn	V
Carol	Martin	II
Ashley	Maxey	III
Sharon	McCloud	IV
Sherry	McNeily	V
Mary	Bensen Mendez	IV
Dorothy	Mitchell	II
Reginia	Mitcheson	I
Audrey	Morgan	IV
Jane Ann	Pace	II
Marsha	Petro	III
Hiler	Redd	II
J. Rodman	Redd	II
Heather	Reddick	V
Deborah	Roberts	I
Melissa	Russell	IV
Justin	Smiley	IV
Denise	Sparks	II
Teresa	Stainfield	IV
Rose	Taylor	IV
Margaret	Thomas	II
Mary Lynn	Walker	I

C. Issuance of Checks

1.	07/23/2012	\$177,920.99
2.	07/26/212	\$45,602.23
3.	08/02/2012	\$59,482.92

D. Travel Requests

1. Four FFA members and one faculty sponsor to travel to Louisville, KY on August 16 - 17, 2012 to compete on the state level in Agricultural Mechanics

E. Approval of Annual Contracts or MOA's for Services

1. MOA with Hopkinsville Community College to establish guidelines and responsibilities for the off campus educational experiences for students in the IEC Program (Interns) in the Trigg County Preschool
2. Approval of Local Agreement for Cooperation On Full Utilization of Head Start for the School Year 2012-2013 between Trigg County Board of Education and Audubon Area Community Services, Inc.
3. Approval of Memoranda of Agreement between Audubon Area Head Start and Trigg County School Food Services for 2012-2013 for meal services on-site to all Head

- Start/Preschool children at the Housing Authority and all Head Start/Preschool children at the Head Start/Preschool located on campus
4. Contract with Total ID Solutions for Technical Support from 08/01/2012 - 06/30/2013 in the amount of \$729.00

Voting Aye –5; Nay – 0

#12-1 58 **GRANT APPLICATION FOR TOYOTA BORNLEARNING ACADEMY**

Motion for the approval of the grant application in the amount of \$11,000.00 to execute a Toyota bornlearning Academy for Trigg County Primary School with no matching funds required passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#12-159 **APPROVAL OF TINA PEERY AS ARC CHAIRPERSON**

Motion for the approval of Tina Peery, Special Education Director, as ARC Chairperson following training on July 30, 2012 passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#12-160 **BIDS FOR DOOR ACCESS CONTROL SYSTEM**

Motion for the approval to contract with WD Steel Construction Services in the amount of \$182,850.00 for the door access system with no alternative bids included passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#12-161 **ALLOCATE FUNDS TO SCHOOLS**

Motion for the approval to allocate \$15,000.00 to each school for instructional materials passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#12-162 **ELIMINATION OF FULLTIME P/I INSTRUCTIONAL SUPERVISOR POSITION**

Motion for the approval to eliminate the fulltime District Primary/Intermediate Instructional Supervisor position passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#12-163 **USER AGREEMENT WITH KENTUCKY STATE POLICE FOR UTILIZING CRIMINAL HISTORY RECORDS**

Motion for the approval to enter into the agreement between Trigg County Schools and Kentucky State Police assuring confidentiality when receiving, accessing, and utilizing criminal history records and allowing Trigg County Public Schools to set up an account to submit payments for the \$10.00 fee associated with a criminal history record check with the board covering the cost of the records check for the volunteers passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#12-164 **MEDIA RELATIONS ASSISTANT**

Motion for the approval to create the position of Media Relations Assistant, approval of the job description and setting the stipend at \$3,000.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#12-165 **AUTHORIZE THE SUPERINTENDENT TO ADVERTISE A NOTICE OF HEARING FOR A PROPOSED TAX LEVY**

Motion for approval to authorize the superintendent to advertise a Notice of Hearing for a proposed tax levy of 48.9 cents on personal property and 48.9 cents on real property with the hearing to be held on August 30, 2012 at 6:30 PM in the Conference Room of the Central Office at 202 Main Street after being advertised in the "Cadiz Record" on Wednesday, August 15, 2012, and Wednesday, August 22, 2012, passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#12-166 **CANCELLATION OF MEETING AND SCHEDULE A SPECIAL CALLED MEETING**

Motion for the approval to cancel the August 23, 2012 meeting of the Board of Education and schedule a Special Called Meeting for August 30 following the Tax Hearing with the agenda set and published 24 hours prior to the meeting passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye –5; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Intermediate School Financial Reports
 - c. Middle School Financial Report
 - d. High School Financial Report
2. Ninth Annual Meet & Greet will be held in the Wildcat Diner on Monday, August 27, 2012 - 5:00 - 7:00 PM
3. District PD Day was held on Tuesday. We had a great day with a variety of topics.
4. We had the Gala of Tables on Wednesday with 50 Table Sponsors. We appreciate the sponsors. The National Guard is a major contributor to help cover the cost.
5. Our first day of school was a huge success. I commend the staff that had the school ready, maintenance, custodial, technology staff who worked through the summer to have the schools ready. The bus drivers were out early today and were only delayed 10 minutes leaving campus today which is good time for the first day.

#12-167 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F), KRS 61.810(1), KRS 61.810(1)(K) AND KRS 61.810(1)(C) - TIME 9:40**

Motion for the approval to enter into Executive Session at 9:40 PM for KRS 61.810(1)(f) for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee or student, KRS 61.810 (1)(b) for deliberations on the future acquisition or sale of real estate, KRS 61.810 for discussions which by federal or state law specifically require to be conducted in privacy and KRS 61.810 (1)(c) for discussion of proposed or pending litigation against or on behalf of the Board passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.
Voting Aye –5; Nay – 0

#12-168 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:44 PM**

A motion for the approval to adjourn the Executive Session at 10:44 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

#12-169 **ADJOURNMENT - TIME 10:45**

A motion to adjourn the meeting at 10:45 PM passed with a motion by Jo Alyce Harper and a second by Sharon Simmons.
Voting Aye –5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Tax Hearing
August 30, 2012 6:30 PM
Central Office Conference Room
202 Main Street
Cadiz, KY 42211

Attendance Taken at 6:32 PM:

Present Board Members:

Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. LaVern Baker
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
John D. Bridges	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Annie Catron, WKDZ	Joe Radosti
Johnny Boyd	Susan Bryant	Erma Boyd
Daniel Boyd	Shannon Burcham	Ann Taylor
Brian Futrell	Matt Ladd	Faye Stevens
	Charlene Martin	Patsy Jane Stagner

Chairman Davis called the meeting to order for the purpose of holding a hearing for comments that anyone might have on the proposed tax levy FY 2013.

Mr. Davis read the notice of the hearing that had been published in the *Cadiz Record* on August 15, 2012 and August 22, 2012. He introduced Superintendent Travis Hamby who presented a Power Point containing information on funding and considerations for recommendations for the proposed tax levy. (Copies of information presented are on file in the Central Office.)

Chairman Davis opened the floor for public comment.

The following individuals spoke in opposition to the proposed levy: Joseph Radosti, Susan Bryant, Erma Boyd, Daniel Boyd, John D. Bridges and Charlene Martin.

Brian Futrell and Shannon Burcham spoke in favor of the tax levy.

Chairman Davis and Board Members Donnie Holland and Jo Alyce Harper presented information on the need for adequate funding to maintain a high quality school system.

#12-170 MOTION FOR THE APPROVAL TO ADJOURN THE TAX HEARING AT 7:58 PM

Motion for the approval to adjourn the tax hearing at 7:58 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Board of Education Regular Meeting
September 27, 2012 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent

Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record
Brian Futrell
Matt Ladd
Lori Ricks

Beth Sumner, Asst. Superintendent
Of Instruction
Linda Tribble
Annie Catron, WKDZ
Lisa Bush
Faye Stevens

James Mangels, Dir. Of Student
Services & Personnel
Eileen Kehrwald
Kristi Miller
Shannon Burcham
Tina Peery

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-183 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.
Voting Aye – 5; Nay – 0

DELEGATIONS & RECOGNITIONS

High School teacher, Lori Ricks, presented her application for the Engineering Pipeline Grant which is a matching grant and requested Board approval for submitting the grant application. (A copy of the grant application is on file in the Central Office.)

REPORTS BY PRINCIPALS

- A. High School Principal, Shannon Burcham, updated the Board on progress made on recommendations made in 2010 by the High School Study Group. Most of the items have been implemented. With the focus now shifted to Senate Bill 1, the members advised Mr. Burcham that they will not need further updates on the High School Study Group progress but would like to be kept updated on the progress of the Advisor/Advisee program.
- B. Middle School Principal, Kristi Miller, presented her purchasing plan utilizing the \$15,000.00 allocated by the Board for additional instructional resources.
- C. Intermediate School Principal, Brian Futrell, and District Curriculum Specialist/Intermediate School Assistant Principal, Lisa Bush, presented their purchasing plan utilizing the \$15,000.00 allocated by the Board for additional instructional resources.

#12-184 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

- A. Approval of Minutes
 - 1. Tax Hearing August 30, 2012

2. Board Meeting Minutes 08/30/2012
- B. Acknowledge the Following Superintendent's Personnel Actions
RESIGNATION:
Edwin Yoder, 240-day Custodian, effective 09/10/2012
Russell Malone, HS Boys Asst. Basketball Coach, effective 09/20/2012
Scott Hill, HS Assistant Track Coach, effective
TERMINATION
Janey Turner, Pre-School Instructional Assistant and Pre-School Bus Driver, effective 09/20/2012
EMPLOYMENT:
Jazmine LeBlanc, Assistant Girls Soccer Coach, effective 9/16/2012
DeBreyon McCoy, Percussion Band, effective 08/13/2012
Faye Goldberg, Allied Health Teacher, effective 08/31/2012
Corey Harrison, Custodian (200-Day), effective 09/20/2012
Marlow Hazard, Middle School Special Ed. Teacher, effective 09/04/2012
- C. Leave of Absence
1. Flora Walker, FMLA Leave from 9/21/2012-12/17/12
- D. Issuance of Checks
1. 09/10/2012 \$1,738.47
2. 09/11/2012 \$191,080.63
3. 09/25/2012 \$84,703.26
4. 09/27/2012 \$739.97
- E. Travel Requests
1. Three students and one faculty sponsor to travel to Frankfort, KY on Sept. 14-15, 2012 where DECA officers will plan the conferences for the up-coming year.
2. Golf Coach Jim Garnett, two students and two parents to travel to Bowling Green, KY 10/1/2012-10/6/2012 to participate in the State Golf Tournament.
- F. Approval of Annual Contracts or MOA's for Services
1. Memorandum of Agreement between the Trigg County Community Early Childhood Council and the Early Childhood Advisory Council for \$7,890.00
2. Agreement with BMI Systems Group for Support, basic phone support & maintenance releases for BMI assettrak fixed asset scanning system interfacing to MUNIS software 10/2012-6/2013
3. MOA with Kieffer Counseling for mental health counseling for students referred by the designee of the Trigg County Board of Education.
4. Permanent Agreement between Kentucky Department of Education School and Community Nutrition with Trigg County Schools as required by the National School Lunch Act

#12-185 APPROVAL OF APPLICATION FOR ENGINEERING PIPELINE GRANT

Motion for the approval of the Energy Career Pathway Grant application through the Engineering Pipeline Grant in the amounts of \$6,000.00 for high school and \$4,000.00 for the middle school which is a matching grant and authorize the superintendent to sign the Career Readiness Assurances for the Engineering Pipeline Grant Award passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 5; Nay – 0

#12-186 APPROVAL OF WORKING BUDGET FY13

Motion for the approval of the Working Budget FY13 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye – 5; Nay – 0

#12-187 APPROVAL OF SHORTENED DAY FOR HIGH SCHOOL STUDENT

Motion for the approval of a shortened school day for a High School student for the 2012-2013 School Year passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye – 5; Nay – 0

#12-188 **AP EXAM FEE REIMBURSEMENT**

Motion for the approval of payment of AP Exam Fee reimbursement in the amount of \$826.50 to students who scored a 3 or above on the AP exam (A list of students is on file in the Central Office) passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#12-189 **ACKNOWLEDGE SECOND READING AND APPROVAL OF BOARD POLICY 08.131**

Motion to acknowledge Second Reading and approve revised Board Policy 08.131 passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye – 5; Nay – 0

#12-190 **SURPLUS BAND EQUIPMENT**

Motion for the approval of declaring band equipment that is owned by the Trigg County Schools for educational use but is no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. The listed property was purchased for educational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property. KRS 45A.425 (2) & (4) with a list of the property available at the Central Office passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

#12-191 **SUBMIT CAPITAL FUNDS REQUEST FORM TO KDE**

Motion for the approval to submit Capital Funds Request Form to KDE (Kentucky Department of Education) for remaining funds to be transferred from the Stadium Lighting Project and the Central Office Roof/HVAC project to the Security Access System Project (MUNIS Project #15612) passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye – 5; Nay – 0

#12-192 **AMEND 2012-2013 SCHOOL CALENDAR**

Motion for the approval to amend the 2012-2013 Trigg County School calendar to reflect changing the designation of Oct. 15 as a parent/teacher conference date and designate the January 2, 2013 as the parent/teacher conference date passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#12-193 **RACE TO THE TOP DISTRICT GRANT APPLICATION**

Motion for the approval of participation in the Race to the Top District grant application by the Kentucky Consortium at an approximate cost of \$1,000.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#12-194 **APPROVING INSTRUCTIONAL RESOURCES PURCHASING PLAN FOR TRIGG COUNTY MIDDLE SCHOOL AND TRIGG COUNTY INTERMEDIATE SCHOOL**

Motion for the approval of an additional \$15,000.00 in funds for instructional resources for the Trigg County Middle School and Trigg County Intermediate School following the presentations by the principals passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

REPORTS

Superintendent's Report

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Middle School Financial Report
 - c. Intermediate School Financial Report
 - d. High School Financial Report

2. 2012 KSBA First Degree College Scholarship Program. Names will need to be turned in by November 1. The names will be drawn at an October Board meeting.
3. KSBA Regional Fall Workshop will be held in Webster County on Tuesday, October 30, 2012. KSBA's 2012 Fall Regional Meetings will focus on the new State school and students' assessment and accountability system and the vital roles that school boards and superintendents play in that system.
4. Joint Board/SBDM Meeting will be scheduled later when the assessment results are available.
5. Next Board Meeting will be on Thursday night of Ham Festival

#12-195 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1) AND KRS 61.810 (1)(C)- TIME 9:00 PM**

Motion for the approval to enter into Executive Session per KRS 61.810 Section (1)(f) for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee or student and KRS 61.810(1)(c) for discussion of proposed or pending litigation against or on behalf of the Board. 9:00 passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye – 5; Nay – 0

#12-196 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME - 9:16 PM**

Motion for approval to adjourn Executive Session at 9:16 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

There was no Board Action taken related to Executive Session.

#12-197 **ADJOURNMENT - TIME 9:17 PM**

Motion for approval that the meeting be adjourned at 9:17 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Board of Education Regular Meeting
October 11, 2012 7:00 PM
Central Office Conference Room

Attendance Taken at 7:00 PM

Present Board Members:

Mr. Mike Davis
Mr. Donnie Holland
Ms. Sharon Simmons

Absent Board Members:

Ms. LaVern Baker
Ms. Jo Alyce Harper

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent of Instruction	Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record	Travis Faulkner, WKDZ	Pauline Hutchinson

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-198 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.

Voting Aye – 3; Nay – 0

REPORT BY SUPERINTENDENT/ASSISTANT SUPERINTENDENT

Superintendent Travis Hamby and Assistant Superintendent of Instruction Beth Sumner presented a PowerPoint on Unbridled Learning: College/Career for All Accountability System and School Report Card.

#12-199 APPROVAL OF CONSENT AGENDA

Approval of the Consent Agenda as presented passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.

- A. Approval of Minutes of September 27, 212 meeting.
- B. Acknowledge the Following Superintendent's Personnel Actions
EMPLOYMENT:
Stephanie Winfield, Permanent Substitute Bus Driver, effective 09/17/2012
Shinna Wilson, Special Education Instructional Assistant, effective 09/24/2012
APPROVAL OF:
Debra Adams, Substitute Food Service Worker, effective 09/24/2012
Michael Ladd, Substitute Bus Driver, effective 09/24/2012
Shannon Ellis, Trigg Tots Daycare Substitute, effective 09/17/2012
- C. Leave of Absence
 - 1. Ms. Karen Miller (Cook/Baker) Leave without Pay from September 6, 2012 – October 30, 2012
- D. Issuance of Checks
 - 1. 10/10/2012 \$165,141.11
- E. Travel Requests
 - 1. Sixteen FFA Members and two faculty sponsors to travel to Indianapolis, IN October 24-27, 2012 to attend the National FFA Convention.
- F. Approval of Annual Contracts or MOA's for Services
 - 1. Agreement with ACHIEVE3000 for site support, student program and teacher software license from 08/24/2012-06/30/2013 in the amount of \$2,376.42 was approved with recognition of contract adjustment.

G. Review and Final Approval of KETS FY12 Technology Activity Report
Voting Aye – 3; Nay – 0

#12-200 **INCENTIVE PAYMENT TO SEVEN STUDENTS SCORING 3, 4, OR 5 ON AP HISTORY EXAM**

Motion for the approval of payment of AP Incentive at \$100 per student for obtaining a score of 3, 4, or 5 on the AP US History exam for seven students passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 3; Nay – 0

#12-201 **ACKNOWLEDGE REVIEW OF SPECIAL EDUCATION PROCEDURES**

Motion for the approval to acknowledge review of the Special Education Procedures for Trigg County Public Schools passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.

Voting Aye – 3; Nay – 0

#12-202 **ESTABLISH PROCEDURE FOR CHOOSING NOMINEES FOR KSBA SCHOLARSHIP**

Motion to establish the process for choosing the 2012-2013 nominees to submit for the KSBA First Degree College Scholarship as random drawing from the qualified individuals at the next Board meeting passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 3; Nay – 0

#12-203 **RACE TO THE TOP DISTRICT GRANT MOU**

Motion for the approval to authorize the Superintendent to sign the MOU (Memorandum of Understanding) for the Race To The Top District Grant passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 3; Nay – 0

#12-204 **APPROVAL OF \$600.00 MATCHING GRANT FOR TEACHERS**

Motion for the approval for Trigg County Board of Education to match the \$600.00 grants from Rotary for up to four teachers per semester (fall, spring, and 2 summer sessions) to pursue college credit in their content area to enable the individual to teach dual credit courses at Trigg County High School passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.

Voting Aye – 3; Nay – 0

REPORTS

A. Superintendent's Report

1. Board signatures on Electronic Access/User Agreement Form
2. Over 2,000 people attended the Youth Explosion Concert on Wednesday
3. A reminder that the KSBA Regional Meeting will be held on October 30 in Webster County

B. Board Reports

1. Mr. Davis - Congratulations to the Trigg County Arrowcats - Trigg took first place this weekend at the National Archery in the Schools Program's World Championships at Walt Disney World in Orlando, Florida.
2. Ms. Simmons - KSBA has changed the date of the annual meeting to late February.

#12-205 **ADJOURNMENT - TIME 8:47 PM**

Motion for approval that the meeting be adjourned at 8:47 PM passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 3; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
October 25, 2012 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Robin Stevens, WKDZ	Eileen Kehrwald
Franklin Clark, Cadiz Record	Lindsey Choate	Lauren Frazier
Trace Kuberski	Robert Smith	Brooke Stinson
Ann Taylor	Lisa Bush	Marty Jagers

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-206 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye – 5; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Lindsey Choate, Lauren Frazer and Trace Kuberski attended the meeting as members of the Next Generation Youth Leadership Team.
- B. Athletic Director, Marty Jagers, addressed the Board concerning the establishment of the position of Bass Fishing Coach.

REPORTS BY PRINCIPALS

- A. Intermediate School Principal, Brian Futrell and Lisa Bush, Intermediate School District Curriculum Specialist presented a PowerPoint on the Common Assessment Data Review and the action plan in place for students who have not mastered the Common Core Standards. (A copy of the report is on file in the Central Office.)
- B. Primary School Principal, Ann Taylor and Brooke Stinson, Primary School District Curriculum Specialist, presented a PowerPoint on the Formative Assessment Data. They discussed the areas of strength and the areas of concern. They presented the PLC plans for helping students achieve mastery. (A copy of the report is on file in the Central Office.)

#12-207 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes of October 11, 2012 Meeting
- B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATION:

Frank Bozynski, District Computer Technician, effective 10/31/2012

EMPLOYMENT:

Ashley Campbell, High School Softball Coach, effective 09/10/2012

Russell Malone, Asst. to Head Girls HS Basketball Coach, effective 09/10/2012

APPROVAL OF:

Veronica Radford, Substitute Teacher, Rank IV, effective 10/16/2012

Marsha Lancaster, Substitute Teacher, Rank V, effective 10/15/2012

Violet Kelley, Substitute Teacher, Rank IV, effective 10/1/2012

Krista Mack, Substitute Teacher, Rank IV, effective 10/19/2012

Darci Slone, Substitute Teacher, Rank IV, effective 10/1/2012

Meagan Hallum, Substitute Teacher, Rank IV, effective 10/01/2012

Saira Kay, Substitute Teacher, Rank IV, effective 9/24/2012

C. Leave of Absence

1. FMLA Leave of Absence for Lisa Taylor from October 10, 2012 - November 15, 2012

D. Issuance of Checks

1. 10/25/2012 \$137,164.22

Voting Aye – 5; Nay – 0

#12-208 **BOARD APPOINTED CERTIFIED EMPLOYEE TO THE CERTIFIED EVALUATION APPEALS PANEL**

Motion to approve Kristi Miller as the board appointed certified employee to the certified evaluation appeals panel with Shannon Burcham as the alternate for the 2012-2013 School Year passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#12-209 **SPECIAL CALLED MEETING ON NOVEMBER 15, 2012 WITH SBDM / BOARD / ADMINISTRATIVE TEAM**

Motion for the approval to call a Meeting/Working Session of the Board of Education with the SBDM Councils and the Administrative Team on November 15, 2012 beginning with a meal at 6:00 PM in the Trigg County High School Library followed by test score results evaluation/training/discussion passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

#12-210 **CREATE POSITION OF BASS FISHING COACH AND ESTABLISH A STIPEND**

Motion for the approval to establish the position of Bass Fishing Coach and to establish the stipend as \$1,500.00, requiring each member and boat captain to have the necessary insurance coverage as required by the School Angler Federation passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#12-211 **ADOPT RESOLUTION REGARDING SEQUESTRATION**

Motion for the approval to adopt the Resolution Regarding Sequestration passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons. (A copy of the Resolution is on file in the Central Office.)

Voting Aye – 5; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Intermediate School Financial Report
 - c. Middle School Financial Report
2. Arrangements for travel to KSBA in Dixon on October 30
3. Football Game Video The group viewed a video made by the high school encouraging attendance at the football game.

B. Staff Reports

Beth Sumner, Assistant Superintendent of Instruction, told the Board that she had been contacted by a parent to let Ms. Sumner know that her child in Kindergarten is already aware of College/Career Readiness.

#12-212 **ADJOURNMENT - TIME 8:38 PM**

Motion for the approval that the meeting be adjourned at 8:38 pm passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
November 08, 2012 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:03 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent
Via Video
Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record
Alyssa Stallons
Linsey Sholar
Faria P'Pool
Shannon Burcham Via Video

Beth Sumner, Asst. Superintendent
Of Instruction Via Video
Annie Catron, WKDZ
Ella Fourqurean
Jenna Stroud
Alesha Allen
Kristi Miller

James Mangels, Dir. Of Student
Services & Personnel
Eileen Kehrwald
Makaela Kennedy
Emma Tutor
Savannah Young
Faye Stevens

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-213 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye – 5; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Ella Fourqurean, Makaela Kennedy, Alyssa Stallons and Jenna Stroud attended the meeting as members of Youth Leadership. Ella Fourqurean reported on the day that the group had spent at Fort Campbell for Military Day.
- B. Faria P'Pool introduced students from her Principles of Teaching class which is a dual credit class through Murray State University. The students are Lindsey Sholar, Alyssa Stallons, Jenna Stroud, Alesha Allen, Emma Tutor and Savannah Young.

REPORTS BY PRINCIPALS

- A. High School Report - Principal Shannon Burcham and Instructional Supervisor, Faye Stevens reported on the High School Improvement Plan and the Implementation and Impact Checks. He also presented a PowerPoint on the High School Common Assessment Data Review and Action Plan for Students Not Mastering the Common Core Standards and Core Content. (Copies of both reports are on file in the Central Office.)
- B. Middle School Report – Principal Kristi Miller and Instructional Supervisor, Faye Stevens reported on the Middle School Improvement Plan and the Implementation and Impact Checks. She also presented a PowerPoint on the High School Common Assessment Data Review and Action Plan for Students Not Mastering the Common Core Standards and Core Content. (Copies of both reports are on file in the Central Office.)
- C. Accountability Data Press Release for Trigg County Public Schools Assistant Superintendent of Instruction, Beth Sumner, gave a brief overview of the test results for Trigg County Schools. The test data will be reviewed at the Special Called Meeting/Workshop to be held with the SBDM Councils and the Administrative Team on November 15, 2012 in the Trigg County High School Library.

#12-214 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

A. Approval of Minutes October 25, 2012

B. Acknowledge the Following Superintendent's Personnel Actions

EMPLOYMENT:

Christy Holley, Preschool Instructional Assistant, effective 10/26/2102

Rex Booth, High School Assistant Boys Basketball Coach, effective 10/24/2012

APPROVAL OF:

Elisabeth Bursztynski, Substitute Teacher, Rank V, effective 10/19/2012

Johnetha Boyd, Substitute Teacher, Rank IV, effective 11/02/2012

Donna Conley, Substitute Teacher, Rank III, effective 11/02/2012

C. Leave of Absence

1. Unpaid leave for Karen Miller from October 30, 2012 through November 21, 2012

D. Issuance of Checks

1. 11/09/2012 \$236,260.57

E. Travel Requests

1. Forty-two 8th Grade G/T students to travel to Clarksville, TN on Nov. 7, 2012 to see a performance of "The Giver".

2. Three students, one faculty sponsor and one chaperone to travel to Lexington, KY on Nov. 9 - 10, 2012 to compete in KHSAA State Cross-Country Championships

3. Fifty HS students, 1 sponsor and 5 chaperones to travel to Frankfort to attend KY Youth Assembly on Nov. 18 - 21, 2012

4. 44 MS students, one sponsor and 6 chaperones to travel to Frankfort, KY to participate in Kentucky Youth Assembly on Dec. 9 - 11, 2012

F. Approve Annual Contracts or MOA's for Service

1. Approval to contract with West KY MUNIS Consortium for Sept. 1, 2012-Aug. 31, 2013 for consultant's expertise and knowledge regarding the implementation and application of the MUNIS program within the school district for six days per year in the amount of \$3714.

Voting Aye – 5; Nay – 0

#12-215 **KETS OFFER OF ASSISTANCE**

Motion for the approval of first offer of assistance in FY-2013 in the amount of \$20,757.00 to be matched equally by the Board of Education and that it be escrowed for up to three years passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#12-216 **PAYMENT #1 TO W. D. STEELE FOR SECURITY ACCESS SYSTEM FOR CAMPUS**

Motion for the approval of Payment #1 for Security Access System for Campus to W.D. Steel Construction Services in the amount of \$5,972.00 passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#12-217 **CANCELLATION OF NOVEMBER 22, 2012 MEETING**

Motion for the approval to cancel the November 22, 2012 meeting of the Board of Education passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports

a. HS Financial Report

2. Attached is a flier with information on the new Governor's School for Entrepreneurs (GSE) program that will begin next summer. A guest speaker will be at Trigg County High School on Thursday, November 8 at 6 p.m. talking with students and parents about this opportunity.

3. Academic All Stars - November 13, 2012 at HCC 5:30 p.m.
4. Joint Board/SBDM Meeting to be held November 15, 2012, 6:00 p.m., Trigg County High School Library

#12-218 **MOTION TO ENTER INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F) & KRS 61.810(1)(K)**
TIME 7:51 PM

Motion for the approval to enter in Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student and matters which state and federal law require be conducted in privacy (1)(k) at 7:51 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye – 5; Nay – 0

#12-219 **MOTION TO ADJOURN EXECUTIVE SESSION TIME 8:17 PM**

Motion for the approval to adjourn Executive Session at 8:17 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#12-220 **MOTION TO ADJOURN THE MEETING TIME 8:81 PM**

Motion for the approval to adjourn the meeting at 8:18 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS

(Minutes)

Special Called Meeting/Workshop

November 15, 2012 06:00PM

Trigg County High School Library

Attendance Taken at 6:03 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent

Matt Ladd
Franklin Clark, Cadiz Record
Tina Peery
Kristi Miller
Brian Futrell
Cammie Evans
Marisa Evans
Angie Reynolds
Tonya Allen
Charity Alexander
Shannon Burcham
Clara Beth Hyde
Robin Ford Stagner

Beth Sumner, Asst. Superintendent
Of Instruction
Brenda Southwick
Robin Stevens, WKDZ
Kristina Williams
Debra Jenkins
Kaye Stewart
Deepak Patel
Tina Evans
Shea Latham
Tara Reynolds
Erin Eagleson
Angelica Garnett
Robert Smith

James Mangels, Dir. Of Student
Services & Personnel
Eileen Kehrwald
Faye Stevens
Lisa Stevens
Brooke Stinson
Russell Malone
Shinna Wilson
Sarah Hawkins
Deena Smith
Carla Major
Lisa Bush
Stephanie Gilbert
Amy Breckel

Chairman Davis called the meeting to order. This is a Special Called Meeting for the purpose of discussion of test score data with the SBDM Councils and members of the Administrative Team. The media has been notified of the meeting with the agenda set and posted 24 hours prior to the meeting.

RECOGNITION OF SBDM MEMBERS AND ADMINISTRATIVE TEAM MEMBERS

The members of the Board of Education, the SBDM Council members and Administrative Team members and other guests present then introduced themselves.

#12-213 MOTION TO RECESS THE MEETING TIME 6:06 PM

Motion to recess the meeting at 6:06 PM for the purpose of eating a meal and meeting with the SBDM Councils from the HS, MS, IS and PS and the Administrative Team to discuss student achievement, our present scores and gap areas passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#12-214 RECONVENE THE MEETING AT 8:36 PM

Motion to reconvene the meeting of the Board of Education at 8:36PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#12-215 APPROVAL OF CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes of November 8, 2012 meeting
- B. Acknowledge the Following Superintendent's Personnel Actions
Correction to Board Order #12-157 (August 9, 2012) to change employment status for Evelyn Mitchell from Limited Contract to Continuing Contract. This correction will be noted in the August 9, 2012 Minutes Book.

RESIGNATION:

Scott Hill, Head Volleyball Coach, effective 11/12/2012

EMPLOYMENT:

Cammie Evans, Media Relations Assistant, effective 12/13/2012

Shannon Ellis, 0.5 Special Education Inst. Asst. in Preschool/Primary, effective 11/12/2012

William Reynolds, Assistant Archery Coach, effective 11/14/2012

Thomas Malmer, Assistant Archery Coach, effective 11/14/2012

APPROVAL OF:

Samantha Moore, Substitute Teacher, Rank IV, effective 11/15/2012

Emily Darnell, Substitute Teacher, Rank IV, effective 11/07/2012

Jay Tarter, Substitute Custodian, effective 11/13/2012

Margaret Alexander, Substitute Teacher, Rank V, effective 11/07/2012

Carol Cook, Substitute Teacher, Rank I, effective 11/26/2012

- C. Issuance of Checks
 - 1. 11/14/2012 \$127,157.37
- D. Travel Requests
 - 1. Thirteen students and two faculty sponsors to travel to Vanderbilt University in Nashville, TN on Dec. 5, 2012 for a College Campus Visit.

Voting Aye – 4; Nay – 0

#12-216 APPROVAL OF BROOKE STINSON AND LISA BUSH AS ARC CHAIRPERSONS, EFFECTIVE OCT. 30, 2102

Motion for the approval of Brooke Stinson and Lisa Bush as ARC Chairpersons effective October 30, 2012 following training passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#12-217 PURCHASE OF TWO SCHOOL BUSES

Motion for the approval of the purchase of two 66 Passenger/ Cummins ISB, Freightliner school buses (\$83,204.00 each), two Left Center Storage Boxes (\$960.00 each), two Right Center Storage Boxes (\$960.00 each), 2nd Left Center Storage Boxes (\$395.00 each) and two Seon TL4 Trooper bus cameras (\$2,650.00 each) from Wayne Supply/Thomas Built Buses for a total cost of \$176,338.00 passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#12-218 APPROVE BID FROM PNP INSTRUMENTS FOR SURPLUS BAND EQUIPMENT

Motion for the approval to accept the bid from P n P Instruments in the amount of \$1020.00 for band equipment declared surplus by the Board of Education passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

REPORTS

- A. Superintendent's Report
 - 1. Schools' Financial Reports
 - a. MS Financial Report
 - b. IS Financial Report
 - c. PS Financial Report
 - 2. Attended the Kentucky New Era / Rotary Regional Academic All-Star Team Awards and Recognition Ceremony held Tuesday, Nov. 13, at Hopkinsville Community College.

Two Trigg County High School students earned two of the eight top honors awards during the ceremony.

Elizabeth Johnson earned a \$1000 scholarship from the Kentucky New Era for her work in Journalism.

Aubree Burcham earned a \$500 scholarship from the Kentucky New Era and \$1000 from Amfine Chemical for her work in science. She was also the winner of a drawing for an Apple IPAD from Wal-Mart Distribution Center.

#12-219 **ADJOURNMENT - TIME 8:42 PM**

Motion for approval that the meeting be adjourned at 8:42 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

DRAFT

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
December 13, 2012 7:00 PM
Trigg County Board of Education

Attendance Taken at 7:02 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent
Brooke Stinson
Franklin Clark, Cadiz Record
Tracy Oliver
Kristen Long
Matt Ladd

Beth Sumner,
Anna Gentry, KDA
Lisa Stevens
Tina Peery
Chrissy Bush
Lisa Bush

James Mangels
Eileen Kehrwald
Darin Stevens
Kristi Miller
Kendal Merrick
Shannon Burcham

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#12-220 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye – 5; Nay – 0

DELEGATIONS & RECOGNITIONS

1. Brooke Stinson presented the teachers who had received their National Board Certification. Lisa Stevens and Chrissy Bush recently received their certification and Kristen Long received her re-certification. They were present with plaques and a certificate in recognition of their achievement.
2. Anna Gentry with Kem, Duguid & Associates to present the Audit Report FY 2012. (A copy of the report to the Board and the audit are on file in the Central Office.)
3. Kendal Merrick was acknowledged as a member of the Next Generation Youth Leadership team.

REPORTS

Beth Sumner, Asst. Superintendent of Instruction reported on the Implementation and Impact with the District Improvement for Trigg County Schools.

Copies of the Implementation and Impact for the Primary School Improvement Plan and the Intermediate School Improvement plan were also included in the report. (Copies of all reports are available in the Central Office.)

#12-221 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

- A. Approval of Minutes of the November 15, 2012 Meeting
- B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATION:

Eric Sweno, Assistant Boys Soccer Coach, effective 11/29/2012

TRANSFER:

Kathy Renee Stone from IECE Certified Preschool Teacher to Special Ed. Teacher Certified FMD and/or LBD effective 11/21/2012

EMPLOYMENT:

Scott Schrock, HS ESS Instructor, effective 11/13/2012
Christina Ethridge, HS ESS Instructor, effective 11/13/2012
Ashley Wells, HS ESS Instructor, effective 11/13/2012
Andrea Dunn, HS ESS Instructor, effective 11/13/2012
Simone Parker, HS ESS Instructor, effective 11/13/2012
Michelle Strickland, HS ESS Instructor, effective 11/13/2012
Connie Kennedy, HS ESS Instructor, effective 11/13/2012
Chrissy Bush, HS ESS Instructor, effective 11/13/2012
Teresa Russell, HS ESS Instructor, effective 11/13/2012
Shelly Lewis, HS ESS Instructor, effective 11/13/2012
Corey Harrison, Middle School Head Baseball coach, effective 12/4/2012
Mildred Ezell, MS ESS Writing Coach, effective 11/29/2012
Michael Ladd, Preschool Bus Driver, effective 11/29/2012
Patricia Purkes, MS ESS Tutor, effective 11/29/2012
Rebia Garner, 240-Day Night Custodian, effective 11/27/2012
Charles Cunningham, Assistant Archery Coach, effective 11/27/2012
Shelley Jones, IECE Certified Preschool Teacher, effective 12/06/2012
Kewanis Kennedy, Assistant Boys Freshmen Basketball Coach, effective 11/13/2012

APPROVAL OF:

Jonathan King, Substitute Teacher, Rank V, effective 08/29/2012
Trina Clinkenbeard, Emergency Non-Certified Substitute Teacher, effective 11/13/2012
Sheena Rogers, Substitute Teacher, Rank IV, effective 09/24/2012
Jessica Fowler, Substitute Teacher, Rank IV, effective 09/24/2012
Jennifer Potter, Substitute Teacher, Rank V, effective 10/17/2012
June Whelan, Substitute Teacher, Rank I, effective 11/27/2012
Cindy Sanford, Substitute Teacher, Rank IV, effective 12/04/2012
Melissa Price, Substitute Teacher, Rank II, effective 12/04/2012
Kristy Hills, Trigg Tots Daycare Substitute, effective 10/17/2012

C. Leave of Absence

1. Unpaid Leave of Absence for Karen Miller starting November 21, 2012 and ending January 18, 2013
2. Family Medical Leave of Absence for Jerry Bacon starting November 15, 2012 and ending February 15, 2013
3. Family Medical Leave Absence for Flint Free starting November 20, 2012 and ending December 10, 2012
4. Family Medical Leave Absence has been requested by Anna Merrick starting November 26, 2012 and ending January 7, 2013
5. Military Leave of Absence for High School Teacher Scott Hill from January 6, 2013 through April 25, 2013

D. Issuance of Checks

1. 12/05/2012 \$124,248.01
2. 12/11/2012 \$121,381.54

E. Travel Requests

1. Twenty-four TCHS Wrestlers, two sponsors and four chaperones to travel to Jeffersontown, KY on 11/23-11/24/2012 to compete in wrestling tournament
2. Twenty-four students, two faculty sponsors and four chaperones to travel to McGavock High School for competition on December 8, 2012
3. Twenty-four students, two faculty sponsors and four chaperones to travel to Clarksville Northeast HS for wrestling competition on January 31, 2013

E. Declare Cafeteria Items as Surplus Property. The property will be disposed of by sealed bids with the superintendent to make the written statement regarding surplus property as required by statute. "The

listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property. KRS 45A.425 (2) & (4)”

Voting Aye – 5; Nay – 0

#12-222 **ACKNOWLEDGE THE REVIEW OF THE REPORT TO THE BOARD BY KEM, DUGUID & ASSOCIATES ON AUDIT FINDINGS FY 2012 AND ACCEPT THE AUDIT FINDINGS**

Motion for the approval to acknowledge the review of the report to the Board by Kem, Duguid & Associates on Audit Findings FY 2012 and accept the Audit Findings passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye – 5; Nay – 0

#12-223 **REVISED 504 PROCEDURES**

Motion to rescind all previous Section 504 Procedures and adopt updated Section 504 Procedures passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#12-224 **LOCALLY APPROVED TRAINING CREDIT HOURS**

Motion for the approval of 2.0 Locally Approved Training Credit Hours for Mike Davis, Donnie Holland, Jo Alyce Harper, and LaVern Baker who attended the SBDM/Board/Administrative Team working session on November 15, 2012 where they reviewed assessment data for curricular issues and trends, discussed student achievement, our present scores and gap areas passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#12-225 **ACKNOWLEDGE REVIEW OF TEST SCORE DATA**

Motion to approve the acknowledgement of review of Test Score Data following a joint meeting with the four SBDM Councils/ Administrative Team and the Board of Education on November 15, 2012 passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

#12-226 **CANCELLATION OF DECEMBER 27, 2012 MEETING**

Motion for the approval of the cancellation of the December 27, 2012 meeting of the Board of Education passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#12-227 **REVIEW AND DISCUSSION OF NUTRITION AND PHYSICAL ACTIVITY REPORT CARD FOR SCHOOL YEAR 2011-2012**

Motion for approval to acknowledge review and discussion of Nutrition and Physical Activity Report Card for School Year 2011-2012 (A copy of the report card has been posted on the Trigg County School System's website.) passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#12-228 **SET DATE FOR PUBLIC FORUM ON SCHOOL NUTRITION AND PHYSICAL ACTIVITIES**

Motion to set the date for a public forum to present plans to improve school nutrition and physical activity within the district as January 24, 2013 at 6:30 PM passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

#12-229 **CONSIDER PROCESS FOR CALENDAR DEVELOPMENT**

Motion to develop calendar options for the for 2013-2014 calendar using the same procedure as the 2012-2013 School Calendar passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#12-230 **GRANT APPLICATION FOR 21ST CENTURY COMMUNITY LEARNING CENTER**

Motion for the approval of the 21st Century Community Learning Centers Grant application with Trigg County Schools acting as the fiscal agent passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#12-231 **APPROVAL OF THE LIFESKILLS TRAINING (LST) GRANT APPLICATION TO THE CENTER FOR THE STUDY AND PREVENTION OF VIOLENCE (CSPV)**

Motion for the approval of the Life Skills Training (LST) Grant Application to the Center for the Study and Prevention of Violence (CSPV) for the amount to cover the costs associated with implementing the Life Skills Training curriculum in the Middle School with no matching funds required and authorize the superintendent to sign the letter of commitment from the District passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

#12-232 **APPROVE AGREEMENT WITH PSST FOR CONSORTIUM PARTNERSHIP & eSTUB MODULE**

Motion for the approval of the agreement with PSST for the Consortium Partnership, eStub Module, and associated training at a cost of \$5,498 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

DISCUSSION OF TRIGG COUNTY SCHOOLS DISTRICT FACILITIES PLAN AND FUTURE PROJECTS

The Board reviewed the District Facilities Plan. Mr. Hamby, Matt Ladd and the Board discussed the need for more classrooms for the Preschool and options available to them. During the conversation, they discussed bonding potential and possible locations for more classrooms.

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. High School Financial Report
 - b. Primary School Financial Report
 - c. Intermediate School Financial Report
2. Christmas Breakfast for all employees will be held tomorrow, December 14, 2012. The Administrative team handles the cooking, baking and serving for this event.
3. Race to the Top - District Grant (RTTT-D) The announcement has been made for the results from the Race to the Top applications. Trigg County was not included among the grant recipients.
4. Attendance Report—Since December 3, attendance has been running at almost 10% absent due to a variety of illnesses. Checking on today's numbers, it looks like attendance is improving.

#12-234 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1) (C) TIME 9:47 PM**

Motion for approval to enter into Executive Session per KRS 61.810 (1)(c) for discussion of proposed or pending litigation against or on behalf of the Board at 9:47 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#12-235 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:59 PM**

Motion for approval to adjourn Executive Session at 9:59 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#12-236 **ADJOURNMENT - TIME 10:00 PM**

Motion for approval that the meeting be adjourned at 10:00 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

Chairperson

Superintendent

DRAFT

RECORD OF BOARD PROCEEDINGS
(Minutes)

Special Called Meeting
January 3, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Howell Hopson, Bd. Attorney	James Mangels, Dir. Of Student Services & Personnel
Franklin Clark, Cadiz Record	Linda Tribble	Eileen Kehrwald
Ashley Tyler	Robin Stevens, WKDZ	Jamie Hite
Matt Ladd	Joe Nance, Ross Sinclair	

Prior to the Board Meeting, the Oath of Office was administered to Mike Davis, Jo Alyce Harper and Donnie Holland by Board Attorney, Howell Hopson.

Chairman Davis called the meeting to order and announced that this is a Special Called meeting of the Board of Education with the media notified and the agenda published 24 hours prior to the meeting.

DELEGATIONS & RECOGNITIONS

Joe Nance with Ross, Sinclair Associates discussed the bonding potential for Trigg County Schools. (A copy of his report to the Board is on file at the Central Office.) His report showed projected total funds available at \$5,891,650.00.

#13-001 CONSENT AGENDA APPROVED BY BOARD

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes of December 13, 2012 meeting
- B. Acknowledge the following Superintendent's Personnel Actions

SUSPENSION:

Marcy Simmons, one-day suspension on 1/04/2013

EMPLOYMENT:

Kimberley Adams, HS ESS Science Instructor, effective 1/2/2013

Dottie Noel, HS English/Reading ESS Instructor, effective 1/02/2013

Charles Lee, HS ESS Science Instructor, effective 1/02/2013

Penny Oakley, IS Daytime Tutor, effective 1/14/2013

Nannette Torian, Freshman Girls Basketball Coach, effective 12/19/2012

Amanda Maxlow, HS English/Reading ESS Instructor, effective 1/02/2013

APPROVAL OF:

Stan Summers, Substitute Bus Driver, effective 12/10/2012

Stacey Kearney, Substitute Teacher, Rank V, effective 12/14/2012

- C. Leave of Absence
 - 1. Family Medical Leave of Absence for Vicki Likens from 12/17/2012-3/26/2013
- D. Issuance of Checks
 - 1. 12/27/2012 \$18,475.92

Voting Aye – 4; Nay – 0

#13-002 **HEALTH DEPARTMENT**

Motion to table action on the approval to adopt second proposal from the Health Department keeping only a nurse with no clerk for an additional cost of \$3,000.00 passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#13-003 **CANCELLATION OF JANUARY 10, 2013 MEETING OF THE BOARD OF EDUCATION**

Motion for the approval of the cancellation of the January 10, 2013 meeting of the Board of Education passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#13-004 **ADOPT THE SCHEDULE OF REGULAR MEETINGS OF THE TRIGG COUNTY BOARD OF EDUCATION FOR 2013 CALENDAR YEAR**

Motion to adopt the schedule of regular meetings of the Trigg County Board of Education for the 2013 Calendar Year with the regular meeting to be held in the Board of Education Conference Room, located at 202 Main Street, Cadiz, KY beginning at 7:00 PM on the second and fourth Thursday of each month passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

DISCUSSION OF CONSIDERATIONS FOR RENOVATIONS TO THE P/I SCHOOL

TCBE currently has an SFCC offer that will be lost if not used to bond a project by January 2014. The Board would need to bond a project of about \$1.4 million, which the bond payment would actually be paid completely by the state. At the last board meeting, the Board discussed the facilities plan and possible bonding potential. The Board also discussed a report by Joe Nance of Ross Sinclaire on bonding potential at the beginning of the January 3, 2013 meeting.

The facilities plan lists capital construction priorities as established by the Local Planning Committee (facilities planning committee) and approved by the Trigg County Board of Education. The plan lists as the first priority, the construction of a new Trigg County Primary School which would require the purchase of land and moving off the current campus. Currently the bonding potential to fund this project is not available. The plan does state that this project may need to be done in phases, with the first phase being the construction of a new preschool. The estimated cost to build an early childhood center such as this is between \$3.9 and \$4.4 million. This estimate did not include land cost and off-site utilities. By the time these items are added in, all current bonding potential would be utilized.

The next priority on the facility plan involved renovating the Trigg County Primary and Intermediate School at a cost of \$7.2 million dollars (again, the bonding potential for this project is not available.) At the December board meeting, the possibility of adding the 8 classrooms (6 preschool and 2 regular classrooms) mentioned as the first priority to the current Trigg County Primary & Intermediate School was discussed. While this would be part of a renovation of the school, there is no mention of additional classrooms in the plan. Therefore, if the Trigg County Board of Education wants to pursue this option, it would be necessary to reconvene the LPC to discuss and amend the current facilities plan. Part of the discussion also concerns doing renovations to the existing structure by replacing the roof and HVAC systems.

We have discussed the option of adding 8 additional classrooms to our current elementary school, along with the roof and HVAC replacement to determine if the project would be within our current bonding potential.

Currently, bonding potential is \$5.5 million dollars. This project is being estimated at just over \$4 million dollars, which would still leave approximately \$1.4 million in bonding potential should there be a need for an emergency project. However, it would take 4 to 5 years to build up additional bonding potential.

The Board would need to reconvene the LPC to discuss amending the facilities plan. Additionally, the Board would need to send out Request for Proposals for Architect/Engineering firms to formally plan the project.

#13-005 **RECONVENE THE LOCAL PLANNING COMMITTEE**

Motion for the approval to reconvene the Local Planning Committee to discuss changes to the Facility Plan and to consider the addition of eight classrooms to the Primary/Intermediate School passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#13-006 **AUTHORIZE SUPERINTENDENT TO SEND OUT RFP FOR ARCHITECTURAL FIRMS**

Motion for the approval to authorize the superintendent to advertise RFP (Request for Proposal) for architect for the project mentioned in previous item passed with a motion by Ms. LaVern Baker and a second by Ms. Jo
Voting Aye – 4; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. High School Financial Report
 - b. MS Financial Report
2. KSBA Annual Meeting will be held Feb. 22 – 24, 2013 at the Galt House, Louisville. The theme is "Kentucky Public Schools Taking the Next Step". The Room Reservation Form and the Registration Form are available. Please fill out and return to Eileen and she will take care of arrangements.
3. American School Board Journal subscriptions are ready for renewal. Please let Eileen know if you want to receive this magazine.

#13-007 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(C) AND KRS 61.810 (1)(F)-
TIME 8:30 PM**

Motion for approval to enter into Executive Session per KRS 61.810 Section (1)(c) for the purpose of discussion of proposed or pending litigation against or on behalf of the Board and discussion which might lead to the appointment, discipline or dismissal of an individual employee or student at 8:30 PM passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.
Voting Aye – 4; Nay – 0

#13-008 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:59 PM**

Motion for approval to adjourn Executive Session at 9:59 PM passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.
Voting Aye – 4; Nay – 0

Action Related to Executive Session

#13-009 **ADJOURNMENT - TIME 10:00 PM**

Motion for approval that the meeting be adjourned at 10:00 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.
Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
January 15, 2013 7:00AM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 AM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Matt Ladd, Director of Operations	James Mangels, Dir. Of Student Services & Personnel
Robin Stevens, WKDZ	Eileen Kehrwald	

#13-010 APPROVAL OF MEMBERS OF LOCAL PLANNING COMMITTEE

Motion for the approval of the following members to serve on the Local Planning Committee: Travis Hamby, Superintendent; Jeff Newberry, TCPS Parent; Donna Shelton, TCIS Parent; Jason Strickland, TCMS Parent; Clara Beth Hyde, TCHS Parent; Ann Taylor, PS Building Administrator; Brian Futrell, IS Building Administrator; Debra Jenkins, MS Building Administrator; Shannon Burcham, HS Building Administrator; Henry Martin, Community Member; Jamus Redd, Community Member; Kevin Terrell, Community Member; Jo Alyce Harper, Board Member; Chris Catron, Central Office Staff; Mike Heffington, Local Zoning; Matt Ladd, Director of Operations; Penny Stallons, TCPS Teacher; Kendall Finley, TCIS Teacher; Daniel Hedges, TCMS Teacher; Colby Lewis, TCHS Teacher passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

#13-011 ADJOURNMENTS - TIME 7:04 AM

Motion for approval that the meeting be adjourned - Time 7:04 AM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Board of Education Regular Meeting
February 14, 2013 07:00PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:01 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. Sharon Simmons

Updated Attendance:

Ms. Sharon Simmons was updated to present at: 7:05 PM

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Shannon Burcham	Eileen Kehrwald
Franklin Clark, Cadiz Record	Annie Catron, WKDZ	Miranda Moore
Mackayla Phillips	Lori Ford	Grayson Ford
Kyle Bleidt	Ryan McCloud	Kyle Rivera
Cole Holland	Kristi Cunningham	Robin Ford-Stagner
Tori Ricks	Trent Ricks	Tina Peery
Kristi Miller	Clara Beth Hyde	Mason Hyde
Faye Stevens		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-033 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

Delegates of the Senior and Junior Kentucky Youth Assembly Conference who were recognized in Frankfort, KY were acknowledged and presented certificates. Robin Ford-Stagner reported on the successes of the students who attend the conferences. Blaine Alexander, Mason Hyde, Kyle Rivera, Ryan McCloud, Kyle Bleidt, Mackayla Phillips and Tori Ricks were recognized as Authors of Bills that were signed into law. R.J. Rutzler was appointed as Justice. Blaine Alexander was also recognized as Outstanding Speaker. Jenna Stroud was noted as Outstanding Media Corp member and will serve as 2013 Chief Editor. Cole Holland and Grayson Ford were selected as being Outstanding Delegates. This honor was given to only ten students from Sr. KYA and Jr. KYA who attended the event.

REPORTS BY PRINCIPALS

- A. High School Principal, Shannon Burcham presented a PowerPoint with an assessment update on MAP testing scores. This report also gives information comparing Trigg County Schools on a national level. He also reported on how we are using the MAP data.
- They will know on Friday what the response is on the offer from Rotary for sophomores to take the ACT free of charge to the student.
- On Tuesday, there will be a meeting for parents on Dual Credit.
- Very appreciative on what Rotary does for our students.

Beth Sumner, Assistant Superintendent of Instruction, showed a portion of the PowerPoint, *"The Big Picture, Using MAP to Inform District and School Decision-Making."*

- B. Middle School Principal, Kristi Miller, presented a PowerPoint with an assessment update on MAP testing scores. This report also gives information comparing Trigg County Middle Schools on a national level. She presented a chart showing EXPLORE scores from 2009 – 2012. She also reported on how we are using the MAP data.

#13-034 **CONSENT AGENDA**

Approval of the Consent Agenda passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

A. Approval of Minutes

1. Minutes of Public Forum on Nutrition & Physical Activity January 24, 2013
2. Minutes January 24, 2013

B. Acknowledged the Following Superintendent's Personnel Actions

RETIREMENT:

Flora Walker, Custodian, effective 02/28/2013

RESIGNATION:

Tina Davis, District Archery Coordinator, effective 01/25/2013

Barbara Fowler, Bus Driver, Effective 02/06/2013

EMPLOYMENT:

Tim Bush, Activity Bus Driver, effective 1/24/2013

Kewanis Kennedy, Activity Bus Driver, effective 1/24/2013

Christopher Groomes, District Computer Technician, effective 1/31/2013

Margo Leneave, Daytime Tutor, effective 1/31/2013

C. Leave of Absence

1. Shonnon Mathews-White Un-Paid Medical Leave of Absence 1/2/2013 - 5/20/2013
2. Marci Simmons Family Medical Leave of Absence 1/14/2013 - 2/28/2013

D. Issuance of Checks

1. 01/30/2013 \$6,729.40
2. 02/08/2013 \$240,062.20
3. 02/12/2013 \$23,555.52

E. Travel Requests

1. Trigg County Middle School Academic Team to travel to Louisville, KY to compete in Governor's Cup State Finals on March 16 - 18, 2013
2. Seventy-five students, 2 faculty sponsors, 15 chaperones to travel to Louisville, KY to compete in the KY NASP State Archery Tournament on March 19, 2013
3. High School/Middle School OM teams to travel to Northern KY Univ. to participate in competition on March 8 & 9, 2013
4. Twenty-three Trigg Co. High School Youth Leadership students, 2 sponsors, 2 chaperones to travel to Frankfort, KY on March 13 - 14, 2013 to participate in Government Day for Next Generation Leadership

F. Approval of Annual Contracts or MOA's for Services

1. MOA between US Army Garrison, Ft. Campbell, KY and Trigg Co. Bd. of Ed. for the use of TCHS as a potential facility for Installation to utilize if a decision is made to activate the Continuity of Operations Program (COOP) if an emergency requires the Installation to relocate from Fort Campbell
2. Approval of the use of a common carrier by the Trigg County Archery Team (The Free Enterprise System) for travel to the State Archery Competition in Louisville, KY on March 19, 2013
3. Authorize the Superintendent to sign the contract with The Free Enterprise System, Inc. for transportation for Trigg County Arrowcats to travel to Louisville, KY March 19 - 20, 2013 with total cost \$4,750.09

Voting Aye – 5; Nay – 0

#13-035 **WORKSHOP ON MARCH 16, 2013/CANCEL MARCH 28, 2013 MEETING**

Motion for approval to cancel the March 28, 2013 meeting of the Board of Education and hold a board workshop session on March 16, 2013 from 9:00 AM - 12:30 PM for discussion of a variety of topics pertinent to Trigg County Schools and Trigg County Board of Education with no Board action to be taken passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

#13-036 **BG-1 FOR ADDITION TO TRIGG COUNTY PRIMARY/INTERMEDIATE SCHOOL**

Motion for the approval of the BG-1 for the addition to the Primary/Intermediate School for the amount of \$3,151,650.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#13-037 **BG-1 FOR ELEMENTARY SCHOOL HVAC**

Motion for the approval of the BG-1 for the replacement of the HVAC System on the Trigg County Primary/Intermediate School at a cost of \$720,000.00 passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye – 5; Nay – 0

#13-038 **BG-1 ELEMENTARY ROOF**

Motion for the approval of the BG-1 for the replacement of the roof on the Trigg County Primary/Intermediate School at a cost of \$760,000.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Intermediate School Financial Report
 - c. High School Financial Report
 - d. Middle School Financial Report
2. Make-up Days for Inclement Weather Days - March 7 & 8, 2013 will be used to make-up days for the two days lost due to inclement weather.
3. Operation Preparation - Will be held on March 11 – 15, 2013. We have 390 students. So far, we have fifty volunteers. This is for a one-on-one conversation with students.
4. KSBA Arrangements - Three Board members, Board attorney, Travis Hamby and Beth Sumner will be traveling to Louisville on February 22 – 23 to attend the KSBA Annual Conference. They will be gathering at the Bristol Restaurant for an evening meal on Friday. No Board action will be taken.
5. KSBIT - Have heard from KSBIT. The maximum amount that Trigg will be required to pay will be \$202,000.00.
6. National Center for Innovation in Education - Travis Hamby, Beth Sumner, Amy Breckel and Shannon Burcham met with Governor Steve Behshear and UK College of Education Dean Mary John O'Hair in Frankfort where UK announced that the National Center for Innovation in Education funded by Bill & Melinda Gates Foundation and the William and Flora Hewlett Foundation is being establish at the UK College of Education,.
7. Two representatives from UK College of Education Next Generation Learning met with Trigg County Staff on Monday.
8. Met with area congressional members in Murray. They are very supportive of our efforts.

B. Board Reports

1. Mr. Davis - Thank you for taking the lead on initiatives.
2. Ms. Simmons - Was in Frankfort on Tuesday and Wednesday. Had the opportunity to meet with our local legislators. Topics discussed with them included the drop-out legislation and also the KSBIT issue.

#13-039 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810(1)(F),KRS 61.810(1)(B) AND KRS 61.810(1)(C) TIME 8:23 PM**

Motion for the approval to enter into Executive Session per KRS 61.810(1), (f),KRS 61.810(1)(b) and KRS 61.810(1)(c) at 8:23 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye – 5; Nay – 0

#13-040 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:45 PM**

Motion for approval to adjourn Executive Session at 9:45 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye – 5; Nay – 0

#13-041 **ADJOURNMENT - TIME 9:46 PM**

Motion for approval that the meeting be adjourned at 9:46 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.
Voting Aye – 5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Board of Education Regular Meeting
February 28, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sharon Simmons

Absent Board Members:

Mr. Donnie Holland

ATTENDING:

Travis Hamby, Superintendent

Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record
Ann Taylor
Lisa Bush
Kyle Finley
Bruce Nelson

Beth Sumner, Asst. Superintendent
Of Instruction

Matt Ladd
Robin Stevens, WKDZ
Collins Ramer
Tonya Wood
John Finley

James Mangels, Dir. Of Student
Services & Personnel

Eileen Kehrwald
Brooke Stinson
Brian Futrell
Brian Wadlington
Cameron Finley

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-042 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Kyle Finley who placed First in the Fifth Grade in the Janice Mason Primary/Intermediate School Art Show was recognized by the Board and presented a certificate.
- B. Bruce Nelson with JKS Architects & Engineers presented the schematics for Elementary School Addition.

REPORTS BY PRINCIPALS

- A. Intermediate School Principal, Brian Futrell, presented a PowerPoint with an assessment update on MAP testing scores. This report also gives information comparing Trigg County Intermediate School with schools on a national level. The report compared Fall and Winter test results. He also reported on how they are using the MAP data and the plan of action for improvement. Lisa Bush explained the use of Descartes and how it helps align instruction.
- B. Primary School Principal, Ann Taylor, presented a PowerPoint with an assessment update on MAP testing scores. This report also gives information comparing Trigg County Primary School with schools on a national level. The report compared Fall and Winter test results. She also reported on how they are using the MAP data and the plan of action for improvement. Also included in the report were Oral Reading Fluency results and using Brigance for basic screening.

#13-043 CONSENT AGENDA APPROVED BY BOARD

Motion for approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

- A. Approval of minutes of February 14, 2013 meeting.
- B. Acknowledge the Following Superintendent's Personnel Actions

RETIREMENT:

Kerry Sweno, Speech Language Pathologist, effective May 31, 2013

RESIGNATION:

Shelly Lewis, Special Education Teacher, effective 2/15/2013

EMPLOYMENT:

Matthew Heady, Assistant Archery Coach, effective 2/15/2013

James Jones, Assistant Powerlifting Coach, effective 2/11/2013

William Fortner, Assistant Girls Softball Coach, effective 2/11/2013

Lisa Rawlins, District Archery Coordinator, effective 1/28/2013

Deena Smith, District Archery Coordinator, effective 1/28/2013

C. Leave of Absence

1. Walter McCaig - Family Medical Leave of Absence beginning 1/9/2013 and ending on 2/25/2013
2. Linda Keller - Family Medical Leave of Absence beginning on 2/26/2013 and ending 5/1/2013.
3. Lindsey King - Family Medical Leave of Absence from 01/3/2013 - 03/28/2013
4. Approval of four leave without pay days for Brenda Boren

D. Issuance of Checks

1. 02/25/2013 \$595,953.26

E. Travel Requests

1. Twenty-eight DECA Students, one faculty sponsor and two chaperones to travel to Louisville, KY on March 10 - 12, 2013 to compete in State Marketing Competition.
2. One hundred forty-seven Sixth Grade Students, eight chaperones to travel to Paducah, KY to visit West KY Community Tech, College as part of college and career readiness.
3. Seventeen students, two faculty sponsors and one chaperone to travel to France, Germany and the Alps May 27 - June 6, 2013
4. Nine students and two faculty sponsors to travel to Lexington, KY to participate in competition for PLTW & STEM on March 13 & 14, 2013

Voting Aye – 4; Nay – 0

#13-044 **AUTHORIZE SUPERINTENDENT TO SECURE QUOTES UNDER KRS 45A.380 UTILIZING NON-COMPETITIVE NEGOTIATION FOR WORKER COMPENSATION INSURANCE**

Motion for the approval to authorize the Superintendent to bid Workers Compensation, through either independent district bid or KPC Bid Process, or secure quotes under KRS 45A.380 utilizing non-competitive negotiation for Workers Compensation Insurance bids should it be deemed not feasible due to the process utilized to secure bids passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye – 4; Nay – 0

#13-045 **AUTHORIZE THE SUPERINTENDENT TO ADVERTISE FOR GENERAL LIABILITY, FLEET, PROPERTY, EARTHQUAKE, AND ERRORS & OMISSIONS INSURANCE**

Motion for the approval to authorize the superintendent to advertise for bids through either independent district bid or KPC Bid Process for General Liability, Fleet, Property, Earthquake, and Errors & Omissions Insurance passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#13-046 **AUTHORIZE THE SUPERINTENDENT TO ADVERTISE FOR STUDENT INSURANCE**

Motion for the approval to authorize the superintendent to advertise for Student Insurance bids passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye – 4; Nay – 0

#13-047 **APPROVAL OF THE SCHEMATICS FOR TRIGG COUNTY ELEMENTARY SCHOOL ADDITION**

Motion for approval of the schematics for Elementary School Addition presented by Bruce Nelson with JKS Architects & Engineers passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye – 4; Nay – 0

#13-048 **PAYMENT NUMBER THREE TO W.D. STEELE CONSTRUCTION FOR \$111,199.50**

Motion for approval of the Third Payment to W.D. Steele Construction Services, LLC in the amount of \$111,199.50 for the Security Access System for Trigg County Schools Campus passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye – 4; Nay – 0

REPORTS

A. Superintendent's Report

1. Kindergarten through Fifth Grade saw the program "Food Play" in the Little Theater on Tuesday. This was brought in and funded through Paula Dickerson as part of the Wellness and Nutrition education program in the P/I Schools.

B. Assistant Superintendent - Beth Sumner

1. We still need volunteers for Operation Preparation on March 11 - 15. Training is available on line through a PowerPoint that was done by Cammie Evans.
2. The Junior class will be taking the ACT next Tuesday. This is the official state test date. We are encouraging good attendance for this day.

C. Director of Student Services and Personnel - James Mangels

1. The 2013-2014 School Calendar will be ready for discussion at the next meeting.

D. Board Reports

1. Ms. Simmons - Will be defending dissertation proposal next Tuesday at 10:00 AM.

#13-049 **MOTION TO ENTER INTO EXECUTIVE SESSION PER KRS 61.810(1)(F), KRS 61.810(1)(B) AND KRS 61.810(1)(C) TIME 9:18 PM**

Motion for the approval to enter into Executive Session per KRS 61.810(1)(f), KRS 61.810(1)(b) and KRS 61.810(1)(c) at 9:18 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#13-050 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:12 PM**

Motion for the approval to adjourn Executive Session at 10:12 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

There was no action related to Executive Session following adjournment.

#13-051 **ADJOURNMENT - TIME 10:13 PM**

Motion for approval that the meeting be adjourned at 10:13 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Board of Education Regular Meeting
March 14, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:06 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Mr. Donnie Holland
Ms. Sharon Simmons

Absent Board Members:

Ms. Jo Alyce Harper

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Faye Stevens	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Jennifer Wallace
Shane Wallace	Garrett Wallace	Ricky Perry
Lindsay Perry	Shyanne Perry	Christopher Perry
Krislyn Moore	Ken Allen	Audie Hardin
Nathan Hardin	Debbie Hardin	Mary Jones
Matthew Ladd	Shannon Burcham	Ann Taylor
Malita Hardin	Brayden Hardin	Trinity Hardin
Christopher Hardin		

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-052 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

The first, second and third place winners of the Primary/Intermediate School Art Show held at the Janice Mason Art Museum were recognized by the Board and received certificates.

Grade	First Place	Second Place	Third Place
Kindergarten	Krislyn Moore	Devin Boyd	Caden Balthrop
First	Karen Lin	Memphis Ford	Jesse Calhoun
Second	Elijah Allen	Shane Wallace	Trinity Harden
Third	Madeleine Manzer	McKenna Green	Carson Woodall
Fourth	Audrey Smith	Rhiannon Kassinger	Makenna Reed
Fifth	Kyle Finley	Deana Hargrove	Anthony Fruge

Appreciation was expressed to the Janice Mason Art Museum for their continued partnership with our schools.

REPORTS BY PRINCIPALS & DIRECTORS

A. High School Principal, Shannon Burcham, presented information on Murray State University Thoroughbred Academy

Thoroughbred Academy would be held on the MSU Hopkinsville Campus on Wednesdays with fifteen juniors (currently sophomores) beginning in a cohort group in the fall of 2013. The students would take 2 courses each semester, for a total of 12 college credit hours over the course of the first year. The cohort would continue to take 2 courses each semester during their senior year, accumulating a total of 25 college credit hours. The cost of each course will be \$150 per student/ per class.

Mr. Burcham reported on results from working with staff members to create a schedule that would allow these students to have this opportunity while not missing other critical classes or electives they may wish to take. Mr. Burcham presented the proposed schedule. The schedule also assures that the students have additional support at the school with the college courses.

B. James Mangels, Director of Student Services and Personnel reported on the Professional Growth & Effectiveness System

The Kentucky Department of Education, with the guidance and oversight of a teacher / principal effectiveness steering committee has designed, developed and is currently field testing a Professional Growth and Effectiveness System (PGES) for principals and teachers.

The PGES is designed to measure teacher and leader effectiveness and serve as a springboard for professional growth and continuous improvement and is a key requirement of Kentucky's Elementary and Secondary Education Act (ESEA) flexibility waiver and the state's Race to the Top Grant.

Trigg County Public Schools have been participating in the field test of the new Professional Growth and Effectiveness System. Next year, every district in the state will be participating in the pilot of the new system. The Department of Education has requested that each district signify whether the district intends to adopt the new system or adopt a different system that would meet their same set of criteria.

#13-053 **CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

- A. Approval of Minutes of February 28, 2013 meeting
- B. Acknowledge the Following Superintendent's Personnel Actions

RESIGNATION:

Krista Mack, Substitute Teacher, effective 03/01/2013

SUSPENSION:

James Rogers, three-day suspension on February 13, 14 and 15, 2013

EMPLOYMENT:

Timothy Rawlins, Assistant Archery Coach, effective 2/26/2013

Thomas Patterson, Assistant Archery Coach, effective 3/4/2013

Kathleen Ort, Primary School ESS Tutor, effective 02/22/2013

Margo Leneave, PS ESS Tutor, effective 02/22/2013

James Garnett, Assistant Track Coach, effective 02/11/2013

Jimmy McGee, 200-Day Custodian, effective 03/01/2013

APPROVAL OF:

Jamus Redd, Substitute Bus Driver, effective 02/15/2013

Holly Schafer, Substitute Bus Driver, effective 02/15/2013

Stacy Howell, Substitute Bus Monitor, effective 02/25/2013

Brittan Rickard, Substitute Teacher, Rank IV, effective 1/29/2013

C. Issuance of Checks

- 1. 03/08/2013 \$297,390.94
- 2. 03/13/2013 \$3,137.02

D. Travel Requests

- 1. Approval for ten staff members from TCHS, TCIS and Central Office to travel to Reynoldsburg City Schools in Columbus, Ohio on April 7 & 8, 2013 and up to an additional 10 on April 17 & 18 of TCMS and TCPS.
- 2. Approval for the use of a common carrier (Delta Airline) for seventeen students, two faculty sponsors and one chaperone to travel to France, Germany and the Alps May 27, 2013 - June 6, 2013.

3. Approval for eight student, one faculty sponsor and one chaperone to travel to Anaheim, CA on April 23 - 28, 2013 to compete in Marketing Competition at the International Level.
 4. Approval of use of Common Carrier (Southwest Airlines) for DECA students attending International Career Development Conference in Anaheim, CA on April 23 - 28, 2013
- E. Approval of Annual Contracts or MOA's for Services
1. Approval of continuation 2013-2014 Adult Education Grant
- Voting Aye – 4; Nay – 0

#13-054 **FIRST READING OF REVISED BOARD POLICY 09.2212**

Motion for the approval to acknowledge the First Reading of Revised Board Policy 9.2212 (Physical Restraint and Seclusion) passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.
Voting Aye – 4; Nay – 0

#13-055 **APPROVAL OF PARTICIPATION IN MSU THOROUGHBRED ACADEMY**

Motion for approval for Trigg County Schools to participate in the Murray State University Thoroughbred Academy passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.
Voting Aye – 4; Nay – 0

#13-056 **APPROVAL TO SUBMIT INTENT TO ADOPT FORM ON TEACHER/LEADER EVALUATION**

Motion for approval to submit the Intent to Adopt Form on the Teacher/Leader Evaluation passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye – 4; Nay – 0

#13-057 **APPROVAL OF 2013-2014 CALENDAR**

Motion for approval of the 2013-2014 Trigg County School Calendar using Option 2 passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

DISCUSSION OF NON-RESIDENT CONTRACTS WITH CHRISTIAN COUNTY

Christian County has decided to discontinue the non-resident contract with Trigg County. Trigg County Public Schools have 38 students who attend Trigg County Public Schools, but reside in Christian County. TCPS has 11 students who attend Christian County Public Schools, but reside in Trigg County. The current contract has been in place for many years and allows a free exchange of students between the two districts.

The non-resident contracts allow TCPS to count the students in the attendance calculation and receive SEEK funding for them. If the students continue to attend Trigg without a contract, then Trigg County would have to flag them in the student information system and would not receive any funding. The current board policy (09.124) requires students not on contract to pay tuition equivalent to the SEEK funding allocation, currently \$3,833.

The Board discussed some possible measures regarding this in the near future:

- Enforce the tuition for the 38 students if they wish to continue to attend Trigg County Public Schools? (There would be no loss of funds if requiring tuition equal to SEEK)
- Waive the tuition for the 38 students? (\$145,654) If we waive the tuition, do we only allow students currently attending Trigg County Public Schools to attend under the tuition waiver?
- Possibly charge a tuition less than the SEEK amount?
- Rescind the contract allowing Trigg County residents to attend Christian County Public Schools?

Mr. Mangels will work on a letter to inform the parents of Christian County Schools who are attending Trigg County Schools that the Board is working on the situation.

Mr. Hamby will try to negotiate with Christian County Schools to grandfather in students who are currently enrolled in Trigg County Schools.

#13-058 **SCHEDULE A SPECIAL CALLED MEETING FOR MARCH 25, 2013**

Motion to hold a Special Called Meeting on March 25, 2013 at 7:00 PM in the Board of Education Conference Room passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye – 4; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Middle School Financial Report
 - b. Intermediate School Financial Report
 - c. Primary School Financial Report
2. Today, Superintendent Hamby moderated a panel which covered areas which included College/Career/Student Debt. It was a joint Rotary/Chamber meeting. Dr. Hall, Dr. Lake and Renee Duncan were on the panel.

B. Staff Reports

Beth Sumner, Assistant Superintendent of Instruction, reported that Operation Preparation is going well. Three hundred ninety students will have a one-on-one session with an advisor. Several Board members have participated.

#13-059 **MOTION TO ENTER INTO EXECUTIVE SESSION PER KRS 61.810(1)(F), KRS 61.810(1)(B), KRS AND KRS 61.810 (1)(C) TIME 10:00 PM**

Motion for the approval to enter into Executive Session per KRS 61.810(1)(f) and KRS 61.810(1)(b) and for preliminary discussions specified by law to be conducted in private which is pursuant to KRS 156.557 for discussion relating to the superintendent evaluation and KRS 61.810(1)(c) at 10:00 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#13-060 **MOTION TO ADJOURN EXECUTIVE SESSION TIME: 11:11 PM**

Motion for approval to adjourn the Executive Session at 11:11PM passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

There was no Board action taken related to the Executive Session.

#13-061 **ADJOURNMENT - TIME 11:12 PM**

Motion for approval that the meeting be adjourned at 11:12 PM passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Called Meeting for the Purpose of Holding a Workshop
March 16, 2013 9:00 AM
Trigg County Board of Education
Central Office

Attendance Taken at 9:08 AM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Ann Taylor	Brian Futrell	Kristi Miller
Shannon Burcham	Faye Stevens	Brooke Stinson
Tina Peery	Lisa Bush	J. B. Hendricks
Dakota Shemwell		

Chairman Davis called the meeting to order. This is a Special Called Meeting with the items for discussion set and published twenty-four hours prior the beginning of the workshop.

The following items were open for discussion during the workshop.

- A. Early Childhood Education
- B. NxGL Initiatives/Plans
 - 1. Primary School Report
 - 2. Intermediate School Report
 - 3. Middle School Report
 - 4. High School Report
- C. Budget

#13-062 ADJOURN MEETING TIME 12:38 PM

Motion for approval that the meeting be adjourned at 12:37 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Special Called Meeting
March 25, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:02 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

Updated Attendance:

Ms. Sharon Simmons was updated to absent at 8:16 PM

ATTENDING:

Travis Hamby, Superintendent	James Mangels, Dir. Of Student Services & Personnel	Bruce Nelson, JKS Architects & Engineers
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Matt Ladd
Tina Peery	David Colbert	Brooke Stinson
Becky Walker	Joe Walker	Parents/Student

Chairman Davis called the meeting to order and announced that this is a Special Called meeting of the Board of Education with the media notified and the agenda published 24 hours prior to the meeting.

DELEGATIONS & RECOGNITIONS

Bruce Nelson with JKS Architects & Engineers addressed the Board on several issues concerning the addition to the Elementary School Building.

1. Because of the size of the of the building, it is now required that there be sprinklers in the building. This is an added cost of between \$800,000.00 and \$1,000,000.00. Mr. Nelson suggested that the Board consider changing the BG-1 to include the sprinklers and remove the HVAC and re-roofing of the existing building from the project.
2. The Board reviewed the drawings/renderings of the outside of the addition to the Trigg County Primary School. The Board requested that Mr. Nelson come to the next Board meeting with alternate drawings based on the discussion of the Board. They also requested pricing increases resulting from the changes made to the exterior.
3. Mr. Nelson also presented four possible options for the outside of and a secure entrance and office area to the Trigg County Intermediate School.

#13-063 CONSENT AGENDA

Motion for approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

- A. Approval of Minutes
 1. March 14, 2013 Meeting Minutes
 2. March 16, 2013 Special Called Workshop Minutes
- B. Acknowledged the following Superintendent's Personnel Actions
RETIREMENT:
Donna Kranz, High School Teacher, effective, 06/30/2013
Mike Wright, Middle School Teacher, effective, 06/30/2013
Cheryl Woody, High School Teacher, effective 06/30/2013
Dianne Hill, Central Office Bookkeeper, effective 07/31/2013
EMPLOYMENT:
Brittan Rickard, Middle School Girls Soccer Coach, effective 02/20/2013

Joshua Abner, LBD Special Education Teacher, effective 03/25/2013

Amber Campbell, Assistant Track Coach, effective 02/15/2013

APPROVAL OF:

Maryna Babina, Substitute Teacher, Rank IV, effective 03/15/2013

Laura Bergeron, Substitute Bus Driver, effective 03/18/2013

Shannon Reda, Substitute Bus Driver, effective 03/18/2013

Stacy Howell, Substitute Food Service Worker, effective 03/18/2013

C. Issuance of Checks

1. 03/25/2013 \$49,439.02

D. Approval of Annual Contracts or MOA's for Services

1. Authorize the Superintendent to sign the Memorandum of Agreement with the Commonwealth of Kentucky for the Family Resource and Youth Services Centers Programs

Voting Aye – 5; Nay – 0

#13-064 DISCUSSION OF DESIGNS FOR THE FRONT OF THE ELEMENTARY ADDITION

Motion to table the approval of the JKS architect's drawing/rendering of the outside of the addition to Trigg County Primary/Intermediate School with the request that the architect return to the next meeting with alternate drawings and any additional costs resulting from the changes passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#13-065 APPROVAL OF PROPOSAL FOR GEOTECHNICAL SUBSURFACE INVESTIGATION SERVICES AND REPORTING

Motion for the approval of the proposal for Geotechnical Subsurface Investigation Services and Reporting for the Trigg County Primary School Addition submitted by BFW (Bacon/Farmer/Workman Engineering & Testing, Inc.) in the amount of \$2,700.00 contingent on clarification by KDE of the insurance requirements passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#13-066 DISCUSS AND TAKE ACTION REGARDING THE ENTRANCE TO TRIGG COUNTY INTERMEDIATE SCHOOL

Motion for the approval to accept Architects Drawing Option 2A for the entrance to the Trigg County Intermediate School passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye – 5; Nay – 0

#13-067 REVISED BG-1 FOR ELEMENTARY ADDITION TABLED

Motion to table the revised BG-1 for the Primary School renovation utilizing \$1,000,000 of General Fund money and canceling the BG-1's for reroofing and HVAC Replacement with directions to the architect to proceed with the sprinkling system for the Elementary Building passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye – 5; Nay – 0

#13-068 DISCUSS AND TAKE ACTION REGARDING NON-RESIDENT CONTRACT WITH CHRISTIAN COUNTY SCHOOLS

Following discussion concerning the decision of the Christian County Board of Education to discontinue the non-resident contract with Trigg County Schools, the Board agreed that Superintendent Travis Hamby will request in writing that Christian County Schools grandfather in the students and their siblings that are currently enrolled in Trigg County Schools.

#13-069 CONSIDERATION AND ACTION REGARDING SELECTION OF AGENT OF RECORD AND/OR THE BIDDING PROCESS FOR THE INSURANCE BIDS

Motion for the approval to authorize the Superintendent to contact Ohio Casualty to check facts concerning the insurance bidding process and the need for an Agent of Record and if necessary, to solicit proposals to be presented (between 10 - 15 minutes each) to the Board with references furnished in advance of the meeting passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

REPORTS

- A. Superintendent's Report
1. Schools' Financial Reports
 - a. High School Financial Report
 2. Met with the city police last Friday concerning their concerns for the safety of the students with the parents dropping their students off in the front of school in the morning. A letter will be sent home informing the parents that after Spring Break, police will be enforcing the no drop-off zone and issuing citations.

#13-070 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 (1)(F), KRS 61.810(1)(B) AND KRS 61.810(1)(C); TIME 9:16 PM**

Motion for approval to enter into Executive Session per KRS 61.810 (1)(f); KRS 61.810(1)(c); KRS 61.810(1)(b) and KRS 61.810 (1)(f) for discussion specified by law to be conducted in private for discussion relating to the superintendent evaluation at 9:16 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#13-071 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:55 PM**

Motion for approval to adjourn Executive Session at 10:55 PM passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

ACTION RELATED TO EXECUTIVE SESSION

During Closed Session, the Board voted to expel a student with services through the remainder of the 2012-2013 academic year. (The name of the student is withheld to protect the privacy of the individual and/or other individuals involved.)

#13-072 **ADJOURNMENT – TIME 10:56 PM**

Motion for approval that the meeting be adjourned at 10:56 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Board of Education Regular Meeting
April 11, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:04 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Brooke Stinson
Ann Taylor	Brian Futrell	Matt Ladd
Keith Riley	Mike Young	Bruce Nelson
Kendal Merrick	Clayton A Woodall	Fred Foltz
Malcolm Blane	Lee Conrad	Robin Stevens
Erin Eagleson	Shannon Burcham	Parents & Students

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-073 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Bruce Nelson with JKS Architects & Engineers addressed the Board about the addition to the Primary School
1. Mr. Nelson is waiting for a response on the question of liability limits of Geo Technology.
 2. He will be bringing a revised BG-1 to the next Board meeting for consideration.
 3. Mr. Nelson presented two more options for the front of the Primary School and Intermediate School with updates on added costs due to changes on the design.
 - a. Option 4 – An additional \$10,000 - \$15,000
 - b. Option 5 – An additional \$35,000 - \$40,000
- B. The Board heard presentations from three insurance agencies on their choice of Agent of Record for Liberty Mutual Insurance.
Higgins Insurance – Lee Conrad and Malcolm Blane
Peel & Holland Insurance – Mike Young and Keith Riley
Woodall Insurance – Clayton Woodall and Fred Foltz

REPORTS BY PRINCIPALS

- A. Intermediate School principal, Brian Futrell, reported on Continuous Common Assessment and Data Review CSIP and the plan of action for areas of non-mastery. (A copy of the report is on file in the Central Office.)
- B. Primary School principal, Ann Taylor, reported on Continuous Common Assessments results, their area of strengths and progress towards development. PS District Curriculum Coordinator, Brooke Stinson reported on the next steps toward further development. (A copy of the report is on file in the Central Office.)

#13-074 **CONSENT AGENDA APPROVED BY BOARD**

Motion for approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

A. Approval of Minutes of the March 28, 2103 meeting

B. Acknowledged the following Superintendent's Personnel Actions

RETIREMENT:

Connie Kennedy, High School Teacher, effective 06/30/2013

Shelia Thomas, Middle School Teacher, effective 06/30/2013

RESIGNATIONS:

Mike Wright, Head Boys' Basketball Coach, effective 06/30/2013

Mike Wright, Head Boys' Cross-Country Coach, effective 06/30/2013

Mike Wright, Head Girls' Cross-Country Coach, effective 06/30/2013

Christopher Groomes, District Computer Technician, effective 03/11/2013

Ashley Campbell, High School Teacher, effective 06/30/13

Kerry Sweno, High School Asst. Cheerleading Coach, effective 05/17/2013

EMPLOYMENT:

Tarmelinda Rogers, HS Volleyball Coach, effective 07/01/2013

C. Leave of Absence

1. Linda J. Lindsey-Stephens - Family Medical Leave Absence from 12/20/2012-4/10/2013.

D. Issuance of Checks

1. 03/26/2103 \$3,028.01

2. 03/28/2013 \$12,202.81

3. 04/10/2013 \$221,213.71

E. Travel Requests

1. Sixty students, four faculty sponsors and thirty-six other chaperones to travel to St. Louis, MO for Project Enrich on June 1-3, 2013

2. Seventy-five students, two faculty sponsors and fifteen other chaperones to travel to Louisville, KY on May 11, 2013 to participate in the NASP National Archery Tournament

F. Approval of Annual Contracts or MOA's for Services

1. Submit Membership Intent form for 2013-2014 to contract with GRREC (Green River Regional Educational Cooperative) for the purpose of supporting and expanding services to students and staff.

2. Approval of the use of a common carrier by the Trigg County Archery Team (The Free Enterprise System) for travel to the NASP National Archery Competition in Louisville, KY on May 11, 2013 and authorize Superintendent to sign amended contract with Free Enterprise System

G. KETS Offer of Assistance

1. Approval of the second offer of assistance in FY-2013 in the amount of \$9,435.00 to be matched equally by the Board of Education and that it be escrowed for up to three years

Voting Aye – 4; Nay – 0

#13-075 **APPROVAL OF ELEMENTARY ADDITION FRONT DESIGN**

Motion for the approval of the JKS architect's drawing/rendering of the outside of the addition to Trigg County Primary School using Option 5 passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#13-076 **ACKNOWLEDGE SECOND READING AND APPROVAL OF BOARD POLICY 09.2212**

Motion for approval to acknowledge Second Reading and approval of Board Policy 09.2212 (Use of Physical Restraint and Seclusion) passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#13-077 **ACKNOWLEDGE REVIEW OF ADMINISTRATIVE PROCEDURE 09.2211 AP.21 (PHYSICAL RESTRAINT AND SECLUSION FORMS)**

Motion for approval to acknowledge review of 09.2212 AP.12 (Physical Restraint and Seclusion Forms) passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

#13-078 **ACKNOWLEDGE REVIEW OF ADMINISTRATIVE PROCEDURE 09.14 AP.232 (RELEASE OF RECORDS TO STATE CHILD WELFARE AGENCY)**

Motion to acknowledge review of Procedure 09.14 AP.232 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#13-079 **SET GRADUATION DATE AS MAY 17, 2013 AT 7:00 PM**

Motion for the approval to set the Trigg County High School graduation date as May 17, 2013 in the High School Gymnasium beginning at 7:00 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#13-080 **APPROVAL OF PAYMENT NUMBER FOUR TO W.D. STEEL CONSTRUCTION SERVICES, LLC FOR SECURITY ACCESS SYSTEM FOR TRIGG COUNTY SCHOOLS**

Motion for the approval of Payment Number 4 to W.D. Steel Construction Services LLC in the amount of \$11,156.76 passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#13-081 **APPROVAL OF KISTA RESOLUTION**

Motion for the approval of the following attached KISTA Resolution authorizing the superintendent to act on behalf of the Board in connection with the sale of used school buses which have been declared surplus by the Board and the participation of the Board in the pooled used bus sale conducted by the Kentucky Interlocal School Transportation Association (KISTA) on behalf of participating school districts and to accept or reject any and all bids received for the used buses immediately following the sale without further board action titled as follows: A RESOLUTION OF THE BOARD OF EDUCATION AUTHORIZING THE SUPERINTENDENT TO ACT FOR AND ON BEHALF OF THE BOARD IN CONNECTION WITH THE SALE OF USED SCHOOL BUSES WHICH HAVE BEEN AND ARE HEREBY DECLARED SURPLUS BY THE BOARD AND THE PARTICIPATION OF THE BOARD IN THE POOLED USED BUS SALE CONDUCTED BY THE KENTUCKY INTERLOCAL SCHOOL TRANSPORTATION ASSOCIATION ON BEHALF OF PARTICIPATING SCHOOL DISTRICTS (A copy of the resolution is on file in the Central Office.) passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

#13-082 **DECLARE THREE BUSES AS SURPLUS**

Motion to declare three buses owned by the Trigg County Schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. The listed property was purchased for operational purposes and is no longer suitable for public use because it is either outdated or non-functioning and therefore, it is in the public interest to dispose of this property; KRS 45A.425 (2) & (4) A description of the property is as follows:

30, 1998 Freightliner VIN# 4UZ6CJAA3WC970670 (inoperable /formerly owned by Head Start)

2, 1996 International VIN# 1HVBBAAN8TH382832

15, 1996 International VIN# 1HVBBAAN1TH382834

with the buses to be sold through KISTA with the superintendent having the authority to accept or reject any and all bids received for the used buses immediately following the sale without further board action as allowed in the KISTA Resolution passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

#13-083 **DISCUSS/TAKE APPROPRIATE ACTION REGARDING AUDITOR FOR AUDIT SERVICES**

Motion for approval to continue with Kem, Duguid & Assoc. for audit services in the amount of \$14,900.00 passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#13-084 **MOTION FAILED TO DESIGNATE WOODALL AGENCY AS AGENT OF RECORD FOR LIBERTY MUTUAL/OHIO CASUALTY INSURANCE COMPANY**

Motion by Mr. Donnie Holland and a second by Mr. Mike Davis to find that competition is not feasible and to designate Woodall Agency as agent of record for Liberty Mutual/Ohio Casualty Insurance company or companies for the purpose of receiving bids from said companies and as agent for said companies, said agency designation to be limited to said companies, to continue at the discretion of the board for a term of one year which may be extended by the Board failed.

Voting: Aye – 2 (Mr. Holland & Mr. Davis); Nay – 1 (Ms. Baker); Abstention – 1 (Ms. Harper excusing herself from the vote because of a conflict of interest due to a family connection to one of the agents)

#13-085 **ACKNOWLEDGE REVIEW OF FY 14 SBDM ALLOCATIONS**

Motion for the approval to acknowledge the review of FY 14 SBDM Allocations passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

#13-086 **APPROVE CONTRACT TO PURCHASE THE PROPERTY LOCATED AT 237 MAIN STREET, CADIZ, KY, FOR \$50,000.00**

Motion to approve the purchase of the property located at 237 Main Street, Cadiz, KY at the price of \$50,000.00 conditional on satisfying all contingencies including:

Approval of the contract by the Trigg County Board of Education;

Appraisal of at least the offer amount - appraisal to be completed by appraiser of our choice;

Completion of satisfactory title opinion at buyer's expense;

Completion of satisfactory survey;

An environmental assessment satisfactory to the district;

The district's ability to satisfy all legal requirements and all requirements imposed by the Kentucky Department of Education with the closing date of June 1, 2013 if the aforementioned contingencies are satisfied

passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye – 3; Nay – 0; Abstention – 1 (Mr. Holland excusing himself from the vote because of a conflict of interest due to a family connection to one of the relators with Lakeland Agency)

#13-087 **APPROVE BG-1 FOR THE PURCHASE THE PROPERTY LOCATED AT 237 MAIN STREET, CADIZ, KY, IN THE AMOUNT OF \$50,000.00**

Motion for the approval of the BG-1 in the amount of \$50,000.00 to be paid from Fund 1 for the purchase the property located at 237 Main Street, Cadiz, KY passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.

Voting Aye – 4; Nay – 0

#13-088 **AUTHORIZE SUPERINTENDENT TO HIRE NEEDED PERSONNEL TO COMPLETE NECESSARY TASKS (I.E., APPRAISAL, SURVEY, ENVIRONMENTAL ASSESSMENT, TITLE OPINION, ETC.) RELATED TO THE PURCHASE OF THE PROPERTY LOCATED AT 237 MAIN STREET, CADIZ, KY.**

Motion for the approval to authorize the superintendent to hire the required personnel to complete necessary tasks (i.e., appraisal, survey, environmental assessment, title opinion, etc.) and for tasks related to any legal requirement and any requirements imposed by the Kentucky Department of Education related to the purchase of the property located at 237 Main Street, Cadiz, KY passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

REPORTS

A. Superintendent's Report

1. Rotary Auction April 15 - 19, 2013/Kick-off Breakfast Monday, April 15, 2013
2. High School /Middle School Art Show will begin on Friday, April 12 from 5 - 7:00 PM with a reception for the artists. The exhibit runs from April 12 - May 4, 2013
3. The Education Spotlight Event will be on Tuesday, April 16, before the Rotary Auction.
4. A group of

B. Board Reports

Ms. Baker asked about the Academic Reception for this year. (The Academic Reception will be held on Tuesday evening, April 23 beginning at 6:30 PM in the High School Gym.

#13-089 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F) AND KRS 61.810(1)(C) TIME 9:43 PM**

Motion for the approval to enter into Executive Session per KRS 61.810 Section (1)(f) for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee or student which is necessary to protect the privacy of the individual or other individuals involved and as authorized by KRS 61.810(1)(c) for discussions of proposed or pending litigation against or on behalf of the Board which is necessary because publicly revealing the positions of the Board would hinder negotiations at 9:43PM passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

#13-090 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 12:13 AM APRIL 12, 2013**

Motion for approval to adjourn Executive Session at 12:13 AM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye – 4; Nay – 0

X. Action (if any) Related to Executive Session

#13-091 **ADJOURNMENT - TIME 12:14 AM April 12, 2013**

Motion for approval that the meeting be adjourned at 12:14 AM April 12, 2013 passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye – 4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Board of Education Regular Meeting
April 25, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM:

Present Board Members:

Mr. Mike Davis
Mr. Donnie Holland
Ms. Sharon Simmons (via teleconference from Lexington)

Absent Board Members:

Ms. LaVern Baker
Ms. Jo Alyce Harper

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Shaye Patterson
Lee Conrad	Kristi Miller	Brian Edwards
Ralph Stevens	Faye Stevens	Tameika Thomas
John Roberts	Clayton Woodall	

Prior to the meeting, Mr. Davis announced that Sharon Simmons would be attending the meeting via teleconference from Lexington and read KRS 61.826 ***Video teleconferencing of meetings.***

- (1) A public agency may conduct any meeting, other than a closed session, through video teleconference.
- (2) Notice of a video teleconference shall comply with the requirements of KRS 61.820 or 61.823 as appropriate. In addition, the notice of a video teleconference shall:
 - (a) Clearly state that the meeting will be a video teleconference; and
 - (b) Precisely identify the video teleconference locations as well as which, if any, location is primary.
- (3) The same procedures with regard to participation, distribution of materials, and other matters shall apply in all video teleconference locations.
- (4) Any interruption in the video or audio broadcast of a video teleconference at any location shall result in the suspension of the video teleconference until the broadcast is restored.

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-092 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.

Voting Aye – 3; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. The Board viewed a video presentation showing highlights of the Trigg County Wrestling Team's wrestling season. Coach Ralph Stevens told the Board of some of the successes of the program.

#13-093 MOTION TO RECESS TIME 7:12 PM

Motion to recess for the purpose of watching an archery demonstration and recognizing the State Champion Arrowcats and Trigg County Schools Wrestling Team in the High School Gym at 7:12 PM passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.

Voting Aye – 3; Nay – 0

Members of the Trigg County Wrestling Team were recognized with certificates. Coach Stevens reviewed the accomplishments of members of the team. This year, the team has broken all records except one.

Members of the Trigg County Arrowcats did a shooting demonstration. Archery Coach Tom Patterson informed those present about the success of the Arrowcats. This year, teams from the High School, Middle School and Elementary took first place at the state tournament. The team will be going to National Competition in May. He also recognized Tina Davis for the work she has done with the archery program. Arrowcats Coordinators, Deena Smith and Lisa Rawlins also spoke and recognized the coaches and volunteers that help with the program. Certificates were given to members of the Arrowcats team.

#13-094 **MOTION TO RECONVENE TIME 7:57 PM**

Motion to reconvene the meeting at 7:57 PM passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.
Voting Aye – 3; Nay – 0

REPORTS BY PRINCIPALS

- A. Instructional Supervisor, Faye Stevens, presented the report from the High School. Ms. Stevens reported on assessment Data Review and the action plan for students not mastering the Common Core Standards and Core Content.
- B. Middle School Principal, Kristi Miller, presented the report from the Middle School. Ms. Miller reported on assessment Data Review October through February and the action plan for students not mastering the Common Core Standards and Core Content.

#13-095 **CONSENT AGENDA**

Approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

- A. Approval of Minutes of April 11, 2013 Meeting
- B. Acknowledge the following Superintendent's Personnel Actions

RESIGNATIONS:

Michael Parker, Middle School Assistant Football Coach, effective, 04/16/2013

Marcy Simmons, Bus Monitor, effective 04/24/2013

EMPLOYMENT:

Jay Tarter, 200-Day Custodian, effective 3/26/2013

Holly Schafer, Bus Driver, effective 04/08/2013

APPROVAL OF:

Jacqueline Skinner, Substitute Bus Driver, effective 04/15/2103

- C. Leave of Absence
 - 1. Mathew Lindsey-Stephens unpaid leave request for 11.5 days (March 14, March 18-28, and April 8-9, 2013)
 - 2. Correction for Linda Lindsey-Stephens FMLA amended to the following dates:
3/26/2013 - 5/20/2013
 - 3. Brenda Boren for an unpaid leave for 1/11/2013, 1/22/2013, 2/8/2013, 2/27/2013, 2/28/2013, 3/1/2013, and 4/24/2013
- D. Issuance of Checks
 - 1. 04/12/2013 \$50,108.37
 - 2. 04/25/2013 \$39,710.99
 - 3. 02/24/2013 \$19,672.90
- E. Travel Requests
 - 1. Twenty Intermediate School Students, two faculty sponsors and two chaperones to travel to Lexington, KY on May 3 - 4, 2013 to participate in the MARS Rover competition at University of Kentucky
 - 2. Approval for up to ten staff members from TCHS and Central Office and Board Member(s) to travel to High Tech High in San Diego, California for a school visit on May 30, 2013
- F. Approval of Annual Contracts or MOA's for Services
 - 1. Approval of Personnel MOA with Kentucky Department of Education for Pebbles Lancaster as Educational Recovery Specialist

2. Approval of Independent Auditor's Contract with Kem, Duguid & Associates in the amount of \$14,900
Voting Aye – 3; Nay – 0

#13-096 **STUDENT INSURANCE WAS TABLED UNTIL THE MAY MEETING**

Motion to table the approval of a bid from the submitted bids for Student Insurance until more information could be acquired passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye – 3; Nay – 0

#13-097 **WORKERS COMPENSATION INSURANCE**

Motion for the approval to award the contract for Workers Compensation Insurance FY 14 to Insurance Center of Murray and Mayfield utilizing KEMI (Kentucky Employers Mutual Insurance) in the amount of \$112,356.15 passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.
Voting Aye – 3; Nay – 0

#13-098 **CONTRACT FOR GENERAL LIABILITY, ERRORS AND OMISSIONS, FLEET, PROPERTY, EARTHQUAKE INSURANCE AND \$5,000,000.00 UMBRELLA COVERAGE**

Motion to contract with WRM (Wright Risk Management) provided by Insurance Center of Murray & Mayfield at a cost for general liability, errors and omissions, fleet, property, earthquake insurance and \$5,000,000.00 umbrella coverage in the amount of \$86,483.53 and waive the specifications for the ones that do not meet the minimum specifications with the period of the contract to be from July 1, 2013 through June 30, 2014 passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye – 3; Nay – 0

#13-099 **APPROVAL OF PARTNERSHIP WITH EDWORKS TO APPLY FOR USA FUNDS GRANT FOR THE DEVELOPMENT OF AN EARLY COLLEGE.**

Motion to approve entering into a partnership with EDWorks to apply for USA Funds Grant for the development of an Early College passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye – 3; Nay – 0

#13-100 **ESTABLISHMENT OF A PRESCHOOL STUDY GROUP**

Motion for the approval to establish a Preschool Study Group with the following configuration: Preschool Director, Preschool SLP, Primary School Principal, Superintendent, Assistant Superintendent of Instruction, Director of Student Services & Personnel, Special Education Director, Two (2) Certified Preschool Teachers, Two (2) preschool parents, Two (2) community members, Two (2) board members, Transportation Director and to appoint two Board Members as members of the group passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye – 3; Nay – 0

#13-101 **DISTRICT OF INNOVATION APPLICATION**

Motion for the approval of submission of the District of Innovation application to KDE for Trigg County Public Schools and for the district to request any necessary waiver of the implementation timeline in order to begin in August 2013 passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.
Voting Aye – 3; Nay – 0

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Intermediate School Financial Report
 - c. Middle School Financial Report
 - d. High School Financial Report
2. Kentucky Shakespeare presented "Julius Caesar" for the High School students on Monday. This is funded by Susie (Cossey) Corlette in memory of (former teacher) Mary G. Rutherford who was a strong influence on her.

3. Graduation is scheduled for May 17 at 7:00 PM
4. There are many end-of-year activities. You will receive an email with the information.
5. Will be traveling to Frankfort to participate in the Prichard Committee Team on Teacher Effectiveness Meeting. Will be serving on a panel at the meeting.
6. We had a table-top exercise today with the homeland security. Our drill was on a hostage situation. They were very complimentary of the district's preparedness.

B. Staff Reports

1. Beth Sumner - Assistant Superintendent of Instruction
 - a. We had our Academic Awards on Tuesday evening. Three hundred ninety-four students received awards. There was good attendance. Paxton Redd did a good job as featured speaker.
 - b. Tuesday, April 30 begins the State Assessment Window. This will be going for the next fourteen days.

#13-102 **ADJOURNMENT – TIME 10:07 PM**

Motion for approval that the meeting be adjourned at 10:07 PM passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye – 3; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Board of Education Regular Meeting
May 09, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:02 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Matt Ladd	Lyndsey Choate	Eileen Kehrwald
Franklin Clark, Cadiz Record	Annie Catron, WKDZ	Malea Lewis
Lauren Frazier	Christy Bollinger	Cole Gardner
Stacy F. Jones	Madison Lane	Hannah Major
Brooke Stinson	Ann Taylor	Lisa Bush
Brian Futrell	Faye Stevens	Heather Hall
X'Zashea K Mayes	Mark Harris	

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-103 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Lyndsey Choate, Malea Lewis, Lauren Frazier, Christy Bollinger, X'Zashea Mayes and Cole Gardner were recognized for attending the meeting as members of the High School Youth Leadership group.
- B. Members of DECA who are state winners and also attended and competed in the International DECA in Anaheim, CA were recognized and presented certificates. They are Madison Lane, Taylor Ward, Jayven Jones, X'Zashea Mayes, Alyssa Choate, Hannah Major, Heather Hall, Hannah Futrell and Taylor Butts. Stacy Jones was recognized as being named the State Marketing Teacher of the Year.

REPORTS BY PRINCIPALS AND ASSISTANT SUPERINTENDENT OF INSTRUCTION

Following the principals and SBDM Councils review and prioritizing of the individual school's needs under Section 7 allocations, the Board was presented proposals from each school for consideration.

Each school also reported on end-of-year activities and testing.

Assistant Superintendent of Instruction, Beth Sumner, reported that Trigg County Schools has heard from KDE and Trigg County Schools is one of seventeen applications received for the District of Innovation Grant. Testing has gone well. Grades 3 – 8 take paper/pencil tests. The High School has End of Course testing in four subjects. ACT has had some issues with the on-line testing but these have been resolved. Our kids have done well during the testing.

#13-104 CONSENT AGENDA

Approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes from April 25, 2013 meeting.
 - B. Acknowledged the following Superintendent's Personnel Actions:
 RETIREMENT:
 George Stark, Bus Driver, effective 06/30/2013
 RESIGNATION:
 Marcy Simmons, Bus Monitor, effective 04/24/2013
 Brooke Stinson, PS Assistant Principal/Instructional Supervisor/Preschool Director, effective 06/30/2013
 Jasmine LeBlanc, HS Assistant Girls Soccer Coach, effective 4/19/2013
 SUSPENSION:
 Fred Schmidt, one day suspension on April 30, 2103
 - C. Issuance of Checks
 - 1. 04/29/2013 \$2,624.29
 - 2. 05/10/2013 \$155,298.85
 - D. Travel Requests
 - 1. Out-of-state travel request for Beth Sumner, Assistant Superintendent and Tina Peery, Director of Special Education, to attend the Common Core NOW Institute in Boston, MA on August 11-13, 2013.
 - 2. Nine students, five faculty sponsors and four Jr. Special Olympics Volunteers to travel to Richmond, KY to compete in the Special Olympics on May 31 - June 2, 2013
 - 3. One hundred sixty Fourth Grade Students, ten faculty sponsors and one nurse to travel to Land Between the Lakes to visit the Planetarium and the Homeplace on May 17, 2013
 - 4. One hundred sixty First Grade students, eight faculty sponsors and fourteen chaperones to travel to LBL on May 9, 2013 to visit The Homeplace
 - 5. One hundred forty-five Seniors and eleven faculty sponsors to travel to Holiday World in Santa Claus, IN for the Senior Class Trip.
 - 6. Six students, one faculty sponsor and one chaperone to travel to Louisville, KY on May 16 & 17, 2013 to participate in the State Track Championship
 - E. Approval of High School and Middle School Activity Fund Budget for 2013-2014
 - F. Approval to participate in the GEAR UP KY College Savings Demonstration Project Grant
 - G. Approval of KIDS Now Grant-Tobacco Settlement Funds RFA FY2014 with the total to be \$7,000 (based on Kid Count 2011- 789 birth to age 5 children)
 - H. Motion to approve the revision of Board Order #13-098 (Contract for General Liability, Errors and Omissions, Fleet, Property, Earthquake Insurance and \$5,000,000.00 Umbrella Coverage) to include language with the option to renew for two one-year terms
- Voting Aye –5; Nay – 0

#13-105 **APPROVAL OF SECTION 7 REQUESTS**

Motion for the approval of the Section 7 requests from Primary, Intermediate, Middle and High School following presentations by Ms. Taylor, Mr. Futrell, Ms. Stevens and Mr. Burcham passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#13-106 **REVISED BG-1 FOR PRIMARY SCHOOL PROJECT**

Motion for the approval of the revised BG-1 for the addition to the Primary/Intermediate School in the amount of \$4,405,150.00 with the addition of the new road to the parking lot and student pickup passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#13-107 **APPROVAL OF STUDENT INSURANCE CARRIER**

Motion for the approval to accept the bid from K & K for Student Insurance in the amount of \$61,648.34 and the catastrophic plan in the amount of \$2,427.10 with the option to renew for two one-year terms passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#13-108 **APPROVAL TO CHANGE THE POSITION OF FINANCE ACCOUNT CLERK TO BENEFITS COORDINATOR AND APPROVE THE JOB DESCRIPTION FOR THE BENEFITS COORDINATOR**

Motion for the approval to change the position of Finance Account Clerk to Benefits Coordinator passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#13-109 **APPROVAL OF SALARY SCHEDULE**

Motion for the approval of the 2013-2014 Salary Schedule reflecting a 1% increase in salary with the exception of Extended School Services, Professional Development, and Extra-Duty passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#13-110 **APPROVAL OF BUS PURCHASE**

Motion for the approval of the purchase of two 66- Passenger Cummins Freightliner 3000 PTS school buses with t14 camera systems from Whayne Supply/Thomas Built Buses in the amount of \$183,122.00 passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#13-111 **APPROVAL OF TECHNOLOGY PLAN RELATED PURCHASES**

Motion to authorize the superintendent to approve purchases related to the District Technology Plan up to a maximum of \$280,000.00 passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#13-112 **AUTHORIZE SUPERINTENDENT TO ADVERTISE FOR BIDS FOR STUDENT TECHNOLOGY DEVICES**

Motion to authorize the superintendent to advertise for bids for student technology devices passed with a motion by Mr. Donnie Holland and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#13-113 **APPROVAL OF PURCHASE OF MAINTENANCE / CUSTODIAL EQUIPMENT**

Motion for the approval of the purchase of equipment for the Maintenance Department and the Custodial Department in the amount of \$44,053.00 passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#13-114 **PAYMENT NUMBER FIVE TO W.D. STEELE CONSTRUCTION SERVICES, LLC.**

Motion for the approval of Payment #5 (final payment) to W.D. Steele, LLC in the amount of \$9,735.54 for Security Access System for Campus passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#13-115 **APPROVAL OF AMENDED 2012-2013 SCHOOL CALENDAR**

Motion for the approval of the amended School Calendar for 2012-2013 School Year passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

REPORTS

- A. Superintendent's Report
 - 1. Schools' Financial Reports
 - a. MS Financial Report
 - 2. The District of Innovation Application has been submitted. A copy of the application is attached.
 - 3. There will be a reception for the retirees before the May 23 Board meeting. It will begin at 6:30 PM in the lobby of the High School Gym.
 - 4. Teacher/Staff Appreciation Week - May 6-10, 2013. Today, cakes were delivered to all the departments with a "Thank you " to all the staff. These were from the Board.

5. Little Theater Maintenance Project - The maintenance staff are putting sheetrock over the walls around the outside of the Little Theater. They are also adding a cork strip for displaying works of art.
 6. Graduation - May 17 begins at 7:00 PM Board Members meet at the Central Office by 6:30 PM
- B. Staff Reports
1. Beth Summer - K PREP updates
- C. Board Reports
1. Ms. Baker
 2. Ms. Simmons

#13-116 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F), KRS 61.810(1)(B) AND KRS 61.810(1)(C) TIME 8:46 PM**

Motion for approval to enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment, discipline or dismissal of an individual employee or student, KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real estate and KRS 61.810 (1)(c) for discussion of proposed or pending litigation against or on behalf of the Board 8:46 passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#13-117 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:11 PM**

Motion for approval to adjourn Executive Session at 10:11 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

NO ACTION WAS TAKEN RELATED TO THE EXECUTIVE SESSION

#13-118 **ADJOURNMENT - TIME 11:12 PM**

Motion for approval that the meeting be adjourned at 10:12 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
May 23, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:17 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Ms. Sharon Simmons

Absent Board Members:

Mr. Donnie Holland

ATTENDING:

Travis Hamby, Superintendent	Beth Sumner, Asst. Superintendent Of Instruction	James Mangels, Dir. Of Student Services & Personnel
Howell Hopson, Bd. Attorney	Linda Tribble	Eileen Kehrwald
Franklin Clark, Cadiz Record	Robin Stevens, WKDZ	Allison Beshear
Pat King	Cindy Long	Connor Long
Clint Long	Stacey Kearney	Elizabeth Brown
Bill West	Tami Brumley	Kenny Over
Lyn Over		

Prior to the Board meeting, a reception was held to honor employees who are retiring from the Trigg County Schools.

Bonnie Bryant who was hired as Cook/Baker in August of 1999 and resigned August of 2001. She returned as a substitute and was hired as Cook/Baker on January 27, 2005. She transferred to Stock Clerk 08/2006 and retired from that position.

Dianne Ford-Hill was hired 1986 for the Kids Having Kids Program. In 1987, she became Middle School Bookkeeper / Secretary and in 1999 transferred to Central Office as Accounting Clerk.

Connie Humphries was employed from August 1969 – 1974 as High School Home Economics teacher. She returned as Substitute Teacher from 1974 to 1991 when she was employed as MS Alternative Classroom Instructor.

Connie Kennedy was hired in August 1987 as High School Business Teacher.

Donna Kranz previously worked in Woodford County Jr. High and Saints Peter & Paul. In September of 1986, Ms. Kranz was employed as teacher in Trigg County High School.

George Starks was hired as Bus Driver in August of 2006.

Kerry Sweno was hired in 1983 in the position of Speech/Language Pathology.

Shelia Thomas taught from 1986 – 1994 in Hopkins County School District. She was hired as Middle School Teacher in August 1994.

Flora Walker was hired in 1975 as Custodian and worked in the Trigg County Schools for 38 years.

Cheryl Woody was hired in 1992 as Spanish Teacher in Middle/High School and transferred to High School in 2001.

Mike Wright was hired in June 1983 and worked as Teacher and Coach for thirty years.

Mr. Hamby and the Board members acknowledged the retirees for the years of service to the students of Trigg County Schools.

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-119 **APPROVAL OF AGENDA**

Motion for the approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

DELEGATIONS & RECOGNITIONS

- A. Several attendees addressed the Board with concerns over not being able to pick up children from the walker room after school. During a safety audit, the Kentucky Center for School Safety cited it as an unsafe practice to have a large number of adults standing and waiting in the area where there is student traffic. Superintendent Hamby said that the school was working to address the issue of the time spent in the car pickup line and how to increase the traffic flow. He also told those present to speak to the principal of either the Intermediate or Primary School if they have extenuating circumstances making it not feasible for their child to either ride the school bus or be in the car pick up.
- B. Allison Beshear of the Pennyryle District Health Department told the Board that while the Health Department is still in litigation with Kentucky Spirit, the Board will not need to pay extra monies into the account since Trigg County Schools do not have a large Kentucky Spirit base in our school health. Ms. Beshear also informed the Board that while there would be an increase from \$30,000.00 to \$31,500.00 to administer the Wildcat Clinic, the rest of the contract would be unchanged.
- C. Parents also attended the meeting to find out the status of the non-resident student contract with Christian County Schools. There are on-going negotiations concerning Christian County students who wish to continue their education in the Trigg County Schools.

#13-120 **CONSENT AGENDA**

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

- A. Approval of Minutes of the May 9, 2013
- B. Acknowledge the Following Superintendent's Personnel Actions
CORRECTION:
Amend Board Order #13-063 to change the effective retirement date for Cheryl Woody from June 30, 2013 to May 31, 2013
RETIREMENT:
Bonnie Bryant, Cafeteria Stock Clerk, effective 07/31/2013
RESIGNATION:
Corey Harrison, Custodian, effective 6/30/2013
Amy Breckel, HS Girls Head Basketball Coach, effective 06/30/2013
EMPLOYMENT:
William Fortner, Summer Custodial/Maintenance Worker, effective 5/22/2013
Jonathan King, Summer Custodial/Maintenance Worker, effective 5/22/2013
Stacy Blakeley, Middle School Cheerleading Coach, effective 07/01/2013
Jeffery Schinabeck, District Computer Technician, effective 08/01/2013
Caroline Rea, Social Studies Teacher, effective 08/01/2013
Mercedes Grant, Middle School Alternative Classroom Instructor, effective 08/01/2013
Brittan Rickard, MS Science Teacher, effective 08/01/2103
Payton Croft, Head High School Boys Basketball Coach, effective 7/01/2013
- C. Leave of Absence
 - 1. Lenora Gordon, one day, Leave Without Pay, May 14, 2013
- D. Issuance of Checks
 - 1. 05/10/2013 \$50,874.15
 - 2. 05/24/2013 \$237,666.44
- E. Approval of Annual Contracts or MOA's for Services
 - 1. Approval of Personnel MOA with Kentucky Department of Education for Pebbles Lancaster as Educational Recovery Specialist
 - 2. Approval of MOA between Trigg County and WKEC for OT/OTA Services (\$31,552.00) PT/PTA Services (\$14,506.00) VI/O&M Services (\$7,080.00) for 2013-2014 School Year

3. Approval to sign Statement of Authority for the School Nutrition/Food Service Director authorizing Paula Dickerson and Rita Christy Hill authority to sign official documents in connection with operation of the National School Lunch Program
 4. Community Education MOA
 - F. Correction to Board Order #13-109 (Approval of Salary Schedule) to reflect correction in Certified Salary Schedule and Substitute Teacher Pay Schedule
 - G. Acknowledge review of BG-2 (Outline Specifications for the Early Childhood Center)
 - H. Requests for Bids
 1. Set Fuel Bid opening time and date as Thursday, July 11, 2013 at 1:00 PM in the Superintendent's Office in the Board of Education Building at 202 Main Street, Cadiz, KY
 - I. Approval for Superintendent to be away from the district from May 28 through June 7, 2013 and June 17 through June 27, 2013 for a combination of business travel and personal time off (No Work/No Pay Days).
 - J. Approval of BG-4's Reroofing and HVAC Project (closeout of Projects)
- Voting Aye –4; Nay – 0

#13-121 **ENTER INTO EXECUTIVE SESSION PER KRS 61.810(1)(C) TIME 8:03 PM**

Motion for the approval to enter into Executive Session Per KRS 61.810(1)(c) at 8:03PM passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#13-122 **ADJOURN EXECUTIVE SESSION TIME 8:17 PM**

Motion for the approval to adjourn Executive Session at 8:17 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#13-123 **BOARD TABLED TAKING ACTION REGARDING CHRISTIAN COUNTY NON-RESIDENT CONTRACT AGREEMENT**

Motion to table taking action regarding the Christian County Non-Resident Contract Agreement passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#13-124 **APPROVAL OF NON-RESIDENT CONTRACT WITH MURRAY INDEPENDENT SCHOOL DISTRICT.**

Motion for the approval of non-resident contract with Murray Independent School District for 2013-2014 School Year passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –4; Nay – 0

#13-125 **APPROVAL OF TENTATIVE BUDGET**

Motion for the approval of the Tentative Budget for 2013-2014 passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

BOARD DISCUSSED THE INSTALLATION OF INTERIOR SECURITY CAMERAS IN THE SCHOOLS WITH NO ACTION TAKEN

The Board discussed the possibility of the installation of interior security cameras in the schools. The discussion included information on the cost of the project broken into cost per areas. The pricing has each building broken out separately which would include all necessary licenses and installation. The High School building would have 19 cameras (\$26,031); Vocational Building would have 7 cameras (\$7,881); Middle School would require 23 cameras (\$25,308); The Primary/Intermediate building would have 19 cameras (\$21,651). This includes cameras in each hallway and stairwell. The HS Gym - 2 cameras (\$3413.00) for Fixed cameras or \$4793.00 for Pan/ Tilt/ Zoom cameras. The MS Gym would have 2 (\$3413.00) for Fixed cameras or \$4793.00 for Pan, Tilt, Zoom cameras. There is the additional cost of a server for \$15,521.52. Superintendent Hamby recommended that they consider the High School and Middle School. Following the discussion, the Board recommended that they keep moving forward with looking into the project and it will be evaluated in the future.

REPORTS

A. Superintendent's Report

1. Schools' Financial Reports
 - a. Primary School Financial Report
 - b. Intermediate School Financial Report
 - c. High School Activity Fund
2. Trigg County received the Financial Review Report on the review of the financial records for the Perkins Basic Grant Allocations. There were no fiscal findings.
3. Thank you for participating in the High School graduation. It was a good year. We had 146 graduates. They later went to Nashville for Project Graduation.
4. Mr. Hamby and Mr. Mangels went to Lexington today to meet with EdWorks/University of Kentucky to discuss professional development this summer – Problem/inquiry based learning. They are going to put together a proposal this summer.

B. Board Reports

1. Mr. Davis - Graduation went very well. Two educators from other areas commented that the ceremony was the most impressive High School graduation that they had ever seen. Praise was given to the High School Guidance Department.

#13-126 ADJOURNMENT - TIME 9:11 PM

Motion for approval that the meeting be adjourned at 9:11 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)

Board of Education Regular Meeting
June 13, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:02 PM:

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland
Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent

Michael Bruce
Franklin Clark, Cadiz Record
John Fuller

Beth Sumner, Asst. Superintendent
Of Instruction
Linda Tribble
Robin Stevens, WKDZ
Shannon Burcham

James Mangels, Dir. Of Student
Services & Personnel
Eileen Kehrwald
Matt Ladd

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-127 APPROVAL OF AGENDA

Approval of the agenda as presented passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye -5; Nay - 0

DELEGATIONS & RECOGNITIONS

Michael Bruce was recognized for attending the meeting as a student observer from Hopkinsville Community College.

#13-128 CONSENT AGENDA

Motion for the approval of the Consent Agenda as presented passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

- A. Approval of Minutes of May 23, 2013 Board Meeting
- B. Acknowledge the Following Superintendent's Personnel Actions

NON-RENEWALS

2012-2013

Name	Position	School
Amy Page	Teacher	TCPS
Josh Harper	Teacher	TCPS
Renee Stone	Teacher	TCPS
Shannon Ellis	Instructional Aide	TCPS Preschool
James Rogers	Teacher	TCMS
Nick Parker	Guidance Counselor	TCMS
Daniel Hedges	Teacher/MS Head Boys' Basketball Coach	TCMS
Carla Love	Teacher	TCMS
Hillary Hargrove	Teacher	TCMS
Robert Shearon	MS Assistant Football Coach	TCMS
Scotty Nance	MS Assistant Boys' Basketball Coach	TCMS
Tarmelinda Rogers	Teacher/ HS Head Volleyball Coach	TCHS
Coby Lewis	HS Assistant Athletic Director	TCHS
Rex Booth	HS Assistant Boys' Basketball Coach	TCHS
Kiwanis Kennedy	Freshman Boys' Basketball Coach	TCHS

William Fortner	Assistant Softball Coach	TCHS
Julian Williams	Assistant Volleyball Coach	TCHS
Margaret Alexander	Assistant Track Coach	TCHS

RESIGNATIONS:

Marty Osborne, School Psychologist, effective 06/14/2013

Rex Booth, High School Teacher, effective 06/30/2013

Cecil Curtis, Substitute Custodian, effective 05/06/2013

Teresa Stainfield, Substitute Teacher, 05/16/2013

Jennifer Potter, Substitute Teacher, 05/09/2013

Audrey Morgan, Substitute Teacher, 05/06/2013

Saira Kay, Substitute Teacher, 05/16/2013

Harold Holmes, Substitute Teacher, 5/16/2013

Rachel Finley, Substitute Teacher, 05/20/2103

Marina Babina, Substitute Teacher, 05/17/2013

EMPLOYMENT:

Tara Harmon, PS/IS Special Education Teacher (FMD), effective 08/01/2103

Michelle Strickland, HS Summer School Instructor (A Plus) Extra Duty, effective 05/31/2013

Brandy Woodall, HS Summer School Instructor, (English) Extra Duty, effective 05/31/2013

Teresa Russell, HS Summer School Instructor, (English) Extra Duty, effective 05/31/2013

Angelica Garnett, HS Summer School Instructor, (Science) Extra Duty, effective 05/31/2013

Amy Breckel, HS Summer School Instructor, (Social Studies) Extra Duty, effective 05/31/2013

Andrea Dunn, HS Summer School Instructor, (Math) Extra Duty, effective 05/31/2013

C. Leave of Absence

1. FMLA for Flint Free from June 4, 2013 - July 18, 2013

D. Issuance of Checks

1. 06/10/2013 \$186.72.09

E. Travel Requests

1. Approval for Linda Tribble to travel to NAEOP Meeting in Alexandria, Virginia, July 20, 2013.
2. Eight Trigg County High School FFA member and two sponsors to travel to Lexington, KY on June 10, 2013 - June 14, 2013 for State FFA Convention
3. Trigg Co. HS Basketball Team to travel to Houston Co HS in Erin, TN on June 17 and June 18, 2013 to attend Basketball Team Camp
4. Eighteen FFA members and two faculty sponsors to travel to FFA Camp in Hardinsburg, KY on July 22 - 26, 2013 for Leadership Training for Officer

F. Approval of Annual Contracts or MOA's for Services

1. Approval to exercise the option to renew Service Agreement with Southern Exterminators effective 6/30/2013 to 7/01/2014 in the amount of \$300 per month for two regular visits with unlimited service guarantee and termite annual inspections totaling \$640.00 with a two-year option of renewal
2. Agreement with ACCRO for licenses for Impero v3 Network & User Management Software 7/1/2013 - 6/30/2014 in the amount of \$2,970.00
3. Approve payment of dues for membership in KSBA (Kentucky School Boards Association) in the amount of \$4,028.42
4. Approval of the continuation of Bond of Treasurer with Western Surety on Linda Tribble, District Finance Officer, for the penal sum of \$350,000.00.
5. Continuation of the Depository Bond with Heritage Bank for the amount of 103% of the daily balance.
6. KSBA eMeeting maintenance for High School, Middle School, Intermediate School and Primary School (\$500.00 each) for July 1, 2013 - June 30, 2014 total \$2,000.00
7. Agreement with Air Source Technology for record maintenance program and six-month asbestos surveillance in the amount of \$1,600.00
8. KSBA Custom Policy/Procedure Service for July 1, 2013 - June 30, 2014 (3,675.00) and KSBA eMeeting Maintenance for July, 2013 - June 30, 2014 (\$1,000.00)
9. Contract with The Cadiz Record for advertising for 2013-2014 School Year for \$2,740.00 for established ad schedule with all other ads at Non-profit rate excluding Legals

10. Contract with SchoolDude.com, Inc. for IT Direct Service and Maintenance through 06/30/2014 in the amount of \$2,301.00
 11. Scantron Corporation and Harland Technology Services for services in the amount of \$535.00
 12. Contract with Infinite Campus for license, support and application hosting in the amount of \$12,985.98
 13. Tri-State Mailing Systems, Inc. for lease for mailing machine, feeder and scale July 1, 2013- June 30, 2014 (\$1,041.60) and maintenance for machine, feeder and scale (\$145.00)
 14. Renewal or purchase with KSBA for one-year Power Point license for Harassment In School Districts (\$200) Crime Reporting Requirement (\$200) Manifestation Determination (\$200) Student Records Confidentiality (Updated -\$250) and Section 504 (\$200) and Student Records Confidentiality for Volunteers
 15. Approval of proposal from WKDZ for School Related Events to be promoted with either sponsorship of those events or Ownership of the Event from August 2013 - May 2014 in the amount of \$4,650.00
 16. Subscription Fee for KSBA Special Education Services for July 1, 2013 - June 30, 2014 in the amount of \$1,200.00
 17. KSBA Special Education ADA Newsletter for July 2013 - June 30, 2014 in the amount of \$250.00
 18. Software Maintenance Agreement with Imminent Technologies, Inc. for Annual Support Fee covering unlimited upgrades, updates and patches for 1 Station and 5 Viewers in the amount of \$1,000.00
 19. Agreement with BMI Systems Group for support, basic phone support & maintenance for BMI ASSETTRAK Fixed Asset scanning System Interfacing to MUNIS Software 10/2013 - 6/2014 in the amount of \$495.00
 20. My Learning Plan Subscription for Instructional Users (\$1,992.00) and Non-Instructional Users (\$390.00)
 21. Renew the contract with Gallup Inc., for TeacherInsight and related services for the 2013-2014 school year at a cost of \$3656.
 22. Exercise option to renew school picture/senior picture contract with Graham Photography for the 2013-2014 school year.
 23. Tyler Technologies - MUNIS Application Hosting Fee for July 1, 2013 - September 30, 2013 in the amount of \$1,485.00
 24. Total ID Technical Support for Annual Software Contract (\$630.00) and Annual Hardware Contract (\$195.00) for a total contract \$825.00
 25. School Nutrition Network for School Nutrition and Fitness website renewal (\$596.00) Premium Services Bundle (\$195.00) Premium Services Bundle plus Menus (\$100.00)
 26. Safe to Talk Tip Line for TipSoft - Web & Text Message Tipline for \$525.00
 27. Contract with Iron Mountain for on-line backup service for 2013-14 in the amount of \$2700 for online backup service for laptops that is a scheduled backup on a regular basis.
 28. Approval of contract with Pennyrile District Health Department for School Clinic Site for Primary / Intermediate School 2013-2014 School Year
 29. Authorize superintendent to sign FRYSC Memorandum of Agreement with Commonwealth of Kentucky FY 14 pending review by Board attorney
- G. Advertise for Annual Bids/Set Bid Opening Dates
1. Set Classified Employee Physical Bid Opening time and date as Monday, July 8, 2013 at 1:30 PM in the Conference Room of the Board Of Education Building at 202 Main Street, Cadiz, KY.

Voting Aye –5; Nay – 0

#13-129 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810 – TIME 7:08**

Motion to enter in to Executive Session per KRS 61.810(1)((c) at 7:08PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#13-130 **MOTION TO ADJOURN EXECUTIVE SESSION – TIME 7:27 PM**

Motion for approval to adjourn Executive Session at 7:27 PM passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#13-131 **SCHOOL FEES FOR 2013-2014 SCHOOL YEAR**

Motion for the approval of the following School Fees for 2013-2014 School Year:

HIGH SCHOOL FEE SCHEDULE 2013-14

General Fees

There is a yearly textbook rental fee of \$8 per class

\$8.00 per class for which textbooks, related resources, or novels are used (KRS 157.110)

All students must pay a general computer fee \$12.00

Per Class Fees

Agriculture \$20 per class

Art \$25 per class

Photography \$25 per class

Arts & Humanities \$10 per class

Band \$20 per class

Business Classes \$20 per class

Drama Class \$15 per class

FACS Food Classes \$80 per class

FACS \$10 per class

Health Science \$10 per class

Information Tech. / Media/Web Design \$20 per class

Math \$7 per class

Nursing Fee \$5 per student

Phys. Ed. \$3 per class

Engineering/PLTW \$20 per class

CADD 100/200 blueprint reading \$40 per class

Environmental Science, Earth/Space Science,

Introduction to Chemistry & Physics, Biology,

Anatomy & Physiology, Forensics & Chemistry \$15 per class

MIDDLE SCHOOL FEES

General Fees

Computer Lab \$5.00

Art \$5.00

Physical Education \$3.00

Nurse \$5.00

Library \$7.00

Total for Each Student \$25.00

Class Fees

Beginning Band \$10.00

Band \$20.00

Jazz Band (New) \$15.00

INTERMEDIATE SCHOOL FEES

PE \$3.00

Art \$3.00

Drama \$3.00

Computer \$3.00

Music \$3.00

Total \$15.00

PRIMARY SCHOOL FEES

Art \$3.00

Music \$3.00

PE - \$3 \$3.00

Computer \$3.00

Library \$3.00
Total \$15.00

passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.
Voting Aye –5; Nay – 0

#13-132 **ESTABLISH POSITION OF TCHS INSTRUCTIONAL COORDINATOR OF NXGL INITIATIVES
AND APPROVE JOB DESCRIPTION**

Motion for the approval to establish the position of Trigg County High School Instructional Coordinator of NxGL Initiatives and to approve the job description amending the job description from a 185 day contract to a 187 day contract passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-133 **APPROVAL OF PURCHASE OF CHROMEBOOKS**

Motion for the approval of the purchase of 435 ACER Google Chromebooks, Model C710-2815 with the 2 Year Warranty, 6 Cell Battery, and Management Console and 11 charging carts in the amount of \$148,998, with schools purchasing additional Chromebooks utilizing school funds passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.
Voting Aye –5; Nay – 0

#13-134 **REPLACEMENT OF LIGHTING IN HIGH SCHOOL GYMNASIUM**

Motion for the approval of the replacement of the High School gymnasium lighting with T-5 fixtures passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-135 **ACKNOWLEDGE FIRST READING OF THE 2013-2014 CODE OF CONDUCT**

Motion to acknowledge the First Reading of the following revisions to the Trigg County Schools Code of Conduct for 2013-2014:

Cover page: Change 2012-2013 to 2013-2014

Page 1: Replace Ms. Lana Mullins with Mrs. Tina Peery; Replace Maddox with Dickerson

Page 3: Changed Auto Body repair, Machine Tool Technology and Masonry to: Auto Technology, Carpentry, Informational Technology, Welding, Electricity, Culinary Arts, and Health Sciences.

Page 14: Changed 38A to 39; changed 38 B to 40

Page 15: Changed 39 to 41, 40 to 42, 41 to 43, 42 to 44, 43 to 45

Page 21: Added *** When a student is expelled from Trigg County Public Schools by the Trigg County Board of Education the student forfeits their right to attend any and all co-curricular and or extra-curricular activities (i.e.: sporting events, graduation, prom, dances, award ceremonies etc.) during the length of the expulsion. Any student whose period of expulsion includes the last day of school will not be allowed to participate in graduation exercises.

Page 27: Added Mrs. Tina Peery and Mr. James R. Mangels passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#13-136 **APPROVAL OF MASS MESSENGER SERVICE**

Motion to approve entering into a contract with School Messenger for a mass messaging system for the 2013-2014 school year for the amount of \$3,150.00 with an option to renew for up to two years passed with a motion by Ms. LaVern Baker and a second by Ms. Sharon Simmons.
Voting Aye –5; Nay – 0

#13-137 **APPROVAL OF EMPLOYMENT OF SUBSTITUTE TEACHERS WITH EMERGENCY
CERTIFICATION**

Motion for the approval of the employment of substitute teachers and full-time teachers with emergency certification as required by KRS 161.100 for the 2013-2014 school year passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.
Voting Aye –5; Nay – 0

#13-138 **PARTICIPATION IN THE EPSB EMERGENCY NON-CERTIFIED SCHOOL PERSONNEL PROGRAM**

Approval of participation in the Educational Professional Standard Board's Emergency Non-Certified School Personnel Program allowing the district to employ emergency non-certified substitute teachers for the 2013-2014 school year passed with a motion by Ms. Sharon Simmons and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#13-139 **AUTHORIZE SUPERINTENDENT TO SIGN FINAL DOCUMENTS FOR THE PURCHASE OF PROPERTY**

Motion for approval give final approval for the purchase by the Trigg County Board of Education of the property located at 237 Main Street, Cadiz, KY for \$50,000.00 and to authorize the superintendent, Travis Hamby to execute all documents on behalf of the district which are necessary to complete the transaction passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker .

Voting Aye –4; Nay – 0; Abstention – 1

(Mr. Holland excusing himself from the vote because of a possible conflict of interest due to a family connection to one of the relators with Lakeland Agency)

#13-140 **MSU THOROUGHbred ACADEMY APPLICATION PROCESS**

Motion to approve the selection criteria used by Trigg County High School for Murray State University Thoroughbred Academy passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

#13-141 **BOARD APPROVAL OF THE 2013-2014 FEDERAL AND KDE (KENTUCKY DEPARTMENT OF EDUCATION) ASSURANCES**

Motion for the approval of the 2013-2014 Federal and KDE (Kentucky Department of Education)

Assurances which includes the following assurances:

- Local Education Agency: General Assurances
- No Child Left Behind Act (NCLB) Title I Part A Assurances: Improving Basic Programs
- No Child Left Behind Act (NCLB) Title I Part C Assurances: Education of Migratory Children
- No Child Left Behind Act (NCLB) Title I Part D Subpart 2 Assurances: Neglected & Delinquent
- No Child Left Behind Act (NCLB) Title II Part A Assurances: High Quality Teachers & Principals
- No Child Left Behind Act (NCLB) Title III Assurances: Language Instruction for Limited English Proficient and Immigrant Students
- No Child Left Behind Act (NCLB) Title VI Part B, Subpart 2 Assurances: Rural and Low-Income Schools Program
- No Child Left Behind Act (NCLB) Title X Part C Assurances: Stewart B. McKinney-Vento Homeless Assistance Act
- Carl D. Perkins Career and Technical Education Act
- Individuals With Disabilities Education Act (IDEA) Part B Assurances: Basic And Preschool Programs
- Child Nutrition and WIC Reauthorization Act of 2010, Section 204 Assurances: Local Wellness Policies
- State Preschool Program Assurances (Flexible Focus Fund)
- Professional Development Assurances (Flexible Focus Fund)
- Textbooks and Instructional Materials Assurances (Flexible Focus Fund)
- Gifted and Talented Assurances
- Extended School Services (ESS) Assurances (Flexible Focus Fund)
- Kentucky Education Technology Systems (KETS) Assurances and Universal Service Administrative Company (USAC) E-Rate Assurances

passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#13-142 **GASB 54**

Motion for approval to constrain the following funds in the amount of \$1,856,889 in the committed category:

Description FY 14	Category
Computers & Related Equip.	\$ 300,000.00 committed

Land Acquisition	\$ 700,000.00 committed
New Diesel Tank & Pumps	\$ 500,000.00 committed
Buses	\$ 225,000.00 committed
KETS	\$ 46,175.00 committed
KISTA	\$ 25,714.00 committed
Sick Leave	\$ 60,000.00 committed
Total	\$1,946,889.00

and acknowledge review of the following funds which are being constrained in the assigned category under the authority of the superintendent.

Description	FY 14 Category
Site Improvement	\$ 623,315.00 Assigned
Land Improvement	
Construction	\$ 250,000.00 Assigned
Land Improvement –	
Furniture & Fixtures	\$ 50,000.00 Assigned
SBDM Carry-forward	\$ 26,709.00 Assigned

passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#13-143 APPROVE MEMBERSHIP IN EDLEADER 21 FOR THE 2013-2014 SCHOOL YEAR

Motion for the approval of membership in EdLeader 21 for the 2013-2014 school year in the amount of \$2,700.00 per year passed with a motion by Ms. Jo Alyce Harper and a second by Ms. Sharon Simmons.

Voting Aye –5; Nay – 0

#13-144 FIRST READING OF REVISED BOARD POLICIES 09.111 AND 09.122

Motion to acknowledge First Reading of Board Policy 09.111 (Transfers and Withdrawals) and Board Policy 09.122 (Attendance Requirements) passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –5; Nay – 0

REPORTS

- A. Superintendent's Report
 - 1. Schools' Financial Reports
 - a. Middle School Financial Report
 - 2. Invitation to attend Adult Education Graduation
 - 3. Mr. Hamby, Mr. Burcham and one student will be presenting at ISLN/KLA on Leadership Innovation in Trigg Co. As part of the presentation another student will be featured in a film from Trigg County.
 - 4. KSBA Summer Leadership Institute in Lexington July 12 & 13
 - 5. There will be changes to Harbor Academy Alternative School. Per KDE: we must now have a certified teacher and will also be required to apply for a separate school number for the Alternate School
- B. Staff Reports
 - 1. Beth Sumner-The Toyota Born Learning Grant has been awarded to Trigg Co. Ms. Sumner and Ms. Taylor will be going to Frankfort for this. In the amount of \$11,500.00, half is non-cash (training, etc. and half is cash (workshops for preschool parents, etc.) This will tie in with Ready Set Kindergarten
- C. Board Reports
 - 1. Ms. Baker - Attended Graduation at Christian Co. and was impressed with the stoles worn by students showing College/Career Ready. Trigg Co students wear chords indicating this. The Board agreed that it would be a good idea to announce the significance of the chords prior to the ceremony.
 - 2. Ms. Harper - Appreciated the opportunity to travel to San Diego to observe High Tech High. Enjoyed, learned and was impressed especially by students.

#13-145 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1)(F) AND KRS 61.810 (1)(B) - TIME 8:36 PM**

Motion for approval to enter into Executive Session per KRS 61.810(1)(f) for the purpose of and for preliminary discussions specified by law to be conducted in private which is pursuant to KRS 156.557 for discussion relating to the superintendent evaluation and KRS 61.810(1)(b) for deliberations on the future acquisition or sale of real estate which is necessary because publicity might affect the value of the property at 8:36 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. Jo Alyce Harper.

Voting Aye –5; Nay – 0

#13-146 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 10:23**

Motion for approval to adjourn Executive Session at 10:23 PM passed with a motion by Ms. Sharon Simmons and a second by Ms. LaVern Baker.

Voting Aye –5; Nay – 0

#13-147 **ADJOURNMENT - TIME 10:24 PM**

Motion for approval that the meeting be adjourned at 10:24 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Chairperson

Superintendent

RECORD OF BOARD PROCEEDINGS
(Minutes)
Regular Meeting
June 27, 2013 7:00 PM
Trigg County Board of Education
Central Office Conference Room

Attendance Taken at 7:00 PM

Present Board Members:

Ms. LaVern Baker
Mr. Mike Davis
Ms. Jo Alyce Harper
Mr. Donnie Holland

Absent Board Members:

Ms. Sharon Simmons

ATTENDING:

Travis Hamby, Superintendent
Howell Hopson, Bd. Attorney
Franklin Clark, Cadiz Record

Bruce Nelson, JKS
Linda Tribble
Robin Stevens, WKDZ

Michael Bruce
Eileen Kehrwald

Chairman Davis asked if the members had reviewed the agenda and if there were any questions or items to be removed from the Consent Agenda.

#13-148 APPROVAL OF AGENDA

Motion for the approval of the agenda as presented passed with a motion by Mr. Donnie Holland and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#13-149 CONSENT AGENDA

Approval of the Consent Agenda as presented passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

A. Approval of Minutes

B. Acknowledge the Following Superintendent's Personnel Actions

RETIREMENT:

Jerry T. Bacon, At-Risk Liaison, effective 06/30/2013

Janice Paulette Finley, Trigg Tots Daycare Worker, effective 07/31/2013

RESIGNATION:

James Gardner, Substitute Teacher, effective 06/13/2103

Gail Yates, Substitute Teacher, effective 06/08/2013

C. Leave of Absence

1. Unpaid medical leave for Ashley Wells April 17 May 17, 2013.

2. Unpaid medical leave for Vicki Likens March 27-May 20, 2013.

D. Issuance of Checks

1. 06/17/2013 \$30,000.00

2. 06/19/2013 \$525,516.74

3. 06/25/2013 \$273,650.92

4. 06/27/2013 \$30,007.26

5. Approve attorney fee payment of \$30,000 as per warrant and per prior authority regarding resolution of educational matter

E. Travel Requests

1. Sixty-five students, two sponsors and seven chaperones to travel to Murfreesboro, TN to attend Drum Corp International Regional Competition on July 26, 2013

F. Approval of Annual Contracts or MOA's for Services

1. PSST for KEEIS Consortium Partnership from July 1, 2013 - June 30, 2014 in the amount of \$3,775.00

2. Renewal of aimsweb for student testing \$3,000.00.
 3. Contract with Aqua Treat of Kentucky, Inc. for cooling tower treatment for a total cost of \$750.00
 4. Contract with Pennyrile Fire Safety for inspections and monitoring in the amount of \$3,591.00
 5. Contract with Automated Building Concepts for preventative maintenance for automatic temperature control system in the amount of \$3,861.00 to be paid in semi-annual installments.
 6. Agreement with Twin Lakes Electric for maintenance of KOHLER back-up generator with Minor Inspection / \$225.00 and Major Inspection / \$450.00 including attached optional pricing list
 7. Memorandum of Agreement and Implementation Standards for Toyota bornlearning Academy
 8. Exercise the option to renew the contract with Hopson & Parris as Board Attorney FY14 for an amount equal 90% (currently \$144.00) of the firm's normal hourly rate and Trigg County Schools paying for lodging at the annual Kentucky Council of School Board Attorneys Conference
 9. MOA Between Pennyroyal Regional MH-MR Board, Inc. and Trigg County Board of Education for Student Mental Health Therapy and Consultative Services
 10. MOA with Kieffer Counseling for mental health counseling for students referred by the designee of the Trigg County Board of Education.
 11. KSBA eNews Service, Daily Headlines and Weekly Story Texts for up to 25 recipients per subscription for July 1, 2013 - June 30, 2014 in the amount of \$275.00
- G. Declare Items as Surplus Property
1. Approval to declare textbooks owned by the Trigg County Schools for educational use but are no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. (A copy of the list of items is available at the Central Office.)
 2. Motion to declare the attached list of technology and audio-visual items owned by the Trigg County School System but no longer of value to the schools as surplus property with the superintendent to make the written statement regarding surplus property as required by statute. (A copy of the surplus items is available at the Central Office.)

Voting Aye –4; Nay – 0

#13-150 **APPROVE CHANGES TO SCHEMATICS, RENOVATION OF THREE EXISTING CLASSROOMS AND WAIVER REQUEST REGARDING PLAY AREA TO BE SENT TO KDE REGARDING PRIMARY/INTERMEDIATE SCHOOL ADDITION**

Motion for the approval of the revised schematics locating all six preschool classrooms on the ground level, renovation of three existing lower level classrooms for preschool classrooms, moving those three classrooms to the upper level of the new addition, and petitioning the Kentucky Department of Education for a waiver of the regulation requiring the preschool play area to be adjacent to the preschool classrooms due to existing site conditions and limitations passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

#13-151 **ACKNOWLEDGE SECOND READING AND APPROVAL OF REVISED BOARD POLICY 09.111 AND BOARD POLICY 09.122**

Motion for the approval to acknowledge Second Reading and approval of Board Policy 09.111 (Transfers and Withdrawals) and Board Policy 09.122 (Attendance Requirements) passed with a motion by Ms. LaVern Baker and a second by Mr. Donnie Holland.

Voting Aye –4; Nay – 0

#13-152 **ACKNOWLEDGE FIRST READING OF NEW OR REVISED BOARD POLICIES**

Motion to acknowledge the First Reading of following New or Revised Board Policies:

01.1	03.127	05.411
01.111	03.1321	05.42
01.421	03.212	05.48

01.61	03.221	08.113
01.821	03.22322	09.121
02.131	03.225	09.14
02.14	03.226	09.15
02.4241	03.2321	09.22
02.442	04.31	09.2241
03.113	04.3111	09.3
03.121	04.312	09.31
03.12322	04.41	09.33
03.125	05.4	09.4341

passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye –4; Nay – 0

#13-153 **CAFETERIA MEAL PRICES**

Motion for approval to leave the prices for cafeteria meals for 2013-2014 School Year unchanged at:

Student Breakfast \$1.00;	Student Reduced Breakfast \$0.30
Student Lunch \$1.60;	Student Reduced Lunch \$0.40
Adult Breakfast \$1.25;	Adult Lunch \$2.60

passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.
Voting Aye –4; Nay – 0

#13-154 **SECOND READING AND APPROVAL OF STUDENT CODE OF CONDUCT**

Motion for approval to acknowledge Second Reading and approval of the following changes to the Student Code of Conduct for 2013-2014:

Cover page: Change 2012-2013 to 2013-2014

Page 1: Replace Ms. Lana Mullins with Mrs. Tina Peery; Replace Maddox with Dickerson

Page 3: Changed Auto Body Repair, Machine Tool Technology and Masonry to: Auto Technology, Carpentry, Informational Technology, Welding, Electricity, Culinary Arts, and Health Sciences

Page 14: Changed 38A to 39; changed 38 B to 40

Page 15: Changed 39 to 41, 40 to 42, 41 to 43, 42 to 44, 43 to 45

Page 21: Added *** When a student is expelled from Trigg County Public Schools by the Trigg County Board of Education, the student forfeits their right to attend any and all co-curricular and or extra-curricular activities (i.e.: sporting events, graduation, prom, dances, award ceremonies etc.) during the length of the expulsion. Any student whose period of expulsion includes the last day of school will not be allowed to participate in graduation exercises.

Page 27: Added Mrs. Tina Peery and Mr. James R. Mangels

passed with a motion by Mr. Donnie Holland and a second by Ms. Jo Alyce Harper.
Voting Aye –4; Nay – 0

#13-155 **APPOINT TWO BOARD MEMBERS TO SERVE ON PRESCHOOL STUDY GROUP**

Sharon Simmons and LaVern Baker were appointed as members of the Preschool Study Group by Chairman Davis.

#13-156 **APPROVAL OF NON-RESIDENT STUDENT CONTRACT WITH CHRISTIAN COUNTY SCHOOLS FOR 2013-2014 SCHOOL YEAR**

Motion for the approval of the Non-resident Student Contract with Christian County Schools for 2013-2014 School Year passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye –4; Nay – 0

REPORTS

- A. Superintendent's Report
 - 1. Schools' Financial Reports
 - a. High School Financial Report
 - b. Intermediate Financial Report
 - c. Primary School Financial Report

2. Board Member Legislative Contact - Sharon Simmons will be asked to continue in the position of Board Member Legislative Contact.
3. Trigg County will be competing in the World Archery Competition in St. Louis, MO this weekend. We wish them the best of luck.
4. Shannon Burcham, JB Hendricks and I attended KLA/ISLN this week and did a presentation. JB Hendricks spoke in front of 500 educators. JB was highly complimented. He was also asked to participate in a Teacher Growth & Effectiveness session.

#13-157 **MOTION TO GO INTO EXECUTIVE SESSION PER KRS 61.810(1) (C)**

Motion to Go Into Executive Session per KRS 61.810(1) (c) at 9:10 passed with a motion by Ms. LaVern Baker and a second by Ms. Jo Alyce Harper.

Voting Aye -4; Nay - 0

#13-158 **MOTION TO ADJOURN EXECUTIVE SESSION - TIME 9:25 PM**

Motion for approval to adjourn the Executive Session at 9:25 PM passed with a motion by Ms. Jo Alyce Harper and a second by Mr. Donnie Holland.

Voting Aye -4; Nay - 0

#13-159 **ADJOURNMENT - TIME 9:26 PM**

Motion for approval that the meeting be adjourned at 9:26 PM passed with a motion by Ms. Jo Alyce Harper and a second by Ms. LaVern Baker.

Voting Aye -4; Nay - 0

Chairperson

Superintendent